

LAPWAI SCHOOL DISTRICT #341

School Board Minutes

Special Meeting

January 8, 2021

The Board of Trustees of School District #341 met in special session in the District Office. Trustee Samuels-Allen presided and called the meeting to order at 4:40 p.m. Roll Call was made, present were Trustees Samuels-Allen, Bell, Johnson, and Kipp. Trustee McArthur was absent. Also attending were Superintendent Aiken, and Teri Wagner. Student A and their guardian were also present.

Trustee Johnson moved and Trustee Bell seconded to enter into executive session as provided under Idaho Code Section 74-206 (1) (b). A roll call vote was taken with all four board members present voting aye at 4:40 p.m. The general tenor of the executive session was discussion of a student issue. Trustee Bell moved and Trustee Kipp seconded that the board leave executive session and reconvene in regular session. A vote was taken and the motion passed at 5:18 p.m.

Trustee Samuels-Allen then read the following statement. It is the decision of the Board of Trustees that **Student A** be allowed to return to school beginning January 11, 2021 under explicit conditions. Failure to comply with any of the prescribed conditions will result in an immediate additional expulsion hearing.

Trustee Bell moved and Trustee Johnson seconded to accept the decision of the board as stated. A vote was taken and the motion passed.

Trustee Kipp moved and Trustee Bell seconded to adjourn. A vote was taken and the motion passed.

Trustee Samuels-Allen declared the meeting adjourned at 5:20 p.m.

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Clerk

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Board Chair

LAPWAI SCHOOL DISTRICT #341

School Board Minutes

Regular Meeting

January 20, 2021

The Board of Trustees of School District #341 met in regular session in the Board Room of the District Office. Board Chair Samuels-Allen called the meeting to order at 5:03 pm. The Board then led those in attendance in the Pledge of Allegiance. Roll Call was made, present were Trustees Samuels-Allen, Bell, and McArthur. Trustees Kipp and Johnson were absent. Also attending was Superintendent Aiken and Clerk Weeks. D'Lisa Penney, William Big Man, Teri Wagner, and Lori Ravet were in the audience.

The Board organization required at the January meeting was reviewed. Trustee Bell moved, in lieu of making nominations for Board Chair, to maintain the same officers as follows.

Board Chair – Sonya Samuels-Allen

Board Vice Chair – Lori Johnson

Clerk/Treasurer - Nathan Weeks

Trustee McArthur seconded the motion which was passed.

The schedule of board meetings for the year was discussed.

– Third Monday of each month for March through December

– Third Wednesday of each month for January and February

Trustee McArthur moved to set the schedule as discussed. Trustee Bell seconded the motion which was passed.

The designation of places for public postings was discussed.

Places for public postings: District Website, District Office, the Elementary School and Middle/High School, and the Lapwai Post Office. A courtesy posting will be attempted at the Lenore Post Office.

Trustee Bell moved to designate the places for public postings as discussed. Trustee McArthur seconded the motion which was passed.

Trustee McArthur moved and Trustee Bell seconded that the consent agenda be approved as presented. The consent agenda included meeting minutes, payment of bills as presented, budget report, balance sheet, and ASB accounts. A vote was taken and the motion passed.

Superintendent Aiken presented the ISBA Board Chair of the Year award to Sonya Samuels-Allen. The award was revealed at the ISBA virtual convention in November.

Elementary Principal Wagner talked about digging into the data this week on student achievement, only six students are in remote learning and the positive impact of reduced class sizes.

Middle/High Principal Penney talked about the following.

- Doing benchmarks and reviewing reading data.
- The 4-week courses
- When all students return, the daily schedule will likely remain on a 4-period day
- Parent Teacher Conferences are underway
- STEM activities which include virtual reality goggles, 3D printer, plasma cutter, and drones

Special Education Director Ravet talked about the positive impact of smaller class sizes on her students which include improved performances, progress, and reduced behavior issues.

Athletic William Big Man talked about the progress of basketball and evolving fan participation in the gym and how the District and State Tournaments are planned to be held.

Superintendent Aiken talked about his activities with the Bureau of Indian Affairs staff regarding the well by the Elementary School that is on District property that is also Trust property. The well is need of an upgrade and there is currently no metering.

Superintendent Aiken led a discussion about the Health and Safety Protocols the District has been following. The number of new COVID cases has declined and the positivity of the cases has declined. The numbers would allow for reopening full-time in the near future.

The Superintendent Evaluation Process was discussed. The evaluation is planned to be finalized at the February Meeting.

The following personnel items were presented to the board.

- Retirement – June 30, 2021 – Custodian – Bill Bentham
- New Hire – ACE Grant Home School Liaison – Lori Lynn Parrish

Trustee McArthur moved and Trustee Bell seconded to approve the personnel items as presented. A vote was taken and the motion passed.

The Board Training topic was the NAFIS Spring Conference.

Trustee Bell moved and Trustee McArthur seconded to adjourn. A vote was taken and the motion passed.

Board Chair Samuels-Allen declared the meeting adjourned at 8:11 pm.

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Board Chair

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Clerk

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Date

LAPWAI SCHOOL DISTRICT #341

School Board Minutes

Regular Meeting

February 17, 2021

The Board of Trustees of School District #341 met in regular session in the Board Room of the District Office. Board Chair Samuels-Allen called the meeting to order at 5:05 pm. The Board then led those in attendance in the Pledge of Allegiance. Roll Call was made, present were Trustees Samuels-Allen, Bell, and Kipp. Trustees McArthur and Johnson were absent. Also attending was Superintendent Aiken and Clerk Weeks. Lori Ravet was in the audience.

Trustee Bell moved and Trustee Kipp seconded that the consent agenda be approved as presented. The consent agenda included meeting minutes, payment of bills as presented, budget report, balance sheet, and ASB accounts. A vote was taken and the motion passed.

Special Education Director Ravet talked about the efforts to reduce disproportionality. The number of students with language impairment was reduced from 23 to 15.

Superintendent Aiken talked about his interview with Idaho Ed News. He also talked about the Advanced Professional Rung proposed by the legislature and the NAFIS news about State Chairs Activities.

Superintendent Aiken led a discussion about the Revised Health and Safety Protocols that was presented to the board. Trustee Kipp moved and Trustee Bell seconded to approve the Revised Health and Safety Protocols. A vote was taken and the motion passed.

With only three trustees in attendance, no executive session was held.

The Superintendent Evaluation was reviewed with Superintendent Aiken.

The following personnel items were presented to the board.

- Retirement – End of 2020-2021 School Year – Elementary Secretary – Patti Vassar
- Approve Superintendent Evaluation

Trustee Bell moved and Trustee Kipp seconded to approve the personnel items as presented. A vote was taken and the motion passed.

The Board Training topic was the ESSER 2 Funding that will be available soon.

Trustee Kipp moved and Trustee Bell seconded to adjourn. A vote was taken and the motion passed.

Board Chair Samuels-Allen declared the meeting adjourned at 6:27 pm.

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Board Chair

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Clerk

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Date

LAPWAI SCHOOL DISTRICT #341

School Board Minutes

Regular Meeting

March 15, 2021

The Board of Trustees of School District #341 met in regular session in the Board Room of the District Office. Board Vice Chair Johnson called the meeting to order at 5:02 pm. The Board then led those in attendance in the Pledge of Allegiance. Roll Call was made, present were Trustees Johnson, McArthur, and Kipp. Trustees Bell and Samuels-Allen were absent. Also attending was Superintendent Aiken and Clerk Weeks. Lori Ravet, Teri Wagner, D'Lisa Penney, William Big Man and several others were in the audience.

Trustee Kipp moved and Trustee McArthur seconded that the consent agenda be approved as presented. The consent agenda included meeting minutes, payment of bills as presented, budget report, balance sheet, and ASB accounts. A vote was taken and the motion passed.

Secondary Principal Penney went first with her report. She introduced Alan Weaskus as the Valedictorian of the Class of 2021. Mayalu Spencer was also introduced as a student who is graduating early. Other topics were the upcoming accreditation visit scheduled for April 5-7. Parent Teacher Conferences are on April 8 and 9. With the move back to in-person learning, things are going very good. There had been 30 students learning remotely full-time and now there are 10. She also responded to a discussion about booster clubs.

Elementary Principal Wagner also said things have gone quite well with the return to in-person instruction. She had her first discipline case for the year this month.

Special Education Director Ravet talked about the efforts to reduce disproportionality. She said the total number of students receiving services has stayed steady at around 100 for the whole year.

Athletic Director Big Man talked about how both State tournaments went and various other issues. Discussion continued at length. Golf is getting started as a new sport in an exploratory mode. Spring sports are underway.

Superintendent Aiken talked about the Impact Aid Survey and results which were positive overall. The three items with the highest priorities are Nez Perce Language, After School programs, and College and Career Readiness. He highlighted the meeting agenda he had with Principal Penney and Athletic Director Big Man for Athletics.

The following action items were presented to the board.

Approval of an emergency closure which was made on February 16 due to a heavy snowfall.

Approval of the selection of Alan Weaskus as Valedictorian and Ciahna Oatman as Salutatorian.

Approval of the Audit Engagement Letter for a 3-year period with Quest CPAs

Trustee McArthur moved and Trustee Kipp seconded to approve the listed action items as presented. A vote was taken and the motion passed,

The following personnel items were presented to the board.

Resignation – End of School Year – Paraprofessional – Rhoda Henry  
– End of School Year – High School Bookkeeper – Linda Stavros

Trustee Kipp moved and Trustee McArthur seconded to reluctantly accept the resignations as presented. A vote was taken and the motion passed.

The Board Training topic was Updates from the NAFIS Spring Conference.

Trustee Kipp moved and Trustee McArthur seconded to adjourn. A vote was taken and the motion passed.

Board Vice Chair Johnson declared the meeting adjourned at 7:58 pm.

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Board Chair

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Clerk

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Date

LAPWAI SCHOOL DISTRICT #341

School Board Minutes

Regular Meeting

April 19, 2021

The Board of Trustees of School District #341 met in regular session in the Board Room of the District Office. Board Chair Samuels-Allen called the meeting to order at 5:02 pm. The Board then led those in attendance in the Pledge of Allegiance. Roll Call was made, present were Trustees Samuels-Allen, Johnson, and Kipp. Trustees Bell and McArthur were absent. Also attending was Superintendent Aiken and Clerk Weeks. Lori Ravet, Teri Wagner, D'Lisa Penney, and William Big Man were in the audience.

Trustee Kipp moved and Trustee Johnson seconded that the consent agenda be approved as presented. The consent agenda included meeting minutes, payment of bills as presented, budget report, balance sheet, and ASB accounts. A vote was taken and the motion passed.

Elementary Principal Wagner said they are having a smooth spring. For spring parent-teacher conferences, attendance was 88%. Assessments start next week.

Trustee Bell arrived to take his seat on the board at 5:08pm.

Secondary Principal Penney said assessments are underway. She talked about the accreditation process and what went into it. The official report will be forthcoming. Prom will be on May 14 at the Barn at Mader Farms. Graduation is planned to be held on the football field again on May 28.

Special Education Director Ravet talked about the efforts to reduce disproportionality.

Athletic Director Big Man talked about keeping the same format for volleyball and basketball district tournaments. Golf is moving along in the exploratory mode. He also touched on Softball and Baseball.

Superintendent Aiken talked about the following items.

- ESSER II and III
- Positive result from Bus Spot Inspection
- LEA Request to Open Negotiations
- Student Cabinet Meeting
- Faculty Cabinet Meeting
- Calendar Planning

The First Reading of Policy 404.19 – Grading for Learning was presented to the board. The policy will be brought back next month for a second reading.

Trustee Kipp left the meeting at 6:45pm.

The following personnel items were presented to the board.

Resignation – Indian Education Coordinator - David Penney  
– PBIS Coordinator – Julie Clark

New Hire – High School Bookkeeper – Part Time – Shelli Hardie

Position Change – Middle/High Attendance to Elementary Secretary – Marianna Fuller

Trustee Bell moved and Trustee Johnson seconded to approve the personnel items as presented.  
A vote was taken and the motion passed.

Trustee Johnson moved and Trustee Bell seconded to adjourn. A vote was taken and the motion passed.

Board Chair Samuels-Allen declared the meeting adjourned at 7:02 pm.

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Board Chair

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Clerk

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Date

LAPWAI SCHOOL DISTRICT #341

School Board Minutes

Special Meeting

April 26, 2021

The Board of Trustees of School District #341 met in special session in the Conference Room of the District Office. Trustee Kipp presided and called the meeting to order at 4:40pm. Roll Call was made, present were Trustees Samuels-Allen, Johnson, Kipp, and Bell. Trustee McArthur was absent. Also attending were Superintendent Aiken and D'Lisa Penney. Student A and their guardian were also present.

Trustee Bell moved and Trustee Kipp seconded to enter into executive session as provided under Idaho Code Section 74-206 (1) (b). A roll call vote was taken with all four board members present voting aye at 4:45pm. The general tenor of the executive session was discussion of a student issue. Trustee Bell moved and Trustee Kipp seconded that the board leave executive session and reconvene in regular session. A vote was taken and the motion passed at 6:02 pm.

Trustee Samuels-Allen then read the following statement. It is the decision of the Board of Trustees that **Student A** be allowed to return to school beginning April 27, 2021 under explicit conditions. Failure to comply with any of the prescribed conditions will result in an immediate additional expulsion hearing. Trustee Bell moved and Trustee Kipp seconded to accept the decision of the board as stated. A vote was taken and the motion passed.

Trustee Kipp moved and Trustee Bell seconded to adjourn. A vote was taken and the motion passed.

Board Chair Samuels-Allen declared the meeting adjourned at 6:06pm.

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Clerk

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Board Chair

# LAPWAI SCHOOL DISTRICT #341

## School Board Minutes

### Regular Meeting

May 17, 2021

The Board of Trustees of School District #341 met in regular session in the Board Room of the District Office. Board Chair Samuels-Allen called the meeting to order at 5:05 pm. The Board then led those in attendance in the Pledge of Allegiance. Roll Call was made, present were Trustees Samuels-Allen, Johnson, Bell, and Kipp. Trustees McArthur was absent. Also attending was Superintendent Aiken and Clerk Weeks. Lori Ravet, D'Lisa Penney, and William Big Man were in the audience.

Trustee Kipp moved and Trustee Johnson seconded that the consent agenda be approved as presented. The consent agenda included meeting minutes, payment of bills as presented, budget report, balance sheet, and ASB accounts. A vote was taken and the motion passed.

Superintendent Aiken started his report with a video and plaques honoring administrators Wagner, Penney, Ravet, and Big Man for their dedication during this last pandemic year. The board presented Superintendent Aiken with a plaque as well. After that, he talked about the upcoming last student cabinet meeting of the year.

Athletic Director Big Man talked about golf with a student currently at the State Tournament at Circling Raven Golf Course. He also talked about the end of baseball and softball. The District Track Meet went very well this last weekend with two Lapwai students qualifying for State. Also discussed was the format of district tournaments next year with all teams able to go to the district tournament except baseball. Lewiston High School will likely be the site for district basketball tournaments next year.

Special Education Director Ravet highlighted the distribution of students being served by Special Forces across grade levels.

Secondary Principal Penney highlighted items in her report.

- Senior Commitment Ceremony
- Young Men's Leadership conference
- 8<sup>th</sup> Grade Commitment Ceremony
- Graduation on the 28<sup>th</sup>
- Prom at the Barn at Mader Farm went well

The Second Reading of Policy 404.19 – Grading for Learning was presented to the board. Trustee Bell moved to approve the policy as presented. Trustee Johnson seconded the motion which was passed.

The 2021-2022 School Calendar was presented to the board. School starts on August 31 and ends on June 8. Graduation is still to be determined. Trustee Bell moved to approve the calendar as presented. Trustee Kipp seconded the motion which was passed.

The Elementary and Secondary Handbooks were presented to the board. Trustee Bell moved to approve the Handbooks. Trustee Johnson seconded the motion which was passed.

The following personnel items were presented to the board.

Resignation – Secondary Math Teacher – Grant Martinson  
– Secondary Science Teacher – Tami Church

New Hire – Food Service – Mande Taylor  
– Secondary Math Teacher – Matt Lattuada  
– Secondary Science/Math Teacher – Chris Katus

Trustee Johnson moved and Trustee Bell seconded to approve the personnel items as presented.  
A vote was taken and the motion passed.

The Board Training topic was a recap of the recent Post Legislative Roadshow.

Trustee Johnson moved and Trustee Kipp seconded to adjourn. A vote was taken and the motion passed.

Board Chair Samuels-Allen declared the meeting adjourned at 7:17 pm.

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Board Chair

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Clerk

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Date

LAPWAI SCHOOL DISTRICT #341  
School Board Minutes  
Regular Meeting  
June 21, 2021

The Board of Trustees of School District #341 met in regular session in the Board Room of the District Office. Board Chair Samuels-Allen called the meeting to order at 5:01pm. Roll Call was made, present were Trustee Samuels-Allen, with Trustees Johnson and Kipp via telephone. Trustees Bell and McArthur were absent. Also attending was Superintendent Aiken and Clerk Weeks. No one was in the audience.

The Hearings for the 2020-2021 Amended Budget and the 2021-2022 Budget were held starting at 5:01pm. Clerk Weeks walked through changes in both budgets. The Budget Hearings ended at 5:07pm. After some discussion, Trustee Kipp moved and Trustee Johnson seconded to approve both budgets as presented. A vote was taken and the motion passed.

Trustee Kipp moved and Trustee Johnson seconded that the consent agenda be approved as presented. The consent agenda included meeting minutes, payment of bills as presented, budget report, balance sheet, and ASB accounts. A vote was taken and the motion passed.

Superintendent Aiken pointed to his written reports and left discussion to a minimum.

The following action items were presented to the board.

- Agreement – Kamiah Grants – Debbie Evans
- Change Health Insurance Provider from Blue Cross to Regence and Dental Insurance from Blue Cross to Delta Dental
- Master Agreement – 2021-2022 School Year
- Job Description – PBIS Coordinator
  - Indian Education Coordinator and Grant Director

Trustee Kipp moved to approve the listed action items. Trustee Johnson seconded the motion which was passed.

The following personnel action items were presented to the board.

- Resignation – Paraprofessional – Samantha Chandler
  - Paraprofessional – Bahiyyih Hansen

The following list of Returning Certified Staff for 2021-2022 School Year was presented to the board.

David Aiken – Superintendent – 3 Year Contract – 7/2021-6/2024  
Teresa Wagner – Elementary Principal  
D’Lisa Penney-Pinkham – Middle/High Principal  
Lori Ravet – Special Education Director  
Joshua Nellesen – Guidance Counselor

Teachers:

Teeiah Arthur  
Carleen Baldwin

Melissa Beckman  
Nathan Blyleven  
Delaney Hartwig  
Cassandra Hays  
Sheila Hewett  
Kelly Hillman  
Traci McKarcher  
Dawn Melton  
Matthew Morgan  
Ena Sanchez  
Emma Shaffer  
Katherine Sliger  
Krystle Stamper  
Beau Woodford

Devin Boyer  
Brad Carpenter  
Veronica Hamilton  
Taylor Chanel Harming  
Stacey Kinnick  
Derek Knoll  
Josh Leighton Jr  
Samuel Maynes  
Whitney Palmer  
Brad Peterson  
Holly Selstad

Rebecca Cardenas-Cooley  
Nancy Dahl  
Verna Johnson  
Georgia Sobotta

Colleen Bonner

Kristin Bateman  
Joslyn Leighton  
Jennifer Watkins

Returning Coaching Staff

FOOTBALL, VARSITY  
FOOTBALL, ASSISTANT  
FOOTBALL, MS ASSISTANT  
VOLLEYBALL  
VOLLEYBALL, ASSISTANT  
VOLLEYBALL MIDDLE SCL  
VOLLEYBALL MIDDLE SCL  
BASKETBALL, GIRLS VARSITY  
BASKETBALL, GIRLS JV  
BASKETBALL, GIRLS C

JOSH LEIGHTON JR  
JOSH NELLESEN  
JACOB AUBERTIN  
SEQUOIA DANCE  
JOSLYN LEIGHTON  
PAULINE BISBEE  
JOANDRA WILSON  
ADA MARKS  
JOSH LEIGHTON JR  
JOSLYN LEIGHTON

BASKETBALL, GIRLS MS  
 BASKETBALL, GIRLS MS  
 BASKETBALL, BOYS VAR  
 BASKETBALL, BOYS C  
 BASKETBALL, BOYS MS  
 BASKETBALL, BOYS MS  
 TRACK ASSISTANT  
 TRACK ASSISTANT/MS  
 CHEERLEADER  
 BASEBALL  
 BASEBALL ASSISTANT  
 SOFTBALL  
 SOFTBALL ASSISTANT  
 FFA ADVISOR  
 ATHLETIC DIRECTOR  
 CONCESSIONS  
 ANNUAL

ALEXIO DOMEBO  
 BROOKLYN BAPTISTE  
 ZACHARY EASTMAN  
 TOMMY WILLIAMS  
 BROOKLYN BAPTISTE  
 JEREMIAH WYNOTT  
 JOSH LEIGHTON JR  
 JOSH LEIGHTON JR  
 CATHERINE BIG MAN  
 WINFRED PEREZ  
 ROBERT WILLIAMSON  
 ADA MARKS  
 JOSLYN LEIGHTON  
 BOYER, DEVIN  
 WILLIAM BIG MAN  
 BRAD PETERSON  
 BRAD PETERSON

- New Hire – Custodial – Travis Herndon
  - Intervention Aide – Tania Hanchett
- Alternative Authorization – Science Teacher – Whitney Palmer
- Position Change – Dean of Students to ACE Grant Coordinator – Iris Chimburas
  - CBRs to PBIS Coordinator – Bonnie Franke
  - Paraprofessional to PBIS Coordinator – Jennifer Becker
- Memorandum of Understanding – Highland School District – Business Services. This will be the eighth year under this model.

Trustee Johnson moved to approve the listed action items. Trustee Kipp seconded the motion which was passed.

Trustee Kipp moved and Trustee Johnson seconded to adjourn. Due to the challenge of obtaining a quorum, the meeting was shorter than usual. A vote was taken and the motion passed.

Board Chair Samuels-Allen declared the meeting adjourned at 5:30 pm.

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 Board Chair

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 Clerk

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 Date

# LAPWAI SCHOOL DISTRICT #341

## School Board Minutes

### Regular Meeting

July 19, 2021

The Board of Trustees of School District #341 met in regular session in the Board Room of the District Office. Board Chair Samuels-Allen called the meeting to order at 5:01 pm. The Board then led those in attendance in the Pledge of Allegiance. Roll Call was made, present were Trustees Samuels-Allen, Johnson, McArthur, and Kipp. Trustee Bell was absent. Also attending was Superintendent Aiken. No one was in the audience.

Trustee Kipp moved and Trustee Johnson seconded that the consent agenda be approved as presented. The consent agenda included meeting minutes, payment of bills as presented, budget report, balance sheet, and ASB accounts. A vote was taken and the motion passed.

Superintendent Aiken highlighted several items in his report:

- Nez Perce Tribe Local Education Program Fund Awards
- Letter to NPTEC regarding FFA land use
- Highlights from the Tribe's Renaming Celebration on June 26<sup>th</sup>
- Continued athletic planning and the professional development for coaches on August 16<sup>th</sup>
- The Superintendent's presentation to the National Indian Impacted Schools Association Board on July 22<sup>nd</sup>

The matter of paving the area north of the Middle/High School was presented to the board. The project would allow for smooth pavement around the basketball hoops and a better approach for buses. Trustee McArthur moved to approve the policy as presented. Trustee Kipp seconded the motion which was passed.

The updated Athletic Handbook for the 2021-2022 School Year was presented to the board. Discussion was had about the changes. Trustee Kipp moved to approve the working draft of the handbook as it is possible additional revisions will be made. Trustee Johnson seconded the motion which was passed.

The First Reading of the following policies was held.

- Reading – Policy 504.5 – Extracurricular Eligibility  
– Delete Policy 504.5 – Private and Home School Athletic Eligibility

The policies will be brought back for a second reading next month.

With personnel changes, it has become necessary to update signatories on the ASB accounts as follows.

- Middle/High School ASB Accounts, Wells Fargo and LGIP: remove Linda Starvos
- Elementary ASB Wells Fargo Account: remove Patti Vassar, add Mariana Fuller

Trustee Kipp moved to update the bank account signatories. Trustee McArthur seconded the motion which was passed.

The following personnel items were presented to the board.

Resignation – Middle/High School Secretary – Rafferdy Hewett

New Hire – .49 Language Arts – Sheila Scott

Trustee McArthur moved and Trustee Kipp seconded to approve the personnel items as presented. A vote was taken and the motion passed.

The Board Training topic was on the ESSER III funding.

Trustee Kipp moved and Trustee Johnson seconded to adjourn. A vote was taken and the motion passed.

Board Chair Samuels-Allen declared the meeting adjourned at 6:36 pm.

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Board Chair

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Clerk

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Date

LAPWAI SCHOOL DISTRICT #341

School Board Minutes

Regular Meeting

August 16, 2021

The Board of Trustees of School District #341 met in regular session in the Board Room of the District Office. Board Chair Samuels-Allen called the meeting to order at 5:11 pm. The Board then led those in attendance in the Pledge of Allegiance. Roll Call was made, present were Trustees Samuels-Allen, Johnson, and McArthur. Trustees Kipp and Bell were absent. Also attending was Superintendent Aiken and Clerk Weeks. Lori Ravet, D'Lisa Penney, and William Big Man were in the audience.

Trustee Johnson moved and Trustee McArthur seconded that the consent agenda be approved as presented. The consent agenda included meeting minutes, payment of bills as presented, budget report, balance sheet, and ASB accounts. A vote was taken and the motion passed.

Middle/High School Principal reported to the Board on the following.

- Work with two new teachers, Matt Lattauda and Chris Katus.
- New Secretary Mariana Fuller
- Reopening
- Coach Professional Development and Coach's Handbook

Sped Director Ravet had a light report.

- Will know more after school starts
- Lost some behavior interventionists and is working to replace them.

Athletic Director Big Man gave updates on the upcoming fall seasons.

Superintendent Aiken highlighted several items in his report:

- Return of Administrators and collaboration
- Lapwai Fire Chief review of emergency plan
- Nimiipuu Health sports physicals and wellness checks

The Transportation Plan for the 2021-2022 School Year was presented to the board. Trustee Johnson moved to approve the Transportation Plan. Trustee McArthur seconded the motion which was passed.

The Safe Return to In-Person Instruction & Continuity of Services Plan was presented to the board. Trustee Johnson moved to approve the Plan with some minor adjustments. Trustee McArthur seconded the motion, which was passed.

The Second Reading of the following policies was held.

Reading – Policy 504.5 – Extracurricular Eligibility

- Delete Policy 504.5.1 – Private and Home School Athletic Eligibility

Trustee McArthur moved to approve the updates to Policy 504.5 and to delete Policy 504.5.1. Trustee Johnson seconded the motion, which was passed.

With personnel changes, it has become necessary to update signatories on the ASB accounts as follows.

- Elementary ASB Wells Fargo Account: remove Patti Vassar, add Tessie McCulley

Trustee Johnson moved to approve the changes as presented. Trustee McArthur seconded the motion, which was passed.

To address employee emotional health under the ARP ESSER III plan, an Employee Assistance Plan (EAP) is being reviewed. Trustee Johnson moved to approve adopting the EAP Plan with BPA Health. Trustee McArthur seconded the motion, which was passed.

The following personnel items were presented to the board.

Resignation – Gear Up Coordinator/HS Bookkeeper – Shelli Hardie

– Elementary Paraprofessional – Susan Menter

Position Change – Elementary Secretary to Middle/High Secretary – Mariana Fuller

– Sped Paraprofessional to Elementary Secretary – Tessie McCulley

– Boys Basketball - C Squad to Assistant – Tommy William

Volunteers – Football – Randy Brown

– Keith Kipp

Trustee Johnson moved and Trustee McArthur seconded to approve the personnel items as presented. A vote was taken and the motion passed.

The New Hire of Harry Taylor as Middle School Football Coach was presented to the board. Trustee McArthur moved and Trustee Johnson seconded to approve the new hire as recommended by the Superintendent. A vote was taken and the motion passed with Trustee Johnson not voting.

The Board Training topic was on how best to advocate during the upcoming NAFIS conference. The consensus was to pursue the virtual option.

Trustee McArthur moved and Trustee Johnson seconded to adjourn. A vote was taken and the motion passed.

Board Chair Samuels-Allen declared the meeting adjourned at 8:12 pm.

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Board Chair

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Clerk

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Date

LAPWAI SCHOOL DISTRICT #341

School Board Minutes

Regular Meeting

September 20, 2021

The Board of Trustees of School District #341 met in regular session in the Board Room of the District Office. Board Chair Samuels-Allen called the meeting to order at 5:02 pm. The Board then led those in attendance in the Pledge of Allegiance. Roll Call was made, present were Trustees Samuels-Allen, Johnson, Kipp, and Bell. Trustee McArthur arrived at 5:08 pm. Also attending was Superintendent Aiken and Clerk Weeks. Roberta Bisbee, Lori Ravet, D'Lisa Penney, Teri Wagner, and William Big Man were in the audience.

Trustee Kipp moved and Trustee Johnson seconded that the consent agenda be approved as presented. The consent agenda included meeting minutes, payment of bills as presented, budget report, balance sheet, and ASB accounts. A vote was taken and the motion passed.

Roberta Jose-Bisbee spoke about her concerns during Unscheduled Delegations. She presented a letter outlining her concerns and request for subsequent action.

Elementary Principal Wagner talked about staffing challenges. The elementary had 9 out today but everyone else stepped up.

Trustee McArthur handed out a packet and then left the meeting at 5:17pm.

Middle/High School Principal Penney reported to the Board on the following.

- They are experiencing similar staffing concerns
- Indian Club is now called Pihetewyu
- Homecoming and Senior Night will be combined October 1
- Critical Race Theory, a topic for which she has not found there to be much interest but is ready

Sped Director Ravet had a light report.

- Will be hiring a certified sign language person

Athletic Director Big Man gave updates on the ongoing fall seasons.

- Officials are in such short supply that games are being cancelled after teams show up
- State Volleyball is in Lewiston, attendees will have to use the app
- Football is going well

Superintendent Aiken highlighted several items in his report:

- Celebrated the selection of Emma Paddlety to State Superintendent Ybarra's Student Advisory Council.
- Extra homeless funding the District has received is to be used for supplies for Northwest Children's Home
- Is currently participating in the NAFIS Conference virtually. He has video calls set up tomorrow with all four of Idaho's Congressional delegation

The matter of raising Adult Lunch and Milk Prices was presented to the board. The reimbursement for school lunch is more than the current fee. Milk prices have increased as well. Trustee Kipp moved to hold a Fee Increase Hearing at the next Board Meeting on October 18. Trustee Bell seconded the motion, which was passed.

The LEA ARP ESSER Use of Funds Plan was presented to the board. Superintendent Aiken went through the plan and pointed out various items. Trustee Kipp moved to approve the Plan. Trustee Johnson seconded the motion, which was passed.

The First Reading of Policy 702.17 – Van Use and Safety was held. It will be brought back for a second reading in October.

With the retirement of a long-time science teacher last year, it has been determined that it is necessary to provide updated curriculum. Inspire Physics has been reviewed and was presented to the board for approval. Trustee Kipp moved and Trustee Bell seconded to approve the Inspire Physics curriculum. A vote was taken and the motion passed.

The 2021-2022 Leadership Premium Plan was presented to the board. No changes have been made to the plan. Trustee Bell moved and Trustee Kipp seconded to approve the Leadership Premium Plan as presented. A vote was taken and the motion passed.

The matter of using ESSER funds to provide the balance of funding to update the tennis/pickle ball courts was presented to the board. The district has around \$40,000 committed to it but at least another \$40,000 is needed to continue to pursue the update. Trustee Kipp moved and Trustee Johnson seconded to approve using ESSER funding to fully fund and move forward with the project. A vote was taken and the motion passed.

Trustee Bell moved and Trustee Kipp seconded to enter Executive Session under Idaho Code Section 74-206(1) (b) (personnel). A roll call vote was held with all four members present voting aye at 6:32 pm. The tenor of executive session was personnel. Trustee Bell moved and Trustee Johnson seconded to leave executive session. A vote was taken and the board left executive session at 7:54 pm.

The following personnel items were presented to the board.

Resignation – CBRS – Eric Otto

Position Change – Food Service to Paraprofessional – Elizabeth Fernandez

– Food Service to Paraprofessional – Mande Taylor

New Hire – Gear Up Coordinator/MHS Bookkeeper – Tena McKim

– Food Service – Juliana Stick

– Food Service – Bree Knoll

– Paraprofessional – Sheridan Shaffer

– Paraprofessional – Jaylie Hillman

– Paraprofessional – Montoya Pablo

– CBRS – Jacqueline Aldrich

Volunteer – Middle/High School - James Stuck

Trustee Bell moved and Trustee Johnson seconded to approve the personnel items as presented. A vote was taken and the motion passed.

The Board Training topic was on the upcoming Idaho School Boards conference. The consensus was to see how things are going and discuss it next month.

Trustee Johnson moved and Trustee Kipp seconded to adjourn. A vote was taken and the motion passed.

Board Chair Samuels-Allen declared the meeting adjourned at 7:58 pm.

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Board Chair

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Clerk

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Date

LAPWAI SCHOOL DISTRICT #341

School Board Minutes

Regular Meeting

October 18, 2021

The Board of Trustees of School District #341 met in regular session in the Board Room of the District Office. Board Chair Samuels-Allen called the meeting to order at 5:29 pm. Present were Trustees Samuels-Allen, Kipp, and Bell. Trustee Johnson was absent. Also attending was Superintendent Aiken and Clerk Weeks. Lori Ravet, D’Lisa Penney, Teri Wagner, and William Big Man and six others were in the audience.

Before the meeting was called to order, Emma Paddlety introduced herself and talked about being on State Superintendent Ybarra’s student advisory council. Bonnita Smith, Matthew Morgan, and Raneisha Erevia stood for recognition as new members of the Faculty Cabinet.

Once the meeting was called to order, time was of the essence.

Trustee Kipp moved and Trustee Bell seconded that the consent agenda be approved as presented. The consent agenda included meeting minutes, payment of bills as presented, budget report, balance sheet, and ASB accounts. A vote was taken and the motion passed.

Principal Wagner touched on staffing challenges during the last month but found picture day to be more enjoyable than usual as things seemed to be calm and more normal.

Dan Coleman of Quest CPAs joined the meeting by telephone and reviewed the audit with the board. Overall, things are in good shape and he was very complimentary of the District. Trustee Kipp moved and Trustee Bell seconded to accept the audit as presented. A vote was taken and the motion passed.

Remaining administrator’s reports were left to stand on their own.

The Fee Increase Hearing to consider raising Adult Lunch and Milk Prices was held. The reimbursement for school lunch is more than the current fee. Milk prices have increased as well. There being no comments, the hearing was closed. Trustee Bell moved to increase fees as follows.

	Was	New Fee
Adult Lunch Price	\$ 4.00	\$ 4.50
Milk	.30	.50

Trustee Kipp seconded the motion, which was passed.

The Second Reading of Policy 702.17 – Van Use and Safety was held. Trustee Bell moved and Trustee Kipp seconded to approve the policy. A vote was held and the motion passed.

The resignation of Jackie McArthur, Zone 5 Trustee, was presented to the board. Trustee Bell moved to accept the resignation and to declare a trustee vacancy in Zone 5. Trustee Kipp seconded the motion, which was passed.

The Board Training topic was on the upcoming Idaho School Boards annual convention. The consensus was to see how things are going and trustees will decide individually if they wish to attend in a few weeks.

Trustee Bell moved and Trustee Kipp seconded to adjourn. A vote was taken and the motion passed.

Board Chair Samuels-Allen declared the meeting adjourned at 5:59 pm.

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Board Chair

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Clerk

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Date

LAPWAI SCHOOL DISTRICT #341  
School Board Minutes  
Regular Meeting  
November 15, 2021

The Board of Trustees of School District #341 met in regular session in the Board Room of the District Office. Board Chair Samuels-Allen called the meeting to order at 5:01 pm. Present were Trustees Samuels-Allen, Kipp, Johnson, and Bell. Also attending was Superintendent Aiken and Clerk Weeks. Lori Ravet, D'Lisa Penney, Teri Wagner, and Josh Nellesen were in the audience.

Trustee Kipp moved and Trustee Johnson seconded that the consent agenda be approved as presented. The consent agenda included meeting minutes, payment of bills as presented, budget report, balance sheet, and ASB accounts. A vote was taken and the motion passed.

Principal Wagner talked about the dental clinic put on by Nimiipuu Health as well as parent teacher conferences.

Principal Penney highlighted topics in her report.

Special Education Director Ravet reported numbers are staying steady with several transitions in and out.

Principal Penney is now the athletic director and talked about the football playoff game and work on schedules and expectations.

Superintendent Aiken highlighted various items in his report. Impact Aid was the special highlight as it is the season that the application process is underway.

The potential purchase of two Virtual Reality Welding Simulators with ESSER Funding was presented to the board. Trustee Bell moved and Trustee Kipp seconded to approve the purchase as presented. A vote was held and the motion passed.

Trustee zones were up for review based on 2020 Census data. The total population in the district was 3,347. The population Zone 3 of 503 was substantially below the target population of 669. After a review of the map, the best approach seemed to be to decrease tracts from Zone 1 and shift from Zone 4 to Zone 3, then Zone 2 to Zone 4 to reduce the differences to below the required threshold. Trustee Bell moved and Trustee Kipp seconded to approve the changes to the trustee zones as discussed. A vote was taken and the motion passed.

Trustee Bell moved and Trustee Kipp seconded to enter executive session under Idaho Code Section 74-206(1)(b) personnel. A roll call vote was held with all four members present voting aye at 6:56pm. The general tenor of the session was personnel. Trustee Bell moved and Trustee Johnson seconded to leave executive session at 7:19pm. A vote was taken and the motion passed with Trustee Kipp abstaining.

The resignation of William Big Man, Athletic Director, was presented to the board. Trustee Bell moved and Trustee Johnson seconded to accept the resignation. A vote was taken and the motion passed with Trustee Kipp abstaining. Superintendent Aiken reviewed a plan to take over the duties of the former Athletic Director.

The Board Training topic was on the upcoming Idaho School Boards annual convention. Trustee Samuels-Allen plans to attend in person and Trustee Kipp plans to attend virtually.

Trustee Johnson moved and Trustee Bell seconded to adjourn. A vote was taken and the motion passed.

Board Chair Samuels-Allen declared the meeting adjourned at 7:54pm.

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Board Chair

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Clerk

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Date

LAPWAI SCHOOL DISTRICT #341  
School Board Minutes  
Regular Meeting  
December 22, 2021

The Board of Trustees of School District #341 met in regular session in the Board Room of the District Office. Board Chair Samuels-Allen called the meeting to order at 5:01 pm. Present were Trustees Samuels-Allen, Kipp, and Johnson. Trustee Bell arrived at 5:03pm. Also attending was Superintendent Aiken and Clerk Weeks. No one was in the audience.

Trustee Johnson moved and Trustee Kipp seconded that the consent agenda be approved as presented. The consent agenda included meeting minutes, payment of bills as presented, budget report, balance sheet, and ASB accounts. A vote was taken and the motion passed.

Superintendent Aiken highlighted various items in his report.

- Faculty Cabinet
- Employee Assistance Program
- Faculty Cabinet Staff Spotlight – Josh Leighton
- Tap in/Tap Out process
- Calm app

He also talked about athletics management with the new approach.

Discussion was held about scheduling school visits with Trustees. More input will be pursued for the best time to do this.

Discussion was held about the most recent Health and Safety update. COVID numbers are falling to a very small number compared to a year ago. The data shows that the district is currently in the “green” stage, where masks would be recommended rather than required. The plan is to see how the first two weeks after the winter break go and proceed from there.

The Surplus of several items was presented to the board.

- 72” Gravelly Mower
- Edger (lawn)
- Griddle - Concessions
- Popcorn Popper – Concessions
- 4 Hobart Welders – Ag Shop

Trustee Bell moved and Trustee Kipp seconded to approve the purchase as presented. A vote was held and the motion passed.

The matter of replacing the 2006 24-passenger bus with a new 30-passenger bus was presented to the board. Trustee Johnson moved and Trustee Kipp seconded to approve the purchase as presented. A vote was taken and the motion passed.

No executive session was deemed to be needed.

The following personnel items were presented to the board.

- Resignation – Bus Driver – Karen Thornberry
- New Hire – Interim Athletic Director – D’Lisa Penney
  - Whitepine League Representative / Scheduler – Josh Leighton
  - Game Manager – Shared – Derek Knoll
  - Game Manager – Shared – Lori Lynn Parrish
  - Asst Boys Basketball/C Squad Coach – Keith Kipp Jr
- Volunteer – Boys Basketball – JJ Reuben

Trustee Johnson moved and Trustee Bell seconded to approve the personnel items as presented. A vote was taken and the motion passed with Trustee Kipp abstaining.

The Board Training topic was a recap of the recent Idaho School Boards annual convention. Trustee Samuels-Allen attended as well as Clerk Weeks.

Trustee Johnson moved and Trustee Kipp seconded to adjourn. A vote was taken and the motion passed.

Board Chair Samuels-Allen declared the meeting adjourned at 6:40pm.

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Board Chair

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Clerk

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Date