

LAPWAI SCHOOL DISTRICT #341
School Board Minutes
Regular Meeting
August 18, 2025

The Board of Trustees of School District #341 met in regular session in the Board Room of the District Office. Trustee Samuels-Allen presided over the meeting, calling the meeting to order at 5:00pm. The board then led those in attendance in the Pledge of Allegiance. Roll Call was made, present were Trustees Kipp, Johnson, Spaulding, and Samuels-Allen. Trustees Garcia arrived at 5:06pm. Also attending was Superintendent Aiken and Clerk Weeks. Lori Ravet and D’Lisa Penney were in the audience.

Trustee Kipp moved and Trustee Spaulding seconded that the consent agenda be approved as presented. The consent agenda included meeting minutes, payment of bills as presented, budget report, balance sheet, and ASB accounts. A vote was taken and the motion passed.

Dan Coleman of Quest CPAs joined the meeting by telephone and reviewed the audit with the board. Overall, things are in good shape and he was very complimentary of the District. Trustee Kipp moved and Trustee Garcia seconded to accept the audit as presented. A vote was taken and the motion passed.

Principal Penney talked about the start of the fall athletic season and resources for student supports for the new school year.

Special Education Director Ravet talked about grant pursuits, math curriculum, a new resignation, and stories about supporting special education students.

Superintendent Aiken talked about the following topics.

- The agenda for the upcoming district wide meeting on August 25
- Plans for promoting better attendance
- State Insurance Fund report and recommendations

The Fee Increase Hearing was held at 6:04pm to consider increasing the following fees that exceed one hundred five percent (105%) of the fees charged last year as listed below.

Athletic Gate Price – Adult	Was \$6.00	Proposed \$7.00
Athletic Gate Price – Seniors	Was \$5.00	Proposed \$6.00
Athletic Gate Price – Student with card	Was \$4.00	Proposed \$5.00

No comments were made or received and the hearing was closed at 6:04pm.

The following action items were presented to the board.

- Approve the fee increases as outlined in the hearing
- Approve the Elementary, Secondary, Student Athletic, and Coach’s Handbooks

- Approve the Job Description – Athletic Director / Athletic Coordinators

Trustee Garcia moved to approve the listed items. Trustee Spaulding seconded the motion. Motion carried.

The First Reading of the following policies was held.

- Policy 203.7 - Public Participation in Board Meetings
- Policy 505.13 – Health, Sex Education, and Human Sexuality
- Policy 505.14 – Controversial Issues
- Policy 505.15 – Corrective Actions, Punishment, and Denial of Enrollment
- Policy 505.8 – Immunization Requirements
- Policy 802.1 – Public Procurement of Goods and Services
- Policy 802.7 – Public Works Contracting and Procurement

The policies will be brought back for a second reading next month.

The following personnel action items were presented to the board.

- Resignation – Girls Basketball Coach – Josh Leighton
- New Hire – NYCP Project Director – Jenifer Williams
 - Concessions Manager – Emma Shaffer
 - Middle School Fall Athletic Coordinator – Ashlee Grunenfelder
 - High School Fall Athletic Coordinator – Joslyn Leighton
 - Middle School Volleyball Coach – Pauline Bisbee
- Volunteer – Diversion Program Coordinator – Ricky Hernandez

Trustee Garcia moved to approve the listed personnel action items. Trustee Kipp seconded the motion. Motion carried.

Under Board Training, a discussion was held about the NAFIS Conference. Two trustees will check their schedule.

Trustee Kipp moved and Trustee Spaulding seconded to adjourn. A vote was taken and the motion passed.

Board Chair Samuels-Allen declared the meeting adjourned at 6:30 pm.

Board Chair

Clerk

Date