

LAPWAI SCHOOL DISTRICT #341  
School Board Minutes  
Regular Meeting  
August 17, 2026

The Board of Trustees of School District #341 met in regular session in the Board Room of the District Office. Trustee Garcia presided over the meeting, calling the meeting to order at 4:58pm. The board then led those in attendance in the Pledge of Allegiance. Roll Call was made, present were Trustees Garcia, Kipp, Parrish, and Jefferson. Trustee Spaulding Parrish was absent. Also attending was Superintendent Aiken and Clerk Weeks, Teri Wagner, Georgia Sobotta, Lori Ravet and Ashlee Grunenfelder.

Trustee Kipp moved and Trustee Jefferson seconded that the consent agenda be approved as presented. The consent agenda included meeting minutes, payment of bills as presented, budget report, balance sheet, and ASB accounts. A vote was taken and the motion passed.

Dan Coleman of Quest CPAs joined the meeting by telephone and reviewed the audit with the board. Overall, things are in good shape and he was very complimentary of the District. Trustee Kipp moved and Trustee Parrish seconded to accept the audit as presented. A vote was taken and the motion passed.

Principal Wagner celebrated that 95% of students have registered. She pointed out the addition of language in the handbook regarding motorized scooters. A discussion about scooters and students continued.

Principal Sobotta handed out the updated Middle/High School Student & Parent Handbook. The dress code was discussed. Discussion was had about her activities.

Athletic Director Grunenfelder talked about various items. This included getting board members signed up with electronic IHSA cards and the eventlink platform.

Superintendent Aiken highlighted the upcoming district staff meeting and emergency management plan. He also talked about teacher retention rates and career ladder movement.

The following action items were presented to the board.

The Second Reading – Policy 901.9 – Office Environment was held. Trustee Kipp moved and Trustee Parrish seconded to approve Policy 901.9 – Office Environment. Motion carried.

The matter of approving the Elementary, Secondary, Student Athletic, and Coach's Handbooks was presented to the board. Differences were discussed about prohibiting scooters being allowed on campus. Trustee Jefferson moved to approve the handbooks as presented. Trustee Garcia seconded the motion. The motion failed with Trustee Jefferson and Garcia voting aye and Trustee Kipp and Parrish voting nay.

The matter of approving the Middle-High After-School Program Site Administrator and Coordinator Job Description was presented to the board. Trustee Kipp moved and Trustee Parrish seconded to approve the Job Descriptions. Motion carried.

The First Reading of the following policies was held.

- Policy - 401.4 - Hiring Process and Criteria
- 503.7 – Possession of Weapons
- 505.7 - Life Threatening Allergies
- 505.12 – Student Health Screenings and Examinations
- 506.13 - Hazing, Harassment, Intimidation, Bullying, and Inappropriate Online Behavior
- 601.5 – Minute of Silence

The policies will be brought back next month.

The proposal to hold a fee increase hearing at the September board meeting to increase certain fees as follows was presented to the board.

|                                                   | <u>Was</u> | <u>Proposed</u> |
|---------------------------------------------------|------------|-----------------|
| Athletic Gate Price – Student with card           | \$ 5.00    | \$ 6.00         |
| Daily Rate:                                       |            |                 |
| Elementary and Middle-High School Gym             | \$ 200.00  | \$ 400.00       |
| Concession area use in addition to Gym            | \$ 125.00  | \$ 150.00       |
| Elementary Cafeteria & Middle High School Commons |            |                 |
| Without Use of Kitchen                            | \$ 100.00  | \$ 150.00       |
| With Use of Kitchen, 4 hours or less              | \$ 150.00  | \$ 200.00       |
| With Use of Kitchen, over 4 hours                 | \$ 200.00  | \$ 300.00       |
| Football Field / Track, Use of Concession Area    | \$ 75.00   | \$ 150.00       |
| Auditorium, Classroom, or Libraries               | \$ 100.00  | \$ 150.00       |
| Driver's Education – Effective October 1, 2026    |            |                 |
| In District Student                               | 125.00     | 375.00          |
| Out of District Student                           | 150.00     | 450.00          |

Trustee Parrish moved and Trustee Kipp seconded to hold a fee increase hearing for the listed fees at the September 21 board meeting. Motion carried.

Trustee Kipp moved to approve the 2025 Idaho Special Education Manual. Trustee Jefferson seconded the motion which was passed.

The matter of approving the Elementary, Secondary, Student Athletic, and Coach's Handbooks was again considered by the board. Trustee Parrish moved to approve the handbooks as presented except to change the language regarding motorized scooters to "on a case by case basis, scooters may be prohibited from campus in response to student safety" with the verbiage to be updated by the Superintendent. Trustee Kipp seconded the motion which was passed 4-0.

The following personnel action items were presented to the board.

- New Hire – Assistant Football Coach – Wyatt Calkins
  - Special Education Teacher and Alternative Authorization – Stephanie Hennigan
  - Middle/High School After School Program Site Administrator – Josh Nellesen
  - Middle/High School After School Program Site Coordinator – Sam Maynes
  - Middle School Volleyball Coach – Krisalyn Bisbee
- Resignation – Middle School Volleyball Coach – Shaylee Bisbee
  - Paraprofessional – Tami Latta
  - Paraprofessional – Bree Knoll

Trustee Kipp moved to approve the listed personnel action items as stated. Trustee Jefferson seconded the motion which was passed.

Trustee Jefferson moved and Trustee Parrish seconded to adjourn. A vote was taken and the motion passed.

Board Chair Garcia declared the meeting adjourned at 7:48 pm.

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Board Chair

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Clerk

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Date