

LAPWAI SCHOOL DISTRICT #341
BOARD OF TRUSTEES - REGULAR MONTHLY MEETING
Lapwai, Idaho – Virtual Attendance via Zoom
Monday, August 17, 2020 - 5:00 pm
Agenda

To join the meeting via Zoom or to make comments, email nweeks@lapwai.org

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148 | <ul style="list-style-type: none">1) Call to Order<ul style="list-style-type: none">A. Pledge of AllegianceB. Roll Call
2) A. Consent Agenda – Action Item<ul style="list-style-type: none">1. Approval of Minutes – July 20, 20202. Budget Report/Balance Sheet3. Payment of Current Bills4. Associated Student Body Accounts
3) Unscheduled Delegations (please call at least 3 days prior to the meeting to be included)
4) Discussion Items<ul style="list-style-type: none">A. Administrator Report – Principals, Sped Director, Athletic Director, SuperintendentB.C.
5) Action Items<ul style="list-style-type: none">A. First Reading – Policy 204.5 – Indian Policies and Procedures for Impact Aid<ul style="list-style-type: none">– Policy 505.8 – Immunization– Policy 803.11 – Retention of Federal RecordsB. Transportation Plan – 2020-2021C. Surplus Kifco T-180 Irrigation EquipmentD. Health & Safety ProtocolsE. Athletic Protocols – Whitepine LeagueE. Elementary, Secondary, Athletic Handbooks
6) Personnel Action Items<ul style="list-style-type: none">A. Position Change – Paraprofessional to Behavior Intervention Specialist – Ashlee GrunenfelderB. New Hire – NYCP Language Arts Teacher – Jennifer Watkins<ul style="list-style-type: none">– Intervention Aide – Samantha ChandlerC. Alternative Authorization & New Hire – Science Teacher – Whitney Palmer
7) Board Training - Meeting Protocols for September
8) Adjourn – Action Item |
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Mission Statement – Together, we ensure all students will reach their full potential

LAPWAI SCHOOL DISTRICT #341
School Board Minutes
Regular Meeting
July 20, 2020

The Board of Trustees of School District #341 met in regular session via Zoom due to the COVID-19 pandemic. Board Vice Chair Johnson called the meeting to order at 5:05 pm. Roll call was made, present were Trustees, Kipp, Bell, and Johnson. Trustees Samuels-Allen and McArthur were absent. Also attending was Superintendent Aiken and Clerk Weeks. Breanne Speas was in the audience.

Trustee Kipp moved and Trustee Bell seconded that the consent agenda be approved as presented. The consent agenda included meeting minutes, payment of bills as presented, budget report, balance sheet, and ASB accounts. A vote was taken and the motion passed.

Superintendent Aiken pointed out several items in his report.

- Health & Safety Protocols for starting school in the fall
- KLEW-TV did a story of the District's efforts which include the bus sanitizer, water bottle filling stations, plexiglas partitions, thermometers
- NAFIS Fall Conference
- Fall Athletics

The Second Reading for Policy 502.3.1 – Attendance Requirements was held. Trustee Kipp moved and Trustee Bell seconded to approve the policy as presented. A vote was taken and the motion passed.

The Master Agreement for the 2020-2021 School Year was presented to the board. A 1% raise to the calculating base was agreed to with the Lapwai Education Association. Also, the increase in health insurance cost will be covered and step and lane movement will be honored. Trustee Bell moved and Trustee Kipp seconded to approve the Master Agreement as presented. A vote was taken and the motion passed.

The following personnel items were presented to the board.

Resignation – Paraprofessional – RedSky Chimburas
– Language Arts Teacher – Sheila Scott
– Science Teacher – Jake Genthos

New Hire – Volleyball Coach – Sequoia Dance

Alternative Authorization & New Hire – Language Arts Teacher – Derek Knoll

Trustee Bell moved and Trustee Kipp seconded to approve the personnel items as presented. A vote was taken and the motion passed.

Board Training item was a discussion about continuing with blended in-person and Zoom meetings. Given the current COVID-19 situation, blended meetings were the preference until the pandemic eases.

Trustee Kipp moved and Trustee Bell seconded to adjourn. A vote was taken and the motion passed.

Board Vice Chair Johnson declared the meeting adjourned at 6:37 pm.

Board Chair

Clerk

Date

GENERAL FUND

REVENUE

100-411400-000	DISTRICT TORT REVENUE	38,310.00CR	11,237.33CR	34,689.90CR	3,620.10CR	29%	91%
100-411900-000	OTHER TAXES	0.00	5,904.94CR	7,709.72CR	7,709.72	0%	0%
100-413000-000	PENALTY & INT--DELINQUENT TAXES	3,000.00CR	217.22CR	3,768.06CR	768.06	7%	126%
100-415000-000	EARNINGS ON INVESTMENTS	55,000.00CR	2,683.64CR	42,042.89CR	12,957.11CR	5%	76%
100-419900-000	OTHER LOCAL REVENUE	40,000.00CR	1,743.50CR	98,184.38CR	58,184.38	4%	245%
100-419901-000	DRIVERS ED.--STUDENT FEES	2,500.00CR	325.00CR	850.00CR	1,650.00CR	13%	34%
100-419903-000	GRANTS	0.00	7,133.00CR	28,215.00CR	28,215.00	0%	0%
**TOTAL LOCAL REVENUE		138,810.00CR	29,244.63CR	215,459.95CR	76,649.95	21%	155%
100-431100-000	STATE APPORTIONMENT	2,862,093.00CR	137,955.47CR	2,878,846.15CR	16,753.15	5%	101%
100-431200-000	TRANSPORTATION SUPPORT REVENUE	105,435.00CR	38,688.43CR	155,507.00CR	50,072.00	37%	147%
100-431401-000	SED SUPPORT	50,000.00CR	615.37CR	12,785.71CR	37,214.29CR	1%	26%
100-431800-000	BENEFIT APPORTIONMENT	396,021.00CR	26,111.85CR	396,679.90CR	658.90	7%	100%
100-431900-000	OTHER STATE SUPPORT	196,332.00CR	52,520.24CR	194,506.74CR	1,825.26CR	27%	99%
100-431901-000	EARLY COMPLETERS-DUAL CREDIT	0.00	0.00	0.00	0.00	0%	0%
100-431902-000	STATE MATH/SCI REQUIREMENT	2,900.00CR	2,965.00CR	2,965.00CR	65.00	102%	102%
100-431904-000	REMEDIATION	13,000.00CR	0.00	11,559.00CR	1,441.00CR	0%	89%
100-431930-000	STATE TECHNOLOGY SUPPORT	97,000.00CR	0.00	80,068.00CR	16,932.00CR	0%	83%
100-432100-000	DRIVER EDUCATION REVENUE	3,125.00CR	250.00CR	468.26CR	2,656.74CR	8%	15%
100-437000-000	LOTTERY/ADD'L STATE MAINTENANCE	74,359.00CR	0.00	79,680.00CR	5,321.00	0%	107%
100-438000-000	REVENUE IN LIEU OF TAXES	2,606.00CR	1,302.80CR	2,605.60CR	0.40CR	50%	100%
100-438001-000	REV. IN LIEU-AG. EQUIP.	2,160.00CR	0.00	2,160.00CR	0.00	0%	100%
**TOTAL STATE REVENUE		3,805,031.00CR	260,409.16CR	3,817,831.36CR	12,800.36	7%	100%
100-442000-000	UNRESTRICTED FED REVENUE (FOREST	200.00CR	0.00	69.43CR	130.57CR	0%	35%
100-445900-000	OTHER FEDERAL INCOME	0.00	0.00	0.00	0.00	0%	0%
100-445901-000	MEDICAID PAYMENTS	0.00	0.00	0.00	0.00	0%	0%
100-448200-000	IMPACT AID P.L. 81-874	2,800,000.00CR	0.00	2,500,365.21CR	299,634.79CR	0%	89%
**TOTAL FEDERAL REVENUE		2,800,200.00CR	0.00	2,500,434.64CR	299,765.36CR	0%	89%
100-320000-000	BEGINNING BALANCE - BUDGET	900,000.00CR	0.00	0.00	900,000.00CR	0%	0%
100-453000-000	SALE OF PROPERTY	0.00	0.00	0.00	0.00	0%	0%
100-460000-000	TRANSFERS FROM OTHER FUNDS	8,556.00CR	1,465.64CR	9,333.19CR	777.19	17%	109%
TOTAL OTHER REVENUE		908,556.00CR	1,465.64CR	9,333.19CR	899,222.81CR	0%	1%
***TOTAL REVENUE		7,652,597.00CR	291,119.43CR	6,543,059.14CR	1,109,537.86CR	4%	86%

(Rprt: 01 - MAINBdgt Prep: 30/Prop Budget; Dates: 00/00/00-06/30/20; PRINT: 08/12/20 1:23:13 PM)

ACCT # ACCT NAME BUDGETED MTD ACTIVITY YTD ACTIVITY BALANCE MTD% YTD%

E L E M E N T A R Y

100-512110-000	ELEMENTARY TEACHER SALARIES	939,585.00	239,440.69	948,281.69	(8,696.69)	25%	101%
100-512115-000	ELEMENTARY NON-CERTIFIED SALARIES	193,489.00	32,719.21	138,196.86	55,292.14	17%	71%
100-512116-000	DETENTION SALARIES	0.00	0.00	0.00	0.00	0%	0%
100-512160-000	ELEMENTARY TEACHER SUBSTITUTES	20,000.00	0.00	10,299.32	9,700.68	0%	51%
100-512200-000	ELEMENTARY FRINGE BENEFITS	80,352.00	20,087.81	80,351.00	1.00	25%	100%
100-512210-000	ELEMENT. LIFE/EMP. ASSIST.	1,920.00	549.74	2,156.33	(236.33)	29%	112%
100-512220-000	EMPLOYER FICA	94,357.00	21,554.95	86,859.38	7,497.62	23%	92%
100-512230-000	HEALTH INSURANCE - ELEM	97,374.00	31,846.28	104,356.33	(6,982.33)	33%	107%
100-512270-000	WORKER'S COMPENSATION	8,326.00	2,280.02	9,160.63	(834.63)	27%	110%
100-512280-000	SICK LEAVE RETIRE.	15,289.00	0.00	4,782.15	10,506.85	0%	31%
100-512290-000	RETIREMENT BENEFIT	144,883.00	41,619.14	144,969.30	(86.30)	29%	100%
100-512320-000	MUSIC EQUIPMENT REPAIR	3,000.00	0.00	412.40	2,587.60	0%	14%
100-512313-000	GRANT FUNDED PURCHASED SERVICES	0.00	0.00	0.00	0.00	0%	0%
100-512321-000	ELEMENTARY PURCHASED SERVICES	8,000.00	0.00	6,278.50	1,721.50	0%	78%
100-512322-000	COPIER RENTAL	8,000.00	1,280.94	6,825.99	1,174.01	16%	85%
100-512380-000	ELEMENTARY TRAVEL	1,200.00	0.00	166.40	1,033.60	0%	14%
100-512410-000	ELEMENT. FIXED MATERIALS	15,000.00	439.40	14,101.34	898.66	3%	94%
100-512410-100	TEACHER SUPPLIES	3,800.00	441.31	1,682.35	2,117.65	12%	44%
100-512412-000	MUSIC SUPPLIES	5,000.00	0.00	484.96	4,515.04	0%	10%
100-512413-000	GRANT FUNDED SUPPLIES	0.00	0.00	0.00	0.00	0%	0%
100-512415-000	MATERIALS --ART	2,000.00	0.00	1,722.98	277.02	0%	86%
100-512440-000	ELEMENTARY TEXTBOOKS	20,000.00	0.00	3,991.44	16,008.56	0%	20%
**TOTAL ELEMENTARY PROGRAM		1,661,575.00	392,259.49	1,565,079.35	96,495.65	24%	94%

S E C O N D A R Y P R O G R A M

100-515110-000	HS CERTIFIED SALARIES	742,648.00	174,407.43	697,227.03	45,420.97	23%	94%
100-515113-000	DRIVER EDUCATION SALARIES	5,000.00	600.00	981.25	4,018.75	12%	20%
100-515115-000	HS CLASSIFIED SALARIES	177,695.00	290.63CR	53,531.15	124,163.85	0%	30%
100-515160-000	HS SUBSTITUTE SALARIES	25,000.00	0.00	17,677.50	7,322.50	0%	71%
100-515200-000	HS FRINGE BENEFITS	65,699.00	9,660.81	51,249.00	14,450.00	15%	78%
100-515210-000	HS LIFE INSURANCE BENEFIT	1,488.00	366.53	1,449.77	38.23	25%	97%
100-515220-000	HS EMPLOYER FICA	77,727.00	13,816.72	61,589.85	16,137.15	18%	79%
100-515230-000	HEALTH INSURANCE - HS	52,940.00	15,189.40	60,870.42	(7,930.42)	29%	115%
100-515270-000	HS WORKER'S COMPENSATION	6,858.00	1,462.11	6,424.94	433.06	21%	94%
100-515280-000	HS SICK LEAVE BENEFIT	12,487.00	0.00	2,868.90	9,618.10	0%	23%
100-515290-000	HS PERSI BENEFIT	118,330.00	22,015.17	95,843.25	22,486.75	19%	81%
100-515313-000	GRANT FUNDED PURCHASED SERVICES	0.00	0.00	4,129.80	(4,129.80)	0%	0%
100-515321-000	COPIER RENTAL	7,500.00	981.74	6,394.15	1,105.85	13%	85%
100-515322-000	HS PURCHASE SERVICES	8,000.00	26.00	469.00	7,531.00	0%	6%
100-515380-000	HS TRAVEL	3,000.00	0.00	0.00	3,000.00	0%	0%
100-515410-000	H. S. FIXED MATERIALS	15,000.00	757.28	7,533.03	7,466.97	5%	50%
100-515410-100	TEACHER SUPPLIES	2,800.00	0.00	832.40	1,967.60	0%	30%
100-515411-000	DRIVERS ED. MATERIALS	250.00	239.93	239.93	10.07	96%	96%
100-515413-000	GRANT FUNDED SUPPLIES	0.00	0.00	0.00	0.00	0%	0%
100-515417-000	MATERIALS -- ART	3,000.00	0.00	3,621.53	(621.53)	0%	121%
100-515421-000	MATERIALS -- MUSIC	12,000.00	0.00	49.67	11,950.33	0%	0%
100-515441-000	H. S. TEXTBOOKS	25,000.00	0.00	16,599.94	8,400.06	0%	66%
**TOTAL SECONDARY PROGRAM		1,362,422.00	239,232.49	1,089,582.51	272,839.49	18%	80%

E X C E P T C H I L D P R O G

100-521110-000	RESOURCE ROOM TEACHER SALARIES	228,975.00	59,537.15	238,398.00	(9,423.00)	26%	104%
100-521115-000	RESOURCE ROOM AIDES' SALARIES	33,738.00	19,223.34	76,984.50	(43,246.50)	57%	228%
100-521160-000	EXCEPT. CHILD CERT. SUBSTITUTES	15,000.00	0.00	2,008.00	12,992.00	0%	13%
100-521200-000	RESOURCE ROOM FRINGE BENEFITS	23,084.00	5,851.81	24,184.00	(1,100.00)	25%	105%
100-521210-000	EXCEPT. LIFE/EMP. ASSIST.	480.00	168.61	700.44	(220.44)	35%	146%
100-521220-000	EMPLOYER FICA	23,011.00	6,454.14	26,053.17	(3,042.17)	28%	113%
100-521230-000	HEALTH INSURANCE - EXCEPT CHILD	19,475.00	2,682.04	31,451.64	(11,976.64)	14%	161%
100-521270-000	WORKER'S COMPENSATION	2,030.00	659.96	2,659.59	(629.59)	33%	131%
100-521280-000	SICK LEAVE RETIRE.	3,601.00	0.00	1,430.15	2,170.85	0%	40%
100-521290-000	RETIREMENT BENEFIT	34,124.00	3,377.86	33,819.37	304.63	10%	99%
100-521300-000	TUITION TO N. I. C. H.	20,000.00	4,361.70	17,239.10	2,760.90	22%	86%
100-521310-000	SPED PURCHASED SERVICES	0.00	0.00	0.00	0.00	0%	0%
100-521311-000	MEDICAID MATCH	0.00	0.00	0.00	0.00	0%	0%
100-521380-000	TRAVEL - PURCHASED SVCS	1,500.00	0.00	0.00	1,500.00	0%	0%
100-521410-000	RESOURCE ROOM MAT.	5,000.00	0.00	2,146.19	2,853.81	0%	43%
100-521410-100	TEACHER SUPPLIES	1,000.00	0.00	0.00	1,000.00	0%	0%
100-521414-000	SPED SUPPLIES	10,000.00	113.99	7,277.71	2,722.29	1%	73%
100-521440-000	SPED TEXTBOOKS	5,000.00	0.00	2,100.50	2,899.50	0%	42%
**TOTAL EXCEPTIONAL CHILD PROGRAM		426,018.00	102,430.60	466,452.36	40,434.36CR	24%	109%

ACCT #	ACCT NAME	BUDGETED	MTD ACTIVITY	YTD ACTIVITY	BALANCE	MTD%	YTD%
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P R E S C H O O L P R O G

100-522110-000	EXCEPTIONAL PRESCHOOL SALARIES	64,362.00	16,077.72	64,349.22	12.78	25%	100%
100-522160-000	EXCEPTIONAL PRESCHOOL SUBSTITUTES	2,000.00	0.00	0.00	2,000.00	0%	0%
100-522200-000	PRESCHOOL FRINGE BENEFITS	0.00	0.00	0.00	0.00	0%	0%
100-522210-000	PRESCHOOL LIFE/EMP. ASSIST.	96.00	21.95	93.95	2.05	23%	98%
100-522220-000	EMPLOYER FICA	5,077.00	1,078.65	4,273.49	803.51	21%	84%
100-522230-000	HEALTH INSURANCE - PRESCHOOL	9,737.00	2,222.08	9,523.13	213.87	23%	98%
100-522270-000	WORKER'S COMPENSATION	448.00	125.42	501.98	(53.98)	28%	112%
100-522280-000	SICK LEAVE RETIRE.	811.00	0.00	270.32	540.68	0%	33%
100-522290-000	RETIREMENT BENEFIT	7,685.00	1,919.67	7,683.27	1.73	25%	100%
100-522410-000	CLASSROOM SUPPLIES	350.00	0.00	0.00	350.00	0%	0%
100-522410-429	TEACHER SUPPLIES	200.00	0.00	0.00	200.00	0%	0%
**TOTAL PRESCHOOL PROGRAM		90,766.00	21,445.49	86,695.36	4,070.64	24%	96%

S C H O O L A C T I V I T I E S

100-532100-000	SCHOOL ACTIVITY SALARIES	85,000.00	3,694.18	91,535.23	(6,535.23)	4%	108%
100-532200-000	SCHOOL ACTIVITIES FRINGE BENEFITS	0.00	0.00	0.00	0.00	0%	0%
100-532210-000	EMPLOYEE LIFE INS	0.00	5.39	71.51	(71.51)	0%	0%
100-532220-000	EMPLOYER FICA	6,503.00	280.64	6,969.98	(466.98)	4%	107%
100-532230-000	HEALTH INSURANCE - SCHOOL ACTIVITIES	0.00	199.14	2,376.19	(2,376.19)	0%	0%
100-532270-000	WORKER'S COMPENSATION	574.00	28.78	685.05	(111.05)	5%	119%
100-532280-000	SICK LEAVE RETIRE.	1,071.00	0.00	144.07	926.93	0%	13%
100-532290-000	RETIREMENT BENEFIT	5,075.00	441.09	3,906.86	1,168.14	9%	77%
100-532310-000	SCHOOL ACT. DUES/SERVICES	6,500.00	0.00	8,259.36	(1,759.36)	0%	127%
100-532380-000	SCHOOL ACT. TEACHER TRAVEL	12,000.00	0.00	10,390.12	1,609.88	0%	87%
100-532410-000	ACTIVITY SUPPLIES	25,000.00	173.64	14,819.52	10,180.48	1%	59%
100-532550-000	ATHLETIC EQUIPMENT	0.00	924.77	924.77	(924.77)	0%	0%
**TOTAL SCHOOL ACTIVITY PROGRAM		141,723.00	5,747.63	140,082.66	1,640.34	4%	99%

G U I D A N C E P R O G.

100-611110-000	COUNSELING SALARIES - ELEMENTARY	41,154.00	11,407.03	45,628.00	(4,474.00)	28%	111%
100-611111-000	GUIDANCE SALARIES - SECONDARY	63,365.00	15,841.31	63,365.00	0.00	25%	100%
100-611200-000	GUIDANCE FRINGE BENEFITS	15,078.00	3,769.50	15,078.00	0.00	25%	100%
100-611210-000	GUIDANCE LIFE/EMP. ASSIST.	192.00	44.84	186.68	5.32	23%	97%
100-611220-000	EMPLOYER FICA	9,149.00	2,366.80	9,464.96	(315.96)	26%	103%
100-611230-000	HEALTH INSURANCE - GUIDANCE	0.00	0.00	0.00	0.00	0%	0%
100-611270-000	WORKER'S COMPENSATION	807.00	241.95	967.80	(160.80)	30%	120%
100-611280-000	SICK LEAVE RETIRE.	1,507.00	0.00	521.12	985.88	0%	35%
100-611290-000	RETIREMENT BENEFIT	14,280.00	3,703.52	14,814.02	(534.02)	26%	104%
100-611310-000	HEALTH/GUIDANCE PURCHASE SERVICES	4,500.00	0.00	0.00	4,500.00	0%	0%
100-611380-000	GUIDANCE TRAVEL	0.00	0.00	0.00	0.00	0%	0%
100-611410-000	ATTEND./GUIDANCE/HEALTH-ELEMENT.	500.00	0.00	0.00	500.00	0%	0%
100-611410-102	TEACHER SUPPLY - D PENNEY	200.00	0.00	0.00	200.00	0%	0%
**TOTAL GUIDANCE PROGRAM		150,732.00	37,374.95	150,025.58	706.42	25%	100%

A N C I L L A R Y P R O G.

100-616110-000	ANCILLARY SALARIES - CDS & PSYCOL.	101,873.00	61,193.90	244,775.00	(142,902.00)	60%	240%
100-616115-000	NON CERT ANCILLARY SALARY	99,135.00	74,074.28	318,949.23	(219,814.23)	75%	322%
100-616200-000	ANCILLARY FRINGE BENEFITS	13,949.00	5,257.87	21,031.00	(7,082.00)	38%	151%
100-616210-000	EMPLOYEE LIFE INSUR	893.00	395.42	1,587.49	(694.49)	44%	178%
100-616220-000	EMPLOYER FICA	16,444.00	10,556.41	43,948.37	(27,504.37)	64%	267%
100-616230-000	HEALTH INSURANCE - ANCILLARY	82,281.00	27,060.68	109,251.60	(26,970.60)	33%	133%
100-616270-000	WORKER'S COMPENSATION	1,451.00	1,102.57	4,567.27	(3,116.27)	76%	315%
100-616280-000	SICK LEAVE RETIRE.	2,708.00	0.00	2,563.55	144.45	0%	95%
100-616290-000	RETIREMENT BENEFIT	25,666.00	16,778.80	69,819.78	(44,153.78)	65%	272%
100-616300-000	CDS CONTRACT	87,500.00	5,503.75	101,831.25	(14,331.25)	6%	116%
100-616410-000	ANCILLARY SUPPLIES	800.00	0.00	0.00	800.00	0%	0%
**TOTAL SPECIAL SERVICES PROGRAM		432,700.00	201,923.68	918,324.54	485,624.54CR	47%	212%

(Rprt: 01 - MAINBdgt Prep: 30/Prop Budget; Dates: 00/00/00-06/30/20; PRINT: 08/12/20 1:23:13 PM)

ACCT #	ACCT NAME	BUDGETED	MTD ACTIVITY	YTD ACTIVITY	BALANCE	MTD%	YTD%
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INSTRUCTIONAL IMP

100-621110-000	SALARIES - INSTRUCTIONAL IMPROVEME	30,437.00	35,257.19	35,257.19	(4,820.19)	116%	116%
100-621115-000	SALARIES - N/C INSTR IMPROVE	0.00	3,055.24	3,055.24	(3,055.24)	0%	0%
100-621200-000	FRINGE	0.00	0.00	0.00	0.00	0%	0%
100-621210-000	LIFE	0.00	40.21	40.21	(40.21)	0%	0%
100-621220-000	FICA	2,328.00	2,865.08	2,865.08	(537.08)	123%	123%
100-621230-000	HEALTH INSURANCE	0.00	1,524.56	1,524.56	(1,524.56)	0%	0%
100-621270-000	WORKERS COMP	205.00	297.54	297.54	(92.54)	145%	145%
100-621280-000	UUSL	384.00	0.00	0.00	384.00	0%	0%
100-621290-000	PERSI	3,634.00	4,574.58	4,574.58	(940.58)	126%	126%
100-621310-000	INSTRUCT. IMPROVE. - CREDIT REIMB	8,000.00	0.00	4,801.50	3,198.50	0%	60%
100-621311-000	INSTRUCTIONAL IMPROVEMENT PURCHASED SER	44,520.00	99.00	739.43	43,780.57	0%	2%
100-621380-000	TRAVEL/TRNG.	0.00	0.00	6,838.14	(6,838.14)	0%	0%
100-621410-000	MENTORING SUPPLIES	100.00	0.00	0.00	100.00	0%	0%
**TOTAL INSTRUCTION IMPROVEMENT		89,608.00	47,713.40	59,993.47	29,614.53	53%	67%

EDUC. MEDIA

100-622110-000	LIBRARY SALARIES - ELEMEN & SECOND	0.00	0.00	0.00	0.00	0%	0%
100-622111-000	AUDIOVISUAL SALARIES - ELEM & SEC	0.00	0.00	0.00	0.00	0%	0%
100-622115-000	LIBRARY CLASSIFIED SALIES	53,385.00	13,346.25	53,406.36	(21.36)	25%	100%
100-622160-000	LIBRARY SUBSTITUTES	1,000.00	0.00	237.50	762.50	0%	24%
100-622200-000	LIBRARY FRINGE BENEFITS	0.00	0.00	0.00	0.00	0%	0%
100-622210-000	LIB./TECH. LIFE/EMP. ASSIST.	192.00	48.00	187.29	4.71	25%	98%
100-622220-000	EMPLOYER FICA	4,160.00	1,020.98	4,103.72	56.28	25%	99%
100-622230-000	HEALTH INSURANCE - MEDIA	19,475.00	4,862.70	18,987.48	487.52	25%	97%
100-622270-000	WORKER'S COMPENSATION	367.00	104.10	418.44	(51.44)	28%	114%
100-622280-000	SICK LEAVE RETIRE.	673.00	0.00	224.47	448.53	0%	33%
100-622290-000	RETIREMENT BENEFIT	6,374.00	1,593.54	6,376.71	(2.71)	25%	100%
100-622323-000	VALNET COMMUNICATIONS	7,000.00	0.00	5,400.00	1,600.00	0%	77%
100-622410-000	LIBRARY MATERIALS--ELEMENTARY	5,000.00	175.38	3,675.99	1,324.01	4%	74%
100-622410-100	SCHOOL LIBRARY ACCESS GRANT \$5000	0.00	0.00	0.00	0.00	0%	0%
100-622412-000	LIBRARY MATERIALS--SECONDARY	5,000.00	0.00	994.53	4,005.47	0%	20%
**TOTAL EDUCATIONAL MEDIA PROGRAM		102,626.00	21,150.95	94,012.49	8,613.51	21%	92%

TECHNOLOGY

100-623110-000	TECHNOLOGY CERTIFIED SALARY	81,724.00	21,248.06	77,909.34	3,814.66	26%	95%
100-623115-000	TECHNOLOGY SALARY	57,102.00	5,761.58	29,919.95	27,182.05	10%	52%
100-623200-000	TECHNOLOGY FRINGE BENEFITS	0.00	0.00	0.00	0.00	0%	0%
100-623210-000	TECHNOLOGY LIFE BENEFIT	192.00	34.83	142.95	49.05	18%	74%
100-623220-000	TECHNOLOGY FICA BENEFIT	10,620.00	2,065.56	8,245.35	2,374.65	19%	78%
100-623230-000	HEALTH INSURANCE - TECHNOLOGY	19,475.00	3,528.58	13,680.63	5,794.37	18%	70%
100-623270-000	TECHNOLOGY WORKERS COMP.	937.00	195.80	826.16	110.84	21%	88%
100-623280-000	TECHNOLOGY SICK LEAVE BENEFIT	1,630.00	0.00	29.05	1,600.95	0%	2%
100-623290-000	TECHNOLOGY PERSI BENEFIT	15,447.00	3,224.94	12,874.81	2,572.19	21%	83%
100-623310-000	TECHNOLOGY PURCHASE SERVICES	9,000.00	0.00	4,775.04	4,224.96	0%	53%
100-623323-000	TECHNOLOGY INTERNET COMMUNICATIONS	4,000.00	0.00	51,741.00	(47,741.00)	0%	999%
100-623410-000	TECHNOLOGY SUPPLIES/MATERIALS	2,500.00	0.00	3,091.20	(591.20)	0%	124%
100-623411-000	TECHNOLOGY--ELEMENTARY	30,000.00	40.00	13,040.03	16,959.97	0%	43%
100-623412-000	TECHNOLOGY SECONDARY	30,000.00	0.00	4,461.59	25,538.41	0%	15%
100-623413-000	TECHNOLOGY - EXCEPTIONAL CHILD	5,000.00	0.00	2,674.86	2,325.14	0%	53%
100-623550-000	TECHNOLOGY - CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0%	0%
**TOTAL INSTRUCT. TECHNOLOGY		267,627.00	36,099.35	223,411.96	44,215.04	13%	83%

SCHOOL BOARD

100-631115-000	CLERK-TREASURER SALARIES--BD OF ED	0.00	0.00	0.00	0.00	0%	0%
100-631200-000	BOARD FRINGE BENEFITS	0.00	0.00	0.00	0.00	0%	0%
100-631210-000	EMPLOYEE LIFE BENEFIT	0.00	0.00	0.00	0.00	0%	0%
100-631220-000	EMPLOYER FICA	0.00	0.00	0.00	0.00	0%	0%
100-631230-000	HEALTH INSURANCE - CLERK	0.00	0.00	0.00	0.00	0%	0%
100-631270-000	WORKER'S COMPENSATION	0.00	0.00	0.00	0.00	0%	0%
100-631280-000	SICK LEAVE RETIRE.	0.00	0.00	0.00	0.00	0%	0%
100-631290-000	RETIREMENT BENEFIT	0.00	0.00	0.00	0.00	0%	0%
100-631310-000	BOARD PURCH. SERVICE	40,000.00	5,815.25	42,128.83	(2,128.83)	15%	105%
100-631410-000	SUPPLIES - SCHOOL BOARD	750.00	65.03	471.24	278.76	9%	63%
**TOTAL BOARD OF EDUCATION PROGRAM		40,750.00	5,880.28	42,600.07	1,850.07CR	14%	105%

ACCT #	ACCT NAME	BUDGETED	MTD ACTIVITY	YTD ACTIVITY	BALANCE	MTD%	YTD%
D I S T R I C T A D M I N.							
100-632110-000	DISTRICT ADMINISTRATION SALARIES	129,523.00	10,793.62	129,523.00	0.00	8%	100%
100-632115-000	DISTRICT ADMIN. CLASSIFIED	0.00	0.00	0.00	0.00	0%	0%
100-632200-000	DISTRICT FRINGE BENEFITS	0.00	0.00	0.00	0.00	0%	0%
100-632210-000	DISTRICT LIFE/EMP. ASSIST.	240.00	20.00	240.00	0.00	8%	100%
100-632220-000	EMPLOYER FICA	9,909.00	823.21	9,878.44	30.56	8%	100%
100-632230-000	HEALTH INSURANCE - DISTRICT ADMIN	9,737.00	810.45	9,640.20	96.80	8%	99%
100-632270-000	WORKER'S COMPENSATION	874.00	84.19	1,010.28	(136.28)	10%	116%
100-632280-000	SICK LEAVE RETIRE.	1,632.00	0.00	816.00	816.00	0%	50%
100-632290-000	RETIREMENT BENEFIT	15,465.00	1,288.76	15,465.01	(0.01)	8%	100%
100-632310-000	BANK FEES / GRANT SVCS	40,000.00	5,027.56	18,649.50	21,350.50	13%	47%
100-632322-000	COPIER RENTAL	4,000.00	567.36	4,313.83	(313.83)	14%	108%
100-632333-000	DISTRICT COMMUNICATIONS	4,000.00	516.98	5,255.91	(1,255.91)	13%	131%
100-632380-000	DISTRICT TRAVEL--GENERAL	12,500.00	0.00	13,188.68	(688.68)	0%	106%
100-632390-000	DISTRICT PURCHASED SERVICES	10,000.00	341.10	9,802.56	197.44	3%	98%
100-632410-000	DISTRICT SUPPLIES	4,000.00	715.22	2,602.39	1,397.61	18%	65%
100-632412-000	DISTRICT SUBSCRIPTIONS	400.00	0.00	0.00	400.00	0%	0%
**TOTAL DISTRICT ADMINISTRATION		242,280.00	20,988.45	220,385.80	21,894.20	9%	91%
S C H O O L A D M I N.							
100-641110-000	SCHOOL ADMIN SALARIES	244,893.00	64,410.09	257,640.00	(12,747.00)	26%	105%
100-641115-000	ADMINISTRATIVE NON-CERTIFIED	93,755.00	22,106.15	88,958.67	4,796.33	24%	95%
100-641200-000	SCHOOL ADMIN FRINGE BENEFITS	33,406.00	8,103.37	32,413.00	993.00	24%	97%
100-641210-000	SCHOOL ADMIN. LIFE/EMP. ASSIST.	953.00	187.64	755.84	197.16	20%	79%
100-641220-000	EMPLOYER FICA	28,462.00	7,227.03	28,948.84	(486.84)	25%	102%
100-641230-000	HEALTH INSURANCE - SCHOOL ADMIN	9,737.00	2,431.35	9,732.40	4.60	25%	100%
100-641270-000	WORKER'S COMPENSATION	2,511.00	738.06	2,956.40	(445.40)	29%	118%
100-641280-000	SICK LEAVE RETIRE.	4,688.00	0.00	1,518.56	3,169.44	0%	32%
100-641290-000	RETIREMENT BENEFIT	44,423.00	10,786.22	43,164.93	1,258.07	24%	97%
100-641323-000	SCHOOL COMMUNICATIONS	18,500.00	2,345.21	14,208.29	4,291.71	13%	77%
100-641380-000	SCHOOL ADMIN. TRAVEL	2,000.00	0.00	0.00	2,000.00	0%	0%
100-641410-000	ELEMENT. ADMIN. MATERIALS	2,000.00	0.00	990.16	1,009.84	0%	50%
100-641411-000	SECOND. ADMIN. MATERIALS	2,000.00	378.35	2,046.90	(46.90)	19%	102%
100-641412-000	DUES/SUBSCRIPTIONS/REGISTRATIONS	1,800.00	0.00	1,200.00	600.00	0%	67%
**TOTAL SCHOOL ADMINISTRATION		489,128.00	118,713.47	484,533.99	4,594.01	24%	99%
B U S I N E S S O P E R A T I O N S							
100-651115-000	SALARIES - BUSINESS OPERATIONS	57,717.00	5,495.89	66,437.72	(8,720.72)	10%	115%
100-651200-000	FRINGE	10,317.00	859.75	10,317.00	0.00	8%	100%
100-651210-000	LIFE INS BENEFIT	96.00	9.45	111.32	(15.32)	10%	116%
100-651220-000	EMPLOYER FICA	5,205.00	484.36	5,849.67	(644.67)	9%	112%
100-651230-000	HEALTH INSURANCE	0.00	0.00	0.00	0.00	0%	0%
100-651270-000	WORKER'S COMPENSATION	459.00	49.57	598.69	(139.69)	11%	130%
100-651280-000	SICK LEAVE RETIREMENT	857.00	0.00	491.93	365.07	0%	57%
100-651290-000	PERSI	8,123.00	758.86	9,161.05	(1,038.05)	9%	113%
100-651310-000	PURCHASED SERVICES	60,000.00	4,817.31	50,835.34	9,164.66	8%	85%
100-651311-000	MEDICAID BILLING SERVICES	20,791.00	667.74	20,598.09	192.91	3%	99%
100-651380-000	TRAVEL / TRAINING	4,000.00	0.00	1,993.84	2,006.16	0%	50%
100-651410-000	SUPPLIES	2,000.00	197.98	632.44	1,367.56	10%	32%
TOTAL BUSINESS OPERATIONS		169,565.00	13,340.91	167,027.09	2,537.91	8%	99%

ACCT #	ACCT NAME	BUDGETED	MTD ACTIVITY	YTD ACTIVITY	BALANCE	MTD%	YTD%
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C U S T O D I A L

100-661115-000	CUSTODIAL SALARIES	153,879.00	11,689.49	147,731.67	6,147.33	8%	96%
100-661165-000	CUSTODIAL SUBSTITUTES	12,000.00	0.00	5,345.21	6,654.79	0%	45%
100-661200-000	CUSTODIAL FRINGE BENEFITS	25,792.00	859.75	14,615.72	11,176.28	3%	57%
100-661210-000	CUSTODIAL LIFE/EMP. ASSIST.	480.00	33.48	424.06	55.94	7%	88%
100-661220-000	EMPLOYER FICA	14,663.00	955.92	12,741.83	1,921.17	7%	87%
100-661230-000	HEALTH INSURANCE - CUSTODIAL	21,298.00	2,581.20	29,248.23	(7,950.23)	12%	137%
100-661270-000	WORKER'S COMPENSATION	11,849.00	848.87	11,347.18	501.82	7%	96%
100-661280-000	SICK LEAVE RETIRE.	2,264.00	0.00	1,122.88	1,141.12	0%	50%
100-661290-000	RETIREMENT BENEFIT	21,453.00	1,460.36	19,861.01	1,591.99	7%	93%
100-661322-000	CUSTODIAL PURCHASED SERVICES	0.00	0.00	0.00	0.00	0%	0%
100-661330-000	UTILITIES	185,000.00	25,690.17	183,456.13	1,543.87	14%	99%
100-661410-000	CUSTODIAL SUPPLIES	25,000.00	3,775.99	23,656.96	1,343.04	15%	95%
100-661710-000	PROPERTY/LIABILITY INSURANCE	40,201.00	0.00	39,901.00	300.00	0%	99%
100-661711-000	LIABILITY INSURANCE	0.00	0.00	0.00	0.00	0%	0%
**TOTAL BUILDINGS-CARE PROGRAM		513,879.00	47,895.23	489,451.88	24,427.12	9%	95%

M A I N T. N O N S T U- O C C

100-663310-000	PURCHASE SERV.--MAINT/BUS BARN	5,000.00	36.88	5,776.98	(776.98)	1%	116%
100-663311-000	PURCHASE SERV.--ELEM. NON-OCCUP.	0.00	0.00	0.00	0.00	0%	0%
100-663312-000	PURCHASE SERV.--SECOND. -NON-OCCUP.	2,000.00	378.00	2,281.65	(281.65)	19%	114%
100-663315-000	PURCHASE SERV.--DIST. -NON-OCCUP.	500.00	0.00	255.81	244.19	0%	51%
100-663330-000	MAINT. BLDG. UTILITIES	500.00	75.86	297.54	202.46	15%	60%
100-663410-000	MATERIALS--MAINT/BUS BARN FAC.	3,000.00	349.18	5,495.25	(2,495.25)	12%	183%
100-663415-000	MATERIALS--DIST. -NON-OCCUP.	2,000.00	0.00	0.00	2,000.00	0%	0%
**TOTAL GEN. MAINT. --NON-OCCUPIED		13,000.00	839.92	14,107.23	1,107.23CR	6%	109%

M A I N T E N A N C E

100-664115-000	GENERAL MAINTENANCE SALARIES	34,191.00	7,679.80	70,423.40	(36,232.40)	22%	206%
100-664200-000	MAINTENANCE FRINGE BENEFITS	5,158.00	1,289.68	12,896.22	(7,738.22)	25%	250%
100-664210-000	MAINTENANCE LIFE/EMP. ASSIST.	96.00	12.00	131.37	(35.37)	13%	137%
100-664220-000	EMPLOYER FICA	3,010.00	684.32	6,356.39	(3,346.39)	23%	211%
100-664230-000	HEALTH INSURANCE - MAINT	0.00	0.00	0.00	0.00	0%	0%
100-664270-000	WORKER'S COMPENSATION	2,433.00	1,149.26	5,665.88	(3,232.88)	47%	233%
100-664280-000	SICK LEAVE RETIRE.	496.00	0.00	459.11	36.89	0%	93%
100-664290-000	RETIREMENT BENEFIT	4,698.00	1,070.96	9,794.42	(5,096.42)	23%	208%
100-664310-000	PURCHASE SERVICE--MAINT/BUS BARN	500.00	0.00	1,490.31	(990.31)	0%	298%
100-664311-000	PURCHASE SERVICE--ELEMENTARY	50,000.00	8,320.30	47,360.72	2,639.28	17%	95%
100-664312-000	PURCHASE SERVICE--SECONDARY	40,000.00	4,954.92	49,341.78	(9,341.78)	12%	123%
100-664410-000	MATERIALS--MAINT./BUS BARN	2,000.00	1,176.00	1,476.41	523.59	59%	74%
100-664411-000	MATERIALS--ELEMENTARY	10,000.00	2,131.06	7,966.04	2,033.96	21%	80%
100-664412-000	MATERIALS--SECONDARY	10,000.00	3,976.52	12,007.20	(2,007.20)	40%	120%
100-664415-000	MATERIALS--PRESCHOOL/KIND.	500.00	0.00	0.00	500.00	0%	0%
100-664550-000	MAINTENANCE CAPITAL OUTLAY	150,000.00	0.00	25,784.98	124,215.02	0%	17%
**TOTAL MAINTENANCE-BLDGS & EQUIP		313,082.00	32,444.82	251,154.23	61,927.77	10%	80%

G R O U N D S C A R E

100-665310-000	PURCHASE SERVICE--GROUNDS	50,000.00	3,875.52	51,871.53	(1,871.53)	8%	104%
100-665410-000	MATERIALS--GROUNDS	20,000.00	907.45	20,120.68	(120.68)	5%	101%
100-665550-000	GROUNDS - CAPITAL OUTLAY	0.00	0.00	11,561.65	(11,561.65)	0%	0%
TOTAL GROUNDS CARE		70,000.00	4,782.97	83,553.86	13,553.86CR	7%	119%
100-667310-000	SCHOOL SAFETY PURCH SERVICES	0.00	0.00	0.00	0.00	0%	0%
100-667410-000	SECURITY SUPPLIES	7,500.00	0.00	0.00	7,500.00	0%	0%
100-667550-000	SECURITY - CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0%	0%
** TOTAL SCHOOL SAFETY		7,500.00	0.00	0.00	7,500.00	0%	0%

(Rprt: 01 - MAINBdgt Prep: 30/Prop Budget; Dates: 00/00/00-06/30/20; PRINT: 08/12/20 1:23:13 PM)

ACCT # ACCT NAME BUDGETED MTD ACTIVITY YTD ACTIVITY BALANCE MTD% YTD%

T R A N S P O R T A T I O N

100-681115-000	TRANSP. SALARIES--TO SCHOOL @ 50%	64,943.00	14,259.65	68,770.30	(3,827.30)	22%	106%
100-681120-000	TRANSP. SALARIES--MECHANIC @ 85%	0.00	0.00	3,439.51	(3,439.51)	0%	0%
100-681125-000	TRANSP. SALARIES--SUPV. @ 50%	34,191.00	3,099.30	36,941.25	(2,750.25)	9%	108%
100-681165-000	TRANSP. SALARIES--SUBS @ 50%	2,500.00	0.00	9,013.12	(6,513.12)	0%	361%
100-681200-000	TRANSP. FRINGE BENEFITS @ 50%	16,628.00	3,297.46	16,628.50	(0.50)	20%	100%
100-681210-000	TRANSP. LIFE INSURANCE @ 50%	288.00	52.00	298.94	(10.94)	18%	104%
100-681220-000	TRANSP. EMPLOYER FICA/MDC @ 50%	9,047.00	1,580.22	10,307.66	(1,260.66)	17%	114%
100-681230-000	HEALTH INSURANCE - TRANSP - 50%	0.00	0.00	830.28	(830.28)	0%	0%
100-681270-000	TRANSP. WORKERS COMP @ 50%	5,383.00	545.19	7,682.51	(2,299.51)	10%	143%
100-681280-000	TRANSP. SICK LEAVE @ 50%	1,459.00	0.00	639.22	819.78	0%	44%
100-681290-000	TRANSP. PERSI BENEFIT @ 50%	13,822.00	2,466.37	14,674.59	(852.59)	18%	106%
100-681310-000	BUS CONTRACT REPAIRS @ 85%	55,000.00	1,140.00	30,483.48	24,516.52	2%	55%
100-681311-000	PHYSICALS/DRUG TESTING @ 50%	1,500.00	0.00	1,786.00	(286.00)	0%	119%
100-681312-000	PHYSICALS/DRUG TESTING @ 85%	0.00	0.00	0.00	0.00	0%	0%
100-681317-000	TRAINING-DIST./IAPT/STN/NAPT @ 50%	400.00	0.00	89.60	310.40	0%	22%
100-681318-000	TRAINING SDE DRIVER/TECH. @ 85%	0.00	0.00	0.00	0.00	0%	0%
100-681319-000	BUS BARN UTILITIES @ 50%	17,000.00	1,354.19	17,528.31	(528.31)	8%	103%
100-681320-000	TRANSP. 100% CELL PHONE @ 50%	360.00	75.86	297.52	62.48	21%	83%
100-681345-000	TRANSP. IN-LIEU-OF @ 50%	2,500.00	0.00	1,878.95	621.05	0%	75%
100-681380-000	TRAVEL-SDE DRIVER/TECH TRGN @ 85%	0.00	0.00	145.05	(145.05)	0%	0%
100-681381-000	TRAVEL-DIST/IAPT/STN/NAPT @ 50%	0.00	0.00	0.00	0.00	0%	0%
100-681410-000	TECHN. COVERALLS/RAGS @ 50%	1,000.00	0.00	495.64	504.36	0%	50%
100-681420-000	TRANSP. BUS FUEL/FLUIDS @ 50%	25,000.00	90.14	14,780.90	10,219.10	0%	59%
100-681424-000	TRANSP. BUS OILS/LUBRICANTS @ 85%	2,000.00	821.23	2,672.01	(672.01)	41%	134%
100-681425-000	BUS REPAIR PARTS @ 85%	10,000.00	1,850.73	10,568.80	(568.80)	19%	106%
100-681426-000	BUS OFFICE SUPPLIES/POSTAGE @ 50%	250.00	62.96	62.96	187.04	25%	25%
100-681429-000	HAND TOOLS @ 85% - 400 CAP	400.00	0.00	0.00	400.00	0%	0%
100-681500-000	TRANSP - CAPITAL OUTLAY	51,435.00	0.00	0.00	51,435.00	0%	0%
100-681710-000	TRANSP. FACILITY INS. --@ 50%	0.00	0.00	300.00	(300.00)	0%	0%
**TOTAL PUPIL TO SCHOOL TRANSPORT.		315,106.00	30,695.30	250,315.10	64,790.90	10%	79%

100-682115-000	TRANSP. SALARIES--ACTIVITY/SHUTTLE	10,000.00	0.00	12,424.68	(2,424.68)	0%	124%
100-682200-000	TRANS - ACTIVITY - FRINGE	0.00	0.00	0.00	0.00	0%	0%
100-682210-000	TRANS - ACTIVITY - LIFE	0.00	0.00	19.55	(19.55)	0%	0%
100-682220-000	TRANS - ACTIVITY - FICA	765.00	0.00	949.09	(184.09)	0%	124%
100-682230-000	TRANS - ACTIVITY - HEALTH INS	0.00	0.00	308.03	(308.03)	0%	0%
100-682270-000	WORK COMP	455.00	0.00	592.45	(137.45)	0%	130%
100-682280-000	TRANS - ACTIVITY - UUSL	126.00	0.00	30.89	95.11	0%	25%
100-682290-000	TRANS - ACTIVITY - PERSI	1,194.00	0.00	847.46	346.54	0%	71%
100-682310-000	PURCHASE SERVICES--NON ALLOW	300.00	0.00	0.00	300.00	0%	0%
100-682410-000	TRANSPORTATION MAT'LS--NON-ALLOW.	250.00	89.99	883.78	(633.78)	36%	354%
**TOTAL TRANSP. ACTIVITY PROGRAM		13,090.00	89.99	16,055.93	2,965.93CR	1%	123%

T R A N S P - O T H E R V E H

100-683310-000	PURCHASE SERVICES--NON ALLOWABLE	2,800.00	0.00	1,513.56	1,286.44	0%	54%
100-683410-000	SUPPLIES--NON ALLOWABLE	400.00	0.00	863.59	(463.59)	0%	216%
100-683710-000	TRANSP. FAC. INSURANCE--NON ALLOW.	0.00	0.00	0.00	0.00	0%	0%
**TOTAL GENERAL TRANSP. NON-ALLOW.		3,200.00	0.00	2,377.15	822.85	0%	74%

N O N I N S T R U C T I O N

100-710220-000	FOOD EMPLOYER FICA	9,153.00	2,745.01	9,827.38	(674.38)	30%	107%
***TOTAL NON-INSTRUCTION		9,153.00	2,745.01	9,827.38	674.38CR	30%	107%

C A P I T A L

100-810520-000	CAPITAL OUTLAY - BUILDINGS	244,402.00	0.00	0.45CR	244,402.45	0%	0%
100-810540-000	CAPITAL OUTLAY - VEHICLES	0.00	0.00	0.00	0.00	0%	0%
***TOTAL CAPITAL ASSETS		244,402.00	0.00	0.45CR	244,402.45	0%	0%

100-920810-000	TRANSFER TO MEDICAID FUND	100,037.00	0.00	0.00	100,037.00	0%	0%
100-920800-000	TRANSFERS TO OTHER FUNDS	0.00	0.00	0.00	0.00	0%	0%
100-950850-000	CONTINGENCY RESERVE	382,628.00	0.00	0.00	382,628.00	0%	0%
***TOTAL OTHER SERVICES		482,665.00	0.00	0.00	482,665.00	0%	0%
***TOTAL EXPENDITURES		7,652,597.00	1,383,794.38	6,825,049.54	827,547.46	18%	89%

ACCT #	ACCT NAME	BUDGETED	MTD ACTIVITY	YTD ACTIVITY	BALANCE	MTD%	YTD%
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GRANTS - NEZ PERCE TRIBE & OTHERS

232-320000-000	BEGINNING BALANCE - BUDGET	49,296.00CR	0.00	0.00	49,296.00CR	0%	0%
232-415000-000	INVESTMENT EARNINGS	1,000.00CR	56.20CR	1,020.07CR	20.07	6%	102%
232-419900-000	GRANT REVENUE - NPT & OTHERS	31,010.00CR	30,100.00CR	61,110.00CR	30,100.00	97%	197%
232-443000-000	FEDERAL GRANT REVENUE	0.00	0.00	0.00	0.00	0%	0%
232-460000-000	INTERFUND TRANSFER	0.00	0.00	0.00	0.00	0%	0%
***TOTAL REVENUE		81,306.00CR	30,156.20CR	62,130.07CR	19,175.93CR	37%	76%

232-512110-000	AFTER SCHOOL TEACHER SALARIES	0.00	0.00	0.00	0.00	0%	0%
232-512115-000	AFTER SCHOOL SALARIES - AIDES	0.00	0.00	0.00	0.00	0%	0%
232-512210-000	LIFE INS BENEFIT	0.00	0.00	0.00	0.00	0%	0%
232-512220-000	FICA	0.00	0.00	0.00	0.00	0%	0%
232-512230-000	HEALTH INSURANCE - ASP	0.00	0.00	0.00	0.00	0%	0%
232-512270-000	WORKERS COMP	0.00	0.00	0.00	0.00	0%	0%
232-512280-000	UNUSED SICK LEAVE	0.00	0.00	0.00	0.00	0%	0%
232-512290-000	PERSI	0.00	0.00	0.00	0.00	0%	0%
232-515113-000	ADVANCED OPS - SALARIES	2,000.00	0.00	1,515.89	484.11	0%	76%
232-515223-000	ADVANCED OPS - FICA	153.00	0.00	113.06	39.94	0%	74%
232-515273-000	ADVANCED OPS - WORKERS COMP	14.00	0.00	5.26	8.74	0%	38%
232-515115-000	CERTIFIED SALARY	6,500.00	1,092.00	6,448.00	52.00	17%	99%
232-515220-000	FICA	500.00	83.55	496.20	3.80	17%	99%
232-515270-000	WORKERS COMP	0.00	0.00	0.00	0.00	0%	0%
232-515410-000	HIGH SCHOOL SUPPLIES	0.00	0.00	0.00	0.00	0%	0%
232-515312-000	P/S - NPT NATIVE ARTS GRANT	5,000.00	0.00	351.00	4,649.00	0%	7%
232-515313-000	P/S - COLLEGE & CAREER READINESS	7,500.00	0.00	3,114.00	4,386.00	0%	42%
232-515315-000	P/S - NPT MS READING GRANT	2,600.00	0.00	0.00	2,600.00	0%	0%
232-515316-000	P/S NPT-CULTURALLY RESPONSIVE	1,617.00	0.00	0.00	1,617.00	0%	0%
232-515317-000	P/S - CDA TRIBE NATIVE ARTS GRANT	7,000.00	0.00	0.00	7,000.00	0%	0%
232-515318-000	P/S - NPT NATURAL SCIENCE	0.00	0.00	0.00	0.00	0%	0%
232-515319-000	P/S - TEACHING FOR TOLERANCE	250.00	0.00	0.00	250.00	0%	0%
232-515320-000	P/S - ATTENDANCE COMMITTEE EMERGENCY FU	2,300.00	0.00	0.00	2,300.00	0%	0%
232-515322-000	P/S - NPT NATURAL HELPERS	8,000.00	0.00	0.00	8,000.00	0%	0%
232-515323-000	P/S - NPT MENTOR ARTISTS & PLAYWRIGHTS	5,000.00	0.00	0.00	5,000.00	0%	0%
232-515412-000	SUPPLIES - NPT GRANT NATIVE ARTS	5,630.00	0.00	4,112.79	1,517.21	0%	73%
232-515413-000	SUPPLIES - COLLEGE & CAREER READINESS	15,092.00	1,491.42	13,387.12	1,704.88	10%	89%
232-515415-000	SUPPLIES-NPT MS READING	2,500.00	0.00	0.00	2,500.00	0%	0%
232-515416-000	SUPPLIES-NPT- CULTURALLY RESPONSIVE	6,000.00	250.00	6,117.30	(117.30)	4%	102%
232-515418-000	SUPPLIES - NATIVE NATURAL SCIENCE	550.00	0.00	0.00	550.00	0%	0%
232-515419-000	SUPPLIES - TEACHING FOR TOLERANCE	300.00	0.00	0.00	300.00	0%	0%
232-515420-000	SUPPLIES-ATTENDANCE COMMITTEE EMERGENCY	800.00	0.00	1,048.02	(248.02)	0%	131%
232-515422-000	SUPPLIES - NPT NATURAL HELPERS	2,000.00	0.00	0.00	2,000.00	0%	0%
232-515423-000	SUPPLIES-NPT MENTOR ARTISTS PLAYWRIGHTS	0.00	0.00	0.00	0.00	0%	0%
232-515550-000	CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0%	0%
***TOTAL EXPENDITURES		81,306.00	2,916.97	36,708.64	44,597.36	4%	45%

NEZPERCE TRIBE JOB SKILLS

235-320000-000	JOB SKILLS CARRYOVER	3,200.00CR	0.00	0.00	3,200.00CR	0%	0%
235-419900-000	NEZPERCE TRIBE SPECIAL SERVICE GRT	0.00	0.00	0.00	0.00	0%	0%
***TOTAL REVENUE		3,200.00CR	0.00	0.00	3,200.00CR	0%	0%
235-515115-000	JOB SKILLS SALARY	2,951.00	0.00	660.89	2,290.11	0%	22%
235-515220-000	JOB SKILLS EMPLOYER FICA	226.00	0.00	50.56	175.44	0%	22%
235-515270-000	JOB SKILLS WORKERS COMP	23.00	0.00	2.83	20.17	0%	12%
235-521310-000	JOB SKILLS	0.00	0.00	0.00	0.00	0%	0%
***TOTAL EXPENDITURES		3,200.00	0.00	714.28	2,485.72	0%	22%

*** BUDGET REPORT *** LAPWAI SCHOOL DISTRICT #341			MO-YR: 06-2020 06/30/20 PAGE 9			
(Rprt: 01 - MAINBdgt Prep: 30/Prop Budget; Dates: 00/00/00-06/30/20; PRINT: 08/12/20 1:23:14 PM)						
ACCT #	ACCT NAME	BUDGETED	MTD ACTIVITY	YTD ACTIVITY	BALANCE	MTD% YTD%
S T A T E V O C A T I O N A L						
243-432410-000	STATE CTE -- AG. PROGRAM	15,000.00CR	0.00	15,000.00CR	0.00	0% 100%
243-432420-000	STATE VOC. ED.--BUSINESS PROGRAM	9,876.00CR	0.00	9,876.00CR	0.00	0% 100%
***TOTAL REVENUE		24,876.00CR	0.00	24,876.00CR	0.00	0% 100%
243-515112-000	VOC. ED. AG. SALARIES	2,057.00	0.00	0.00	2,057.00	0% 0%
243-515210-000	EMPLOYEE ASSIST. PLAN	0.00	0.00	0.00	0.00	0% 0%
243-515200-000	VOC. ED. FRINGE BENEFIT	0.00	0.00	0.00	0.00	0% 0%
243-515220-000	VOC. ED. EMPLOYER FICA	157.00	0.00	0.00	157.00	0% 0%
243-515230-000	HEALTH INSURANCE - VOC ED	0.00	0.00	0.00	0.00	0% 0%
243-515270-000	VOC. ED. WORKERS COMPENSATION	14.00	0.00	0.00	14.00	0% 0%
243-515280-000	VOC. ED. SICK LEAVE BENEFIT	26.00	0.00	0.00	26.00	0% 0%
243-515290-000	VOC. ED. PERSI BENEFIT	246.00	0.00	0.00	246.00	0% 0%
243-515382-000	VOC. ED. TRAVEL--AG. PROGRAM	2,000.00	0.00	0.00	2,000.00	0% 0%
243-515412-000	VOC. ED. SUPPLIES--AG. PROGRAM	10,500.00	170.80	6,154.67	4,345.33	2% 59%
243-515552-000	VOC. ED. EQUIPMENT--AG. PROGRAM	0.00	0.00	1,201.15	(1,201.15)	0% 0%
**TOTAL AG. PROGRAM		15,000.00	170.80	7,355.82	7,644.18	1% 49%
243-515313-000	VOC. ED. BUSINESS P/S	0.00	0.00	0.00	0.00	0% 0%
243-515383-000	VOC. ED. TRAVEL--BUSINESS PROGRAM	3,065.00	0.00	0.00	3,065.00	0% 0%
243-515413-000	VOC. ED. SUPPLIES--BUSINESS PROG.	6,811.00	2,841.59	9,815.77	(3,004.77)	42% 144%
243-515553-000	VOC. ED. EQUIPMENT--BUSINESS	0.00	0.00	0.00	0.00	0% 0%
**TOTAL BUSINESS PROGRAM		9,876.00	2,841.59	9,815.77	60.23	29% 99%
***TOTAL EXPENDITURES		24,876.00	3,012.39	17,171.59	7,704.41	12% 69%

C H A P T E R I F U N D						
251-445100-000	FEDERAL ASSISTANCE	183,152.00CR	63,362.89CR	183,152.00CR	0.00	35% 100%
251-445101-000	SCHOOL IMPROVEMENT ASSISTANCE	17,838.00CR	0.00	17,837.46CR	0.54CR	0% 100%
***TOTAL REVENUE		200,990.00CR	63,362.89CR	200,989.46CR	0.54CR	32% 100%
251-512110-000	TEACHER SALARIES--ELEMENTARY	71,360.00	18,996.07	72,641.01	(1,281.01)	27% 102%
251-512115-000	TEACHER AIDES--ELEMENTARY	53,791.00	14,574.78	53,326.01	464.99	27% 99%
251-512200-000	ELEMENTARY FRINGE BENEFITS	10,596.00	1,562.53	6,250.00	4,346.00	15% 59%
251-512210-000	ELEMENT. LIFE/EMP. ASSIST.	288.00	82.83	322.95	(34.95)	29% 112%
251-512220-000	EMPLOYER FICA	10,385.00	2,674.34	10,060.93	324.07	26% 97%
251-512230-000	HEALTH INSURANCE - TITLE 1-A	17,287.00	5,958.99	23,197.71	(5,910.71)	34% 134%
251-512270-000	WORKER'S COMPENSATION	1,052.00	272.81	1,034.28	17.72	26% 98%
251-512280-000	SICK LEAVE RETIRE.	1,710.00	0.00	540.14	1,169.86	0% 32%
251-512290-000	RETIREMENT BENEFIT	16,208.00	4,194.93	15,778.97	429.03	26% 97%
251-512310-000	E. S. PURCHASED SERVICES	475.00	0.00	0.00	475.00	0% 0%
251-512410-000	ELEMENTARY SUPPLIES & MATERIALS	0.00	0.00	0.00	0.00	0% 0%
251-512111-000	SCHOOL IMPROVEMENT GRANT SALARIES	10,294.00	0.00	10,293.53	0.47	0% 100%
251-512201-000	FRINGE - SIG	0.00	0.00	0.00	0.00	0% 0%
251-512211-000	LIFE INS BENEFIT - SIG	0.00	0.00	0.00	0.00	0% 0%
251-512221-000	EMPLOYER FICA - SIG	787.00	0.00	787.46	(0.46)	0% 100%
251-512231-000	HEALTH INSURANCE - SIG	3,500.00	0.00	3,500.00	0.00	0% 100%
251-512271-000	WORKER'S COMP - SIG	69.00	0.00	68.96	0.04	0% 100%
251-512281-000	UNUSED SICK LEAVE - SIG	130.00	0.00	129.69	0.31	0% 100%
251-512291-000	PERSI - SIG	1,229.00	0.00	1,229.05	(0.05)	0% 100%
251-512311-000	SIG PURCHASED SERVICES	0.00	0.00	0.00	0.00	0% 0%
251-512411-000	SIG SUPPLIES	1,829.00	0.00	1,828.77	0.23	0% 100%
251-632115-000	ADMIN. SALARIES	0.00	0.00	0.00	0.00	0% 0%
251-632200-000	ADMINISTRATIVE FRINGE BENEFIT	0.00	0.00	0.00	0.00	0% 0%
251-632210-000	LIFE INSURANCE	0.00	0.00	0.00	0.00	0% 0%
251-632220-000	EMPLOYER FICA	0.00	0.00	0.00	0.00	0% 0%
251-632230-000	HEALTH INSURANCE - 1-A ADMIN	0.00	0.00	0.00	0.00	0% 0%
251-632270-000	WORKER'S COMPENSATION	0.00	0.00	0.00	0.00	0% 0%
251-632280-000	SICK LEAVE RETIREMENT	0.00	0.00	0.00	0.00	0% 0%
251-632290-000	RETIREMENT BENEFIT	0.00	0.00	0.00	0.00	0% 0%
251-632410-000	ADMINISTRATION SUPPLIES/MATERIALS	0.00	0.00	0.00	0.00	0% 0%
***TOTAL EXPENDITURES		200,990.00	48,317.28	200,989.46	0.54	24% 100%

ACCT #	ACCT NAME	BUDGETED	MTD ACTIVITY	YTD ACTIVITY	BALANCE	MTD%	YTD%
ESSER FUND							
252-445900-000	ESSER REVENUE	147,955.00CR	0.00	0.00	147,955.00CR	0%	0%
	***TOTAL REVENUE	147,955.00CR	0.00	0.00	147,955.00CR	0%	0%
252-512115-000	NON-CERTIFIED SALARY - ELEMENTARY	50,247.00	0.00	0.00	50,247.00	0%	0%
252-512200-000	FRINGE - ELEMENTARY	3,125.00	0.00	0.00	3,125.00	0%	0%
252-512210-000	LIFE - ELEMENTARY	0.00	0.00	0.00	0.00	0%	0%
252-512220-000	FICA - ELEMENTARY	4,083.00	0.00	0.00	4,083.00	0%	0%
252-512230-000	HEALTH INSURANCE - ELEMENTARY	9,737.00	0.00	0.00	9,737.00	0%	0%
252-512270-000	WORKERS COMP - ELEMENTARY	414.00	0.00	0.00	414.00	0%	0%
252-512280-000	UUSL - ELEMENTARY	0.00	0.00	0.00	0.00	0%	0%
252-512290-000	PERSI - ELEMENTARY	6,373.00	0.00	0.00	6,373.00	0%	0%
252-515115-000	NON CERTIFIED SALARY	50,246.00	0.00	0.00	50,246.00	0%	0%
252-515200-000	FRINGE	3,125.00	0.00	0.00	3,125.00	0%	0%
252-515210-000	LIFE	0.00	0.00	0.00	0.00	0%	0%
252-515220-000	FICA	4,083.00	0.00	0.00	4,083.00	0%	0%
252-515230-000	HEALTH INSURANCE	9,737.00	0.00	0.00	9,737.00	0%	0%
252-515270-000	WORKERS COMP	413.00	0.00	0.00	413.00	0%	0%
252-515280-000	UUSL	0.00	0.00	0.00	0.00	0%	0%
252-515290-000	PERSI	6,372.00	0.00	0.00	6,372.00	0%	0%
252-515310-000	PURCHASED SERVICES	0.00	0.00	0.00	0.00	0%	0%
252-515410-000	SUPPLIES	0.00	0.00	0.00	0.00	0%	0%
	***TOTAL EXPENDITURES	147,955.00	0.00	0.00	147,955.00	0%	0%
PART B FUND							
257-320000-000	PART B CARRYOVER	0.00	0.00	0.00	0.00	0%	0%
257-445600-000	FEDERAL ASSISTANCE -- PART B	123,874.00CR	39,304.42CR	123,874.00CR	0.00	32%	100%
257-445601-000	PRIOR YEAR ALLOCATION	0.00	0.00	0.00	0.00	0%	0%
	***TOTAL REVENUE	123,874.00CR	39,304.42CR	123,874.00CR	0.00	32%	100%
257-521110-000	CERTIFIED SALARY	0.00	0.00	0.00	0.00	0%	0%
257-521115-000	AIDES - PART B	75,998.00	21,671.96	82,147.27 (6,149.27)	29%	108%
257-521200-000	FRINGE BENEFITS- PART B	9,936.00	2,310.53	9,140.00	796.00	23%	92%
257-521210-000	LIFE INS BENEFIT	376.00	59.42	259.51	116.49	16%	69%
257-521220-000	EMPLOYER FICA	6,574.00	1,830.11	6,958.67 (384.67)	28%	106%
257-521230-000	HEALTH INSURANCE - PART B	18,399.00	2,431.35	13,369.91	5,029.09	13%	73%
257-521270-000	WORKER'S COMPENSATION	666.00	180.57	705.52 (39.52)	27%	106%
257-521280-000	SICK LEAVE RETIRE.	1,083.00	0.00	393.35	689.65	0%	36%
257-521290-000	RETIREMENT BENEFIT	10,261.00	2,863.53	10,899.77 (638.77)	28%	106%
257-521310-000	PART B PURCHASED SERVICES	0.00	0.00	0.00	0.00	0%	0%
257-521410-000	SUPPLIES	581.00	0.00	0.00	581.00	0%	0%
	***TOTAL EXPENDITURES	123,874.00	31,347.47	123,874.00	0.00	25%	100%
PART B PRESCHOOL							
258-320000-000	PRESCHOOL CARRYOVER-PRIOR	0.00	0.00	0.00	0.00	0%	0%
258-445600-000	PART B PRE-SCHOOL REVENUE	3,244.00CR	1,087.90CR	3,244.00CR	0.00	34%	100%
	***TOTAL REVENUE	3,244.00CR	1,087.90CR	3,244.00CR	0.00	34%	100%
258-522110-000	CERTIFIED TEACHER SALARIES	0.00	0.00	0.00	0.00	0%	0%
258-522115-000	NON-CERTIFIED SALARIES	2,167.00	554.28	2,178.78 (11.78)	26%	101%
258-522200-000	BENEFITS	536.00	125.81	503.00	33.00	23%	94%
258-522210-000	LIFE/EMP. ASSIST. PLAN	0.00	1.97	7.73 (7.73)	0%	0%
258-522220-000	EMPLOYER FICA	197.00	51.24	202.18 (5.18)	26%	103%
258-522230-000	HEALTH INSURANCE - PART B PRESCHOOL	0.00	0.00	0.00	0.00	0%	0%
258-522270-000	WORKER'S COMPENSATION	20.00	5.31	20.97 (0.97)	27%	105%
258-522280-000	SICK LEAVE RETIRE.	32.00	0.00	11.20	20.80	0%	35%
258-522290-000	RETIREMENT BENEFIT	292.00	81.19	320.14 (28.14)	28%	110%
258-522310-000	PART B PRESCHOOL PURCHASED SERVICES	0.00	0.00	0.00	0.00	0%	0%
	***TOTAL EXPENDITURES	3,244.00	819.80	3,244.00	0.00	25%	100%

ACCT #	ACCT NAME	BUDGETED	MTD ACTIVITY	YTD ACTIVITY	BALANCE	MTD%	YTD%
MEDICAID FUND							
260-445900-000	MEDICAID REVENUE	346,510.00CR	0.00	280,288.21CR	66,221.79CR	0%	81%
260-460000-000	TRANSFER FROM GENERAL FUND	100,037.00CR	0.00	0.00	100,037.00CR	0%	0%
***TOTAL REVENUE		446,547.00CR	0.00	280,288.21CR	166,258.79CR	0%	63%
260-616115-000	ANCILLARY SALARIES	171,996.00	0.00	0.00	171,996.00	0%	0%
260-616200-000	ANCILLARY FRINGE BENEFITS	4,375.00	0.00	0.00	4,375.00	0%	0%
260-616210-000	EMPLOYEE LIFE INSURANCE	370.00	0.00	0.00	370.00	0%	0%
260-616220-000	EMPLOYER FICA	13,492.00	0.00	0.00	13,492.00	0%	0%
260-616230-000	HEALTH INSURANCE	44,305.00	0.00	0.00	44,305.00	0%	0%
260-616270-000	WORKERS COMP	1,191.00	0.00	0.00	1,191.00	0%	0%
260-616280-000	UNUSED SICK LEAVE	2,222.00	0.00	0.00	2,222.00	0%	0%
260-616290-000	PERSI	21,059.00	0.00	0.00	21,059.00	0%	0%
260-616310-000	MEDICAID CONTRACT SERVICES	87,500.00	0.00	0.00	87,500.00	0%	0%
260-616350-000	MEDICAID MATCH	100,037.00	0.00	85,000.00	15,037.00	0%	85%
***TOTAL EXPENDITURES		446,547.00	0.00	85,000.00	361,547.00	0%	19%
TITLE IV-A ESSA STUDENT SUPPORT							
261-445200-000	TITLE IV-A ESSA REVENUE	27,119.00CR	27,119.00CR	27,119.00CR	0.00	100%	100%
***TOTAL REVENUE		27,119.00CR	27,119.00CR	27,119.00CR	0.00	100%	100%
261-515115-000	SECONDARY CLASSIFIED SALARY	18,095.00	18,348.00	18,348.00	(253.00)	101%	101%
261-515200-000	FRINGE	4,202.00	4,202.00	4,202.00	0.00	100%	100%
261-515210-000	LIFE INSURANCE BENEFIT	0.00	0.00	0.00	0.00	0%	0%
261-515220-000	FICA BENEFIT	1,706.00	1,725.00	1,725.00	(19.00)	101%	101%
261-515230-000	HEALTH INSURANCE	0.00	0.00	0.00	0.00	0%	0%
261-515270-000	WORKERS COMP	173.00	152.00	152.00	21.00	88%	88%
261-515280-000	UUSL	281.00	0.00	0.00	281.00	0%	0%
261-515290-000	PERSI BENEFIT	2,662.00	2,692.00	2,692.00	(30.00)	101%	101%
261-515310-000	PURCHASED SERVICES	0.00	0.00	0.00	0.00	0%	0%
261-515410-000	SUPPLIES/MATERIALS	0.00	0.00	0.00	0.00	0%	0%
***TOTAL EXPENDITURES		27,119.00	27,119.00	27,119.00	0.00	100%	100%
REAP							
262-320000-000	BEGINNING BALANCE	0.00	0.00	0.00	0.00	0%	0%
262-443000-000	REAP GRANT REVENUE	23,251.00CR	4,878.63CR	21,976.00CR	1,275.00CR	21%	95%
***TOTAL REVENUE		23,251.00CR	4,878.63CR	21,976.00CR	1,275.00CR	21%	95%
262-512115-000	ELEMENTARY CLASSIFIED SALARY	14,542.00	2,903.41	13,809.88	732.12	20%	95%
262-512200-000	FRINGE BENEFITS	0.00	0.00	0.00	0.00	0%	0%
262-512210-000	LIFE INSURANCE BENEFIT	96.00	13.53	51.68	44.32	14%	54%
262-512220-000	FICA BENEFIT	1,112.00	222.09	1,056.39	55.61	20%	95%
262-512230-000	HEALTH INSURANCE - REAP	5,485.00	1,369.53	5,239.64	245.36	25%	96%
262-512270-000	WORKERS COMP. BENEFIT	98.00	23.41	108.46	(10.46)	24%	111%
262-512280-000	SICK LEAVE BENEFIT	183.00	0.00	61.08	121.92	0%	33%
262-512290-000	PERSI BENEFIT	1,735.00	346.66	1,648.87	86.13	20%	95%
***TOTAL EXPENDITURES		23,251.00	4,878.63	21,976.00	1,275.00	21%	95%

ACCT #	ACCT NAME	BUDGETED	MTD ACTIVITY	YTD ACTIVITY	BALANCE	MTD%	YTD%
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T I T L E VI-A INDIAN EDUCATION

267-320000-000	BEGINNING FUND BALANCE	0.00	0.00	0.00	0.00	0%	0%
267-419900-000	LOCAL REVENUE	0.00	0.00	0.00	0.00	0%	0%
267-443000-000	FEDERAL ASSISTANCE - VI-A	94,067.00CR	10,128.65CR	94,067.00CR	0.00	11%	100%
267-443001-000	NYCP GRANT REVENUE	232,709.00CR	40,034.86CR	255,959.04CR	23,250.04	17%	110%
***TOTAL REVENUE		326,776.00CR	50,163.51CR	350,026.04CR	23,250.04	15%	107%

267-512410-000	CULTURAL ENRICHMENT SUPPLIES	0.00	0.00	0.00	0.00	0%	0%
267-515100-000	COORDINATOR SALARY	9,500.00	680.00	7,956.00	1,544.00	7%	84%
267-515110-000	NEZ PERCE LANGUAGE INSTRUCTOR	0.00	0.00	0.00	0.00	0%	0%
267-515115-000	CERTIFIED SALARY - OTHER	0.00	0.00	600.15	(600.15)	0%	0%
267-515120-000	SECRETARY'S SALARY	48,138.00	3,466.31	38,836.60	9,301.40	7%	81%
267-515125-000	ATTENDANCE CLERK	10,678.00	2,669.53	10,678.00	0.00	25%	100%
267-515200-000	FRINGE	6,250.00	2,455.31	9,821.00	(3,571.00)	39%	157%
267-515210-000	LIFE INS - VI-A	247.00	14.02	136.13	110.87	6%	55%
267-515220-000	EMPLOYER FICA	5,704.00	10.52	5,192.56	511.44	0%	91%
267-515230-000	HEALTH INSURANCE - VI-A	0.00	3,296.88	4,472.28	(4,472.28)	0%	0%
267-515270-000	WORKER'S COMPENSATION	578.00	81.29	538.47	39.53	14%	93%
267-515280-000	SICK LEAVE BENEFIT	940.00	0.00	210.06	729.94	0%	22%
267-515290-000	RETIREMENT BENEFIT	8,903.00	119.79	6,098.21	2,804.79	1%	68%
267-515300-000	HIGH SCHOOL PURCHASED SVCS	1,500.00	0.00	2,612.80	(1,112.80)	0%	174%
267-515380-000	TRAVEL - VI-A	0.00	0.00	3,699.63	(3,699.63)	0%	0%
267-515410-000	SUPPLIES	1,629.00	2,665.00CR	3,215.11	(1,586.11)	163%	197%

267-920800-000	INDIRECT COST - TITLE VI	0.00	0.00	0.00	0.00	0%	0%
TOTAL TITLE VI-A EXPENDITURES		94,067.00	10,128.65	94,067.00	0.00	11%	100%

267-515101-000	SALARIES - DIRECTOR - NYCP	26,836.00	4,896.00	27,387.00	(551.00)	18%	102%
267-515111-000	SALARIES - CERTIFIED - NYCP	76,899.00	19,146.78	76,657.00	242.00	25%	100%
267-515116-000	SALARIES - N/C - NYCP	18,270.00	4,328.56	18,033.54	236.46	24%	99%
267-515201-000	FRINGE - NYCP	0.00	0.00	0.00	0.00	0%	0%
267-515211-000	LIFE INS - NYCP	288.00	76.06	285.50	2.50	26%	99%
267-515221-000	FICA - ER - NYCP	9,333.00	2,842.10	9,145.08	187.92	30%	98%
267-515231-000	HEALTH INS - NYCP	24,344.00	618.72	10,610.43	13,733.57	3%	44%
267-515271-000	WORKERS COMP - NYCP	824.00	221.31	952.25	(128.25)	27%	116%
267-515281-000	UUSL - NYCP	1,537.00	0.00	248.51	1,288.49	0%	16%
267-515291-000	PERSI - NYCP	14,567.00	3,799.61	14,283.77	283.23	26%	98%
267-515311-000	PURCHASES SERVICES - NYCP	16,136.00	1,306.00	64,817.15	(48,681.15)	8%	402%
267-515381-000	TRAVEL - NYCP	16,829.00	0.00	13,214.15	3,614.85	0%	79%
267-515411-000	SUPPLIES - NYCP	18,290.00	1,334.08	10,991.47	7,298.53	7%	60%
267-920801-000	INDIRECT COSTS - NYCP	8,556.00	1,465.64	9,333.19	(777.19)	17%	109%
TOTAL NYCP EXPENDITURES		232,709.00	40,034.86	255,959.04	23,250.04CR	17%	110%
***TOTAL EXPENDITURES		326,776.00	50,163.51	350,026.04	23,250.04CR	15%	107%

J O M F U N D

269-320000-000	J. O. M. BEGINNING BALANCE	53,490.00CR	0.00	0.00	53,490.00CR	0%	0%
269-415000-000	INVESTMENT EARNINGS	0.00	49.51CR	898.82CR	898.82	0%	0%
269-445900-000	FEDERAL ASSISTANCE	9,000.00CR	0.00	0.00	9,000.00CR	0%	0%
***TOTAL REVENUE		62,490.00CR	49.51CR	898.82CR	61,591.18CR	0%	1%
269-512310-000	CULTURAL ENRICHMENT	5,000.00	0.00	0.00	5,000.00	0%	0%
269-512390-000	J. O. M. SUMMER SCHOOL	0.00	0.00	0.00	0.00	0%	0%
269-512410-000	CULTURAL SUPPLIES/MATERIALS	2,000.00	0.00	0.00	2,000.00	0%	0%
269-515110-000	CERTIFIED SALARIES - ASP - S/S	15,000.00	0.00	2,794.42	12,205.58	0%	19%
269-515111-000	JOM COORDINATOR	0.00	0.00	0.00	0.00	0%	0%
269-515115-000	CLASSIFIED SALARIES	0.00	8,568.28	8,568.28	(8,568.28)	0%	0%
269-515210-000	LIFE INS BENEFIT	0.00	0.00	6.30	(6.30)	0%	0%
269-515220-000	EMPLOYER FICA	1,148.00	655.47	838.84	309.16	57%	73%
269-515230-000	HEALTH INSURANCE - JOM	0.00	0.00	621.69	(621.69)	0%	0%
269-515270-000	WORKERS COMP	101.00	57.84	79.63	21.37	57%	79%
269-515280-000	UNUSED SICK LEAVE BENEFIT	189.00	0.00	12.99	176.01	0%	7%
269-515290-000	PERSI	1,791.00	1,023.05	1,356.70	434.30	57%	76%
269-515300-000	PURCHASE SERVICES	0.00	0.00	0.00	0.00	0%	0%
269-515310-000	CULTURAL ENRICHMENT SERVICES	20,861.00	0.00	0.00	20,861.00	0%	0%
269-515410-000	JOM CULTURAL SUPPLIES	16,400.00	0.00	1,699.56	14,700.44	0%	10%
***TOTAL EXPENDITURES		62,490.00	10,304.64	15,978.41	46,511.59	16%	26%

ACCT #	ACCT NAME	BUDGETED	MTD ACTIVITY	YTD ACTIVITY	BALANCE	MTD%	YTD%
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T I T L E I I A IMPV TEACH QUALITY

271-320000-000	ESTIMATED BEGINNING BALANCE	0.00	0.00	0.00	0.00	0%	0%
271-445900-000	FEDERAL TITLE II-A REVENUE	21,498.00CR	663.25CR	21,498.00CR	0.00	3%	100%

***TOTAL REVENUE		21,498.00CR	663.25CR	21,498.00CR	0.00	3%	100%
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271-621110-000	STAFF DEVELOPMENT SALARIES	17,000.00	47.74	15,286.66	1,713.34	0%	90%
271-621210-000	STAFF DEVELOPMENT LIFE INS.	0.00	2.64	37.45	(37.45)	0%	0%
271-621220-000	STAFF DEVELOP. FICA BENEFIT	1,301.00	3.13	1,165.66	135.34	0%	90%
271-621230-000	HEALTH INSURANCE - II-A	0.00	0.00	1,611.73	(1,611.73)	0%	0%
271-621270-000	WORKERS COMPENSATION	132.00	1.63	120.55	11.45	1%	91%
271-621280-000	STAFF DEVELOP. SICK LEAVE	214.00	0.00	133.84	80.16	0%	63%
271-621290-000	STAFF DEVELOP. PERSI BENEFIT	2,030.00	5.70	1,814.56	215.44	0%	89%
271-621310-000	STAFF DEVELOPMENT	821.00	0.00	476.67	344.33	0%	58%
271-621380-000	TITLE II STAFF TRAVEL	0.00	0.00	388.70	(388.70)	0%	0%
271-621410-000	STAFF DEVELOPMENT SUPPLIES	0.00	0.00	462.18	(462.18)	0%	0%
271-920800-000	INDIRECT COST--TITLE II-A	0.00	0.00	0.00	0.00	0%	0%

***TOTAL EXPENDITURES		21,498.00	60.84	21,498.00	0.00	0%	100%
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21ST CENTURY LEARNING CENTERS

273-445900-000	21ST CENTURY FEDERAL REVENUE	125,096.00CR	14,033.99CR	99,103.95CR	25,992.05CR	11%	79%
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***TOTAL REVENUE		125,096.00CR	14,033.99CR	99,103.95CR	25,992.05CR	11%	79%
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273-512100-000	SALARIES - DIRECTOR - 21ST CLCC	44,096.00	11,024.06	44,256.65	(160.65)	25%	100%
273-512110-000	SALARIES - CERTIFIED - 21ST CLCC	34,585.00	3,430.00	29,368.85	5,216.15	10%	85%
273-512115-000	SALARIES - N/C - 21ST CLCC	7,105.00	0.00	7,819.77	(714.77)	0%	110%
273-512200-000	FRINGE - 21ST CLCC	7,291.00	1,822.78	7,291.00	0.00	25%	100%
273-512210-000	LIFE - 21ST CLCC	96.00	27.56	170.20	(74.20)	29%	177%
273-512220-000	FICA - 21ST CLCC	7,120.00	1,245.18	6,521.10	598.90	17%	92%
273-512230-000	HEALTH INS - 21ST CLCC	0.00	0.00	2,807.91	(2,807.91)	0%	0%
273-512270-000	WORKERS COMP - 21ST CLCC	628.00	126.96	686.92	(58.92)	20%	109%
273-512280-000	UUSL - 21ST CLCC	1,173.00	0.00	383.33	789.67	0%	33%
273-512290-000	PERSI - 21ST CLCC	11,113.00	1,943.46	10,566.28	546.72	17%	95%
273-512300-000	PURCHASED SERVICES - 21ST CLCC	10,112.00	6,000.00	8,762.87	1,349.13	59%	87%
273-512400-000	SUPPLIES - 21ST CLCC	1,777.00	171.72	6,260.79	(4,483.79)	10%	352%
273-920800-000	TRANSFER TO OTHER FUNDS	0.00	0.00	0.00	0.00	0%	0%

***TOTAL EXPENDITURES		125,096.00	25,791.72	124,895.67	200.33	21%	100%
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G E A R - U P G R A N T

278-320000-000	GEAR-UP BEGINNING BALANCE	0.00	0.00	0.00	0.00	0%	0%
278-419900-000	OTHER LOCAL REVENUE	0.00	0.00	0.00	0.00	0%	0%
278-431900-000	GEAR UP - OTHER STATE REVENUE	0.00	0.00	0.00	0.00	0%	0%
278-445000-000	GEAR-UP GRANT REVENUE	28,886.00CR	9,981.10CR	21,927.90CR	6,958.10CR	35%	76%

***TOTAL REVENUE		28,886.00CR	9,981.10CR	21,927.90CR	6,958.10CR	35%	76%
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278-515110-000	GEAR UP CERT. SALARIES	0.00	0.00	0.00	0.00	0%	0%
278-515115-000	GEAR UP SALARIES	11,435.00	3,008.01	12,260.15	(825.15)	26%	107%
278-515200-000	FRINGE BENEFIT	0.00	0.00	0.00	0.00	0%	0%
278-515210-000	LIFE INSURANCE BENEFIT	48.00	9.84	38.70	9.30	21%	81%
278-515220-000	EMPLOYER FICA	875.00	230.11	937.92	(62.92)	26%	107%
278-515230-000	HEALTH INSURANCE - GEAR UP	4,869.00	996.85	3,923.53	945.47	20%	81%
278-515270-000	WORKER'S COMPENSATION	77.00	23.46	95.62	(18.62)	30%	124%
278-515280-000	SICK LEAVE BENEFIT	144.00	0.00	49.28	94.72	0%	34%
278-515290-000	PERSI BENEFIT	1,365.00	359.17	1,463.90	(98.90)	26%	107%
278-515380-000	STUDENT TRAVEL	5,000.00	0.00	0.00	5,000.00	0%	0%
278-515410-000	GEAR UP SUPPLIES	5,073.00	1,925.00	1,978.68	3,094.32	38%	39%
278-621310-000	STAFF CONFERENCE/TRAINING	0.00	0.00	1,180.12	(1,180.12)	0%	0%
278-621380-000	STAFF TRAVEL	0.00	0.00	0.00	0.00	0%	0%
278-920800-000	TRANSFER TO OTHER FUNDS	0.00	0.00	0.00	0.00	0%	0%

***TOTAL EXPENDITURES		28,886.00	6,552.44	21,927.90	6,958.10	23%	76%
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(Rprt: 01 - MAINBdgt Prep: 30/Prop Budget; Dates: 00/00/00-06/30/20; PRINT: 08/12/20 1:23:14 PM)

ACCT #	ACCT NAME	BUDGETED	MTD ACTIVITY	YTD ACTIVITY	BALANCE	MTD%	YTD%
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C H I L D N U T R I T I O N

290-320000-000	EST. BEG. BAL.--SCHOOL LUNCH	50,000.00CR	0.00	0.00 (50,000.00)	0%	0%
290-415000-000	EARNINGS ON INVESTMENTS	0.00	50.58CR	918.06CR	918.06	0%	0%
290-416100-000	SCHOOL FOOD SERVICE	0.00	0.00	0.00	0.00	0%	0%
290-416200-000	LUNCH SALES--ALA CARTE	7,500.00CR	7.55CR	4,725.01CR	2,774.99CR	0%	63%
290-419900-000	OTHER REVENUE	0.00	0.00	0.00	0.00	0%	0%
290-445500-000	NSLP - LUNCH REVENUE	195,000.00CR	15,723.25CR	175,040.95CR	19,959.05CR	8%	90%
290-445501-000	FEDERAL SUPPORT--COMMODITIES	13,000.00CR	26,123.02CR	26,123.02CR	13,123.02	201%	201%
290-445502-000	NSLP - SUMMER LUNCH REVENUE	32,000.00CR	96,842.00CR	113,137.33CR	81,137.33	303%	354%
290-445503-000	NSLP - BREAKFAST REVENUE	70,000.00CR	5,363.67CR	61,644.50CR	8,355.50CR	8%	88%
290-445504-000	NSLP - SNACK REVENUE	2,000.00CR	0.00	0.00	2,000.00CR	0%	0%
290-445505-000	FRESH FRUIT VEGETABLE GRANT INCOME	16,000.00CR	0.00	10,921.46CR	5,078.54CR	0%	68%
290-460000-000	INTERFUND TRANSFER	0.00	0.00	0.00	0.00	0%	0%
***TOTAL REVENUE		385,500.00CR	144,110.07CR	392,510.33CR	7,010.33	37%	102%

290-710115-000	FOOD SERVICE SALARIES--REGULAR	104,431.00	31,401.23	130,216.49 (25,785.49)	30%	125%
290-710116-000	FFVP PREP SALARIES	2,500.00	0.00	980.16	1,519.84	0%	39%
290-710117-000	FFVP ADMIN SALARIES	1,500.00	0.00	65.28	1,434.72	0%	4%
290-710200-000	FRINGE BENEFITS-FOOD SERVICES	11,222.00	1,234.50	7,890.98	3,331.02	11%	70%
290-710210-000	LIFE/EMP. ASSIST. PLAN	576.00	138.72	540.71	35.29	24%	94%
290-710220-000	EMPLOYER FICA	0.00	823.94CR	0.00	0.00	0%	0%
290-710230-000	HEALTH INSURANCE - FOOD SERVICE	37,127.00	11,622.77	41,999.61 (4,872.61)	31%	113%
290-710270-000	WORKER'S COMPENSATION	7,397.00	2,293.09	9,729.78 (2,332.78)	31%	132%
290-710280-000	SICK LEAVE RETIRE.	1,482.00	0.00	611.48	870.52	0%	41%
290-710290-000	PERSI BENEFIT	14,048.00	3,786.92	15,908.57 (1,860.57)	27%	113%
290-710310-000	FOOD SERVICE - PURCHASED SERVICES	1,500.00	0.00	1,466.75	33.25	0%	98%
290-710315-000	FFVP PURCHASED SERVICES	0.00	0.00	0.00	0.00	0%	0%
290-710410-000	FOOD SERVICE--NON-FOOD SUPPLIES	9,000.00	1,977.51	13,435.07 (4,435.07)	22%	149%
290-710411-000	FOOD SERVICE--FOOD SUPPLIES	158,717.00	10,772.91	139,671.43	19,045.57	7%	88%
290-710412-000	FOOD SERVICE--MILK	22,000.00	3,243.04	20,775.49	1,224.51	15%	94%
290-710413-000	FOOD SERVICE--COMMODITIES	14,000.00	26,123.02	33,593.23 (19,593.23)	187%	240%
290-710415-000	FFVP FOOD SUPPLIES	0.00	0.00	0.00	0.00	0%	0%
290-710416-000	FFVP SUPPLIES & MATERIALS	0.00	0.00	0.00	0.00	0%	0%
290-710550-000	FOOD SERVICE EQUIPMENT	0.00	0.00	0.00	0.00	0%	0%
***TOTAL EXPENDITURES		385,500.00	91,769.77	416,885.03	31,385.03CR	24%	108%

B O N D I N T./R E D E M P. F U N D

310-320000-000	BIRF BEGINNING BALANCE	40,000.00CR	0.00	0.00 (40,000.00)	0%	0%
310-412510-000	BIRF LEVY TAXES-NEZPERCE COUNTY	196,782.00CR	56,995.59CR	208,593.02CR	11,811.02	29%	106%
310-415000-000	INVESTMENT EARNINGS	800.00CR	77.20CR	1,402.26CR	602.26	10%	175%
310-419900-000	REVENUE--SAVINGS FROM BOND REFI	0.00	0.00	0.00	0.00	0%	0%
310-438000-000	REVENUE IN LIEU OF PROPERTY TAX	0.00	0.00	0.00	0.00	0%	0%
310-439000-000	STATE BOND GUARANTY REV.	45,000.00CR	0.00	65,205.72CR	20,205.72	0%	145%
***TOTAL REVENUE		282,582.00CR	57,072.79CR	275,201.00CR	7,381.00CR	20%	97%

310-911610-000	BIRF PRINCIPAL	235,000.00	0.00	235,000.00	0.00	0%	100%
310-912620-000	BIRF INTEREST	47,082.00	0.00	47,081.25	0.75	0%	100%
310-913691-000	BIRF FEES	500.00	0.00	500.00	0.00	0%	100%
***TOTAL EXPENDITURES		282,582.00	0.00	282,581.25	0.75	0%	100%

B U S D E P R E C I A T I O N

421-320000-000	BEGINNING BALANCE	0.00	0.00	0.00	0.00	0%	0%
421-431200-000	TRANSPORTATION DEPRECIATION REV	51,670.00CR	0.00	51,670.00CR	0.00	0%	100%
***TOTAL REVENUE		51,670.00CR	0.00	51,670.00CR	0.00	0%	100%
421-681500-000	BUS PURCHASE	51,670.00	0.00	0.00	51,670.00	0%	0%
***TOTAL EXPENDITURES		51,670.00	0.00	0.00	51,670.00	0%	0%

ACCT #	ACCT NAME	BEG BALANCE	MTD ACTIVITY	YTD BALANCE
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GENERAL FUND

100-111100-000	CASH IN BANK--GENERAL FUND	101,699.63CR	141,981.58	40,281.95
100-111109-000	PAYROLL CHECKING	0.00	0.00	0.00
100-111300-000	PETTY CASH	0.00	0.00	0.00
100-112100-000	INVESTMENTS--LGIP #1037	2,380,641.37	597,316.36CR	1,783,325.01
100-112120-000	SAVINGS ACCOUNT--WELLS FARGO	510.10	0.00	510.10
100-113100-000	TAXES RECEIVABLE	2,487.72	17,817.36	20,305.08
100-114100-000	STATE SUPPORT RECEIVABLE	0.00	203,371.12	203,371.12
100-114101-000	INTEREST RECEIVABLE	0.00	0.00	0.00
100-114200-000	RECEIVABLE	27.50CR	27.95	0.45
100-114230-000	INTERFUND RECEIVABLE	0.00	0.00	0.00
100-114290-000	LOCAL REVENUE RECEIVABLE	0.00	0.00	0.00

***TOTAL ASSETS	2,281,912.06	234,118.35CR	2,047,793.71
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100-211200-000	INTERFUND PAYABLE	0.00	0.00	0.00
100-213000-000	ACCOUNTS PAYABLE	0.00	45,209.73CR	45,209.73CR
100-217100-000	SALARIES PAYABLE	0.00	620,046.21CR	620,046.21CR
100-217200-000	BENEFITS PAYABLE	0.00	187,720.58CR	187,720.58CR
100-218350-000	SALES TAX PAYABLE - IDAHO	159.85CR	0.45CR	160.30CR
100-218351-000	WORKERS COMPENSATION PAYABLE	6,670.43CR	5,911.77CR	12,582.20CR
100-218703-000	PAYROLL WITHHOLDINGS - OTHER	0.00	27.50CR	27.50CR
100-218903-000	PAYROLL ADVANCES	0.00	0.00	0.00
100-221100-000	DEFERRED REVENUES	2,939.16CR	359.64	2,579.52CR
100-320200-000	FUND BALANCE - GENERAL FUND	2,272,142.62CR	1,092,674.95	1,179,467.67CR

***TOTAL LIABILITIES & FUND BAL.	2,281,912.06CR	234,118.35	2,047,793.71CR
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GRANTS - NEZ PERCE TRIBE & OTHERS

232-111100-000	CASH IN BANK-NPT GRANTS & OTHERS	3,566.72CR	4,262.22	695.50
232-112100-000	LGIP	51,044.92	56.20	51,101.12
232-114100-000	REVENUE RECEIVABLE	0.00	25,000.00	25,000.00
232-114200-000	INTERFUND RECEIVABLE	0.00	0.00	0.00

***TOTAL ASSETS	47,478.20	29,318.42	76,796.62
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232-217100-000	SALARIES PAYABLE	0.00	546.00CR	546.00CR
232-217200-000	BENEFITS PAYABLE	0.00	41.77CR	41.77CR
232-213000-000	ACCOUNTS PAYABLE	0.00	1,491.42CR	1,491.42CR
232-320200-000	FUND BALANCE - FUND 232	47,478.20CR	27,239.23CR	74,717.43CR

***TOTAL LIABILITIES & FUND BAL.	47,478.20CR	29,318.42CR	76,796.62CR
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NEZPERCE TRIBE JOB SKILLS

235-111100-000	CASH IN BANK--NEZPERCE SPEC. SERV.	1,208.61	0.00	1,208.61
235-114100-000	REVENUE RECEIVABLE	0.00	0.00	0.00

***TOTAL ASSETS	1,208.61	0.00	1,208.61
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235-213000-000	ACCOUNTS PAYABLE	0.00	0.00	0.00
235-320200-000	FUND BALANCE- NEZPERCE TRIBE JOB SKILLS	1,208.61CR	0.00	1,208.61CR

***TOTAL LIABILITIES & FUND BAL.	1,208.61CR	0.00	1,208.61CR
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STATE VOCATIONAL

243-111100-000	CASH IN BANK--STATE VOC ED.	10,716.80	86.80CR	10,630.00
243-114100-000	SUPPORT RECEIVABLE	0.00	0.00	0.00
243-114200-000	INTERFUND RECEIVABLE	0.00	0.00	0.00

***TOTAL ASSETS	10,716.80	86.80CR	10,630.00
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243-211200-000	INTERFUND PAYABLES	0.00	0.00	0.00
243-213000-000	ACCOUNTS PAYABLE	0.00	2,925.59CR	2,925.59CR
243-217100-000	SALARIES PAYABLE	0.00	0.00	0.00
243-217200-000	BENEFITS PAYABLE	0.00	0.00	0.00
243-320200-000	FUND BALANCE - FUND 243	10,716.80CR	3,012.39	7,704.41CR

***TOTAL LIABILITIES & FUND BAL.	10,716.80CR	86.80	10,630.00CR
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ACCT #	ACCT NAME	BEG BALANCE	MTD ACTIVITY	YTD BALANCE
CHAPTER I FUND				
251-111100-000	CASH IN BANK--TITLE I	15,045.61CR	1,390.30CR	16,435.91CR
251-114100-000	ASSISTANCE REC' BL--CHAPTER I	0.00	48,317.28	48,317.28
251-114200-000	INTERFUND RECEIVABLE	0.00	0.00	0.00
***TOTAL ASSETS		15,045.61CR	46,926.98	31,881.37
251-211200-000	INTERFUND PAYABLES	0.00	0.00	0.00
251-213000-000	ACCOUNTS PAYABLE	0.00	0.00	0.00
251-217100-000	CONTRACTS PAYABLE--CHAPTER I	0.00	23,147.30CR	23,147.30CR
251-217200-000	BENEFITS PAYABLE	0.00	8,734.07CR	8,734.07CR
251-320200-000	FUND BALANCE - FUND 251	15,045.61	15,045.61CR	0.00
***TOTAL LIABILITIES & FUND BAL.		15,045.61	46,926.98CR	31,881.37CR
ESSER FUND				
252-111100-000	CASH - ESSER	0.00	0.00	0.00
252-114100-000	RECEIVABLE - ESSER	0.00	0.00	0.00
***TOTAL ASSETS		0.00	0.00	0.00
252-213000-000	ACCOUNTS PAYABLE - ESSER	0.00	0.00	0.00
252-320200-000	FUND BALANCE - ESSER	0.00	0.00	0.00
***TOTAL LIABILITIES & FUND BAL.		0.00	0.00	0.00
PART B FUND				
257-111100-000	CASH IN BANK-- PART B	7,956.95CR	7,435.14CR	15,392.09CR
257-114100-000	REVENUE RECEIVABLE	0.00	31,347.47	31,347.47
257-114200-000	INTERFUND RECEIVABLE	0.00	0.00	0.00
***TOTAL ASSETS		7,956.95CR	23,912.33	15,955.38
257-211200-000	INTERFUND PAYABLES	0.00	0.00	0.00
257-213000-000	ACCOUNTS PAYABLE-- PART B	0.00	0.00	0.00
257-217100-000	CONTRACTS PAYABLE	0.00	11,878.20CR	11,878.20CR
257-217200-000	BENEFITS PAYABLE	0.00	4,077.18CR	4,077.18CR
257-320200-000	FUND BALANCE - FUND 257	7,956.95	7,956.95CR	0.00
***TOTAL LIABILITIES & FUND BAL.		7,956.95	23,912.33CR	15,955.38CR
PART B PRESCHOOL				
258-111100-000	CASH IN BANK -- PART B PRE-SCHOOL	268.10CR	15.38CR	283.48CR
258-114100-000	ASSISTANCE RECEIVABLE	0.00	819.80	819.80
***TOTAL ASSETS		268.10CR	804.42	536.32
258-211200-000	INTERFUND PAYABLES	0.00	0.00	0.00
258-213000-000	PART B PRESCHOOL ACCOUNTS PAYABLE	0.00	0.00	0.00
258-217100-000	PART B PRESCHOOL SALARIES PAYABLE	0.00	444.90CR	444.90CR
258-217200-000	PART B PRESCHOOL BENEFITS PAYABLE	0.00	91.42CR	91.42CR
258-320200-000	FUND BALANCE - FUND 258	268.10	268.10CR	0.00
***TOTAL LIABILITIES & FUND BAL.		268.10	804.42CR	536.32CR

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ACCT #	ACCT NAME	BEG BALANCE	MTD ACTIVITY	YTD BALANCE
MEDICAID FUND				
260-111100-000	CASH - MEDICAID FUND	195,288.21	0.00	195,288.21
260-111500-000	MEDICAID TRUST ACCOUNT	9,007.00	0.00	9,007.00
260-113100-000	MEDICAID RECEIVABLE	0.00	0.00	0.00
***TOTAL ASSETS		204,295.21	0.00	204,295.21
260-211200-000	INTERFUND PAYABLE	0.00	0.00	0.00
260-213000-000	ACCOUNTS PAYABLE	0.00	0.00	0.00
260-320200-000	FUND BALANCE - MEDICAID FUND	204,295.21CR	0.00	204,295.21CR
***TOTAL LIABILITIES & FUND BAL.		204,295.21CR	0.00	204,295.21CR
TITLE IV-A ESSA STUDENT SUPPORT				
261-111100-000	TITLE IV-A CASH	0.00	0.00	0.00
261-114200-000	TITLE IV-A RECEIVABLE	0.00	0.00	0.00
***TOTAL ASSETS		0.00	0.00	0.00
261-213000-000	ACCOUNTS PAYABLE - TITLE IV-A	0.00	0.00	0.00
261-217100-000	SALARIES PAYABLE	0.00	0.00	0.00
261-217200-000	BENEFITS PAYABLE	0.00	0.00	0.00
261-320200-000	FUND BALANCE - TITLE IV-A	0.00	0.00	0.00
***TOTAL LIABILITIES & FUND BAL.		0.00	0.00	0.00
REAP				
262-111100-000	CASH IN BANK--REAP GRANT	0.00	880.49	880.49
262-114100-000	ASSISTANCE RECEIVABLE	0.00	2,958.94	2,958.94
***TOTAL ASSETS		0.00	3,839.43	3,839.43
262-213000-000	ACCOUNTS PAYABLE	0.00	0.00	0.00
262-217100-000	SALARIES PAYABLE	0.00	2,423.70CR	2,423.70CR
262-217200-000	BENEFITS PAYABLE	0.00	1,415.73CR	1,415.73CR
262-320200-000	FUND BALANCE - REAP	0.00	0.00	0.00
***TOTAL LIABILITIES & FUND BAL.		0.00	3,839.43CR	3,839.43CR
T I T L E VI-A INDIAN EDUCATION				
267-111100-000	CASH IN BANK--TITLE VI-A	0.00	9,273.66	9,273.66
267-114100-000	REVENUE RECEIVABLE -- TITLE VI-A	0.00	30,432.01	30,432.01
***TOTAL ASSETS		0.00	39,705.67	39,705.67
267-211200-000	INTERFUND PAYABLE	0.00	0.00	0.00
267-213000-000	ACCOUNTS PAYABLE--TITLE VI-A	0.00	2,032.08CR	2,032.08CR
267-217100-000	CONTRACTS PAYABLE--TITLE VI-A	0.00	29,440.63CR	29,440.63CR
267-217200-000	BENEFITS PAYABLE - TITLE-VI-A	0.00	8,232.96CR	8,232.96CR
267-320200-000	FUND BALANCE - TITLE VI-A	0.00	0.00	0.00
***TOTAL LIABILITIES & FUND BAL.		0.00	39,705.67CR	39,705.67CR
J O M F U N D				
269-111100-000	CASH IN BANK--JOM	3,694.99	10,304.64CR	6,609.65CR
269-112100-000	INVESTMENTS - LGIP #2714	44,970.30	49.51	45,019.81
269-114100-000	ASSISTANCE REC'BL--JOM	0.00	0.00	0.00
269-114200-000	INTERFUND RECEIVABLE	0.00	0.00	0.00
***TOTAL ASSETS		48,665.29	10,255.13CR	38,410.16
269-213000-000	ACCOUNTS PAYABLE -- J O M	0.00	0.00	0.00
269-217100-000	CONTRACTS PAYABLE--JOM	0.00	0.00	0.00
269-217200-000	BENEFITS PAYABLE	0.00	0.00	0.00
269-320200-000	FUND BALANCE - JOM	48,665.29CR	10,255.13	38,410.16CR
***TOTAL LIABILITIES & FUND BAL.		48,665.29CR	10,255.13	38,410.16CR

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ACCT #	ACCT NAME	BEG BALANCE	MTD ACTIVITY	YTD BALANCE
T I T L E I I A IMPV TEACH QUALITY				
271-111100-000	CASH IN BANK--TITLE II IMPV T QUAL	602.41CR	1,606.87	1,004.46
271-114000-000	RECEIVABLE--TITLE II	0.00	0.00	0.00
***TOTAL ASSETS		602.41CR	1,606.87	1,004.46
271-211200-000	INTERFUND PAYABLE	0.00	0.00	0.00
271-213000-000	ACCOUNTS PAYABLE--TITLE II	0.00	0.00	0.00
271-217100-000	SALARIES PAYABLE	0.00	833.30CR	833.30CR
271-217200-000	BENEFITS PAYABLE	0.00	171.16CR	171.16CR
271-320200-000	FUND BALANCE - TITLE II-A	602.41	602.41CR	0.00
***TOTAL LIABILITIES & FUND BAL.		602.41	1,606.87CR	1,004.46CR
21st CENTURY COMMUNITY LEARNING CENTER				
273-111100-000	CASH - 21ST CENTURY LEARNING CENTER	14,033.99CR	1,260.80CR	15,294.79CR
273-114000-000	RECEIVABLE - 21ST CENTURY LEARNING CENT	0.00	0.00	0.00
***TOTAL ASSETS		14,033.99CR	1,260.80CR	15,294.79CR
273-211200-000	INTERFUND PAYABLE	0.00	0.00	0.00
273-213000-000	ACCOUNTS PAYABLE - 21ST CLCC	0.00	171.72CR	171.72CR
273-217100-000	SALARIES PAYABLE	0.00	8,564.60CR	8,564.60CR
273-217200-000	BENEFITS PAYABLE	0.00	1,760.61CR	1,760.61CR
273-320200-000	FUND BALANCE - 21ST CENTURY LEARNING CE	14,033.99	11,757.73	25,791.72
***TOTAL LIABILITIES & FUND BAL.		14,033.99	1,260.80	15,294.79
G E A R - U P G R A N T				
278-111100-000	CASH IN BANK--GEAR-UP GRANT	3,428.66CR	38.78CR	3,467.44CR
278-114000-000	REVENUE RECEIVABLE	0.00	6,552.44	6,552.44
***TOTAL ASSETS		3,428.66CR	6,513.66	3,085.00
278-211200-000	INTERFUND PAYABLE	0.00	0.00	0.00
278-213000-000	ACCOUNTS PAYABLE	0.00	0.00	0.00
278-217100-000	SALARIES PAYABLE	0.00	2,005.37CR	2,005.37CR
278-217200-000	BENEFITS PAYABLE	0.00	1,079.63CR	1,079.63CR
278-320200-000	FUND BALANCE - GEAR UP GRANT	3,428.66	3,428.66CR	0.00
***TOTAL LIABILITIES & FUND BAL.		3,428.66	6,513.66CR	3,085.00CR
C H I L D N U T R I T I O N				
290-111100-000	CASH IN BANK -- FOOD SERVICE	69,283.75CR	43,230.11	26,053.64CR
290-112100-000	LGIP	45,940.42	50.58	45,991.00
290-111300-000	PETTY CASH	30.00	0.00	30.00
290-114200-000	INTERFUND RECEIVABLE	0.00	0.00	0.00
290-114500-000	REVENUE RECEIVABLE	0.00	49,603.50	49,603.50
***TOTAL ASSETS		23,313.33CR	92,884.19	69,570.86
290-211200-000	INTERFUND PAYABLE	0.00	0.00	0.00
290-213000-000	ACCOUNTS PAYABLE	0.00	7,351.71CR	7,351.71CR
290-217100-000	FOOD SERVICE SALARIES PAYABLE	0.00	21,444.88CR	21,444.88CR
290-217200-000	BENEFITS PAYABLE	0.00	11,747.30CR	11,747.30CR
290-320200-000	FUND BALANCE - CHILD NUTRITION	23,313.33	52,340.30CR	29,026.97CR
***TOTAL LIABILITIES & FUND BAL.		23,313.33	92,884.19CR	69,570.86CR

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ACCT # ACCT NAME BEG BALANCE MTD ACTIVITY YTD BALANCE

B O N D I N T./R E D E M P. F U N D

310-111100-000	CASH IN BANK--BOND INT./REDEMP. FD	6,560.44	2,567.12	9,127.56
310-112100-000	INVESTMENTS--BIR FUND #2770	70,126.87	77.20	70,204.07
310-113100-000	TAXES RECEIVABLE--NEZ PERCE CO.	19,556.19	48,859.06	68,415.25
310-114000-000	REVENUE RECEIVABLE	0.00	0.00	0.00
310-114101-000	INTEREST RECEIVABLE	0.00	0.00	0.00
***TOTAL ASSETS		96,243.50	51,503.38	147,746.88

310-211200-000	INTERFUND PAYABLE	0.00	0.00	0.00
310-213000-000	ACCOUNTS PAYABLE	0.00	0.00	0.00
310-216100-000	BONDS PAYABLE	0.00	0.00	0.00
310-221000-000	DEFERRED REVENUES--NEZ PERCE CO.	19,568.61CR	5,569.41	13,999.20CR
310-320200-000	FUND BALANCE - BOND REDEMPTION FUND	76,674.89CR	57,072.79CR	133,747.68CR
***TOTAL LIABILITIES & FUND BAL.		96,243.50CR	51,503.38CR	147,746.88CR

BUS DEPRECIATION

421-111100-000	CASH IN BANK--BUS DEPRECIATION	51,670.00	0.00	51,670.00
421-114000-000	REVENUE RECEIVABLE	0.00	0.00	0.00
421-114101-000	INTEREST RECEIVABLE	0.00	0.00	0.00
421-114200-000	INTERFUND RECEIVABLE	0.00	0.00	0.00
***TOTAL ASSETS		51,670.00	0.00	51,670.00

421-211200-000	INTERFUND PAYABLE	0.00	0.00	0.00
421-213000-000	ACCOUNTS PAYABLE--BUS DEP	0.00	0.00	0.00
421-320200-000	FUND BALANCE - BUS DEPRECIATION	51,670.00CR	0.00	51,670.00CR
***TOTAL LIABILITIES & FUND BAL.		51,670.00CR	0.00	51,670.00CR

S C H O L A R S H I P F U N D

710-111100-000	CASH IN BANK -- SCHOLARSHIP FUND	2,081.77	225.00	2,306.77
710-112010-000	INV-- T.HIGHEAGLE-JOHNSON #1209	194.44	0.21	194.65
710-112015-000	INVESTMENTS -- MICHAEL BISBEE III #1502	4,877.93	5.37	4,883.30
710-112020-000	INVESTMENTS -- D HIGHEAGLE #1208	1,675.49	1.84	1,677.33
710-112025-000	INVESTMENTS-GENERAL SCHOLARSHIP #1503	1,955.20	2.15	1,957.35
710-112030-000	INVESTMENTS -- M. PATTERSON #1210	123.48	0.14	123.62
710-112040-000	INVESTMENTS--JEFF WILSON #2713	434.96	0.48	435.44
710-112050-000	INVESTMENTS--G. LEIGHTON #2715	4,863.61	5.35	4,868.96
710-112060-000	INVESTMENTS--ALEC REUBEN #3119	660.42	0.73	661.15
710-112075-000	LGIP - HELEN COLEMAN #1269	762.93	0.84	763.77
710-114000-000	REVENUE RECEIVABLE	0.00	0.00	0.00
710-114101-000	INTEREST RECEIVABLE	0.00	0.00	0.00
***TOTAL ASSETS		17,630.23	242.11	17,872.34

710-213000-000	ACCOUNTS PAYABLE	0.00	0.00	0.00
710-223210-000	T HIGHEAGLE-JOHNSON SCHOLARSHIP	194.44CR	0.21CR	194.65CR
710-223215-000	MICHAEL BISBEE III FUND	4,877.93CR	5.37CR	4,883.30CR
710-223220-000	FUND BALANCE - DAN HIGHEAGLE SCHOLARSHI	1,425.49CR	1.84CR	1,427.33CR
710-223230-000	FUND BALANCE - MARK PATTERSON SCHOLARSH	2.33CR	200.14CR	202.47CR
710-223240-000	F / B - JEFF WILSON MEMORIAL SCHOLARSHI	514.96CR	5.48CR	520.44CR
710-223250-000	FUND BALANCE - GARRET LEIGHTON MEMORIAL	6,641.18CR	25.35CR	6,666.53CR
710-223260-000	FUND BALANCE - ALEC REUBEN SCHOLARSHIP	660.42CR	0.73CR	661.15CR
710-223275-000	FUND BALANCE - HELEN COLEMAN FUND	762.93CR	0.84CR	763.77CR
710-223280-000	FUND BALANCE - JIM MCCORMACK SCHOLARSHI	724.20CR	0.00	724.20CR
710-320200-000	FUND BALANCE - SCHOLARSHIP FUND	1,826.35CR	2.15CR	1,828.50CR
***TOTAL LIABILITIES & FUND BAL.		17,630.23CR	242.11CR	17,872.34CR

ACCT # ACCT NAME BEG BALANCE MTD ACTIVITY YTD BALANCE

ACCOUNTS PAYABLE

100-213000-000	ACCOUNTS PAYABLE	0.00	45,209.73CR	45,209.73CR
232-213000-000	ACCOUNTS PAYABLE	0.00	1,491.42CR	1,491.42CR
235-213000-000	ACCOUNTS PAYABLE	0.00	0.00	0.00
243-213000-000	ACCOUNTS PAYABLE	0.00	2,925.59CR	2,925.59CR
251-213000-000	ACCOUNTS PAYABLE	0.00	0.00	0.00
252-213000-000	ACCOUNTS PAYABLE - ESSER	0.00	0.00	0.00
257-213000-000	ACCOUNTS PAYABLE-- PART B	0.00	0.00	0.00
258-213000-000	PART B PRESCHOOL ACCOUNTS PAYABLE	0.00	0.00	0.00
260-213000-000	ACCOUNTS PAYABLE	0.00	0.00	0.00
261-213000-000	ACCOUNTS PAYABLE - TITLE IV-A	0.00	0.00	0.00
267-213000-000	ACCOUNTS PAYABLE--TITLE VI-A	0.00	2,032.08CR	2,032.08CR
269-213000-000	ACCOUNTS PAYABLE -- J O M	0.00	0.00	0.00
271-213000-000	ACCOUNTS PAYABLE--TITLE II	0.00	0.00	0.00
273-213000-000	ACCOUNTS PAYABLE - 21ST CLCC	0.00	171.72CR	171.72CR
278-213000-000	ACCOUNTS PAYABLE	0.00	0.00	0.00
290-213000-000	ACCOUNTS PAYABLE	0.00	7,351.71CR	7,351.71CR
310-213000-000	ACCOUNTS PAYABLE	0.00	0.00	0.00

ACCOUNTS PAYABLE

0.00	59,182.25CR	59,182.25CR
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C A S H I N B A N K

100-111100-000	CASH IN BANK--GENERAL FUND	101,699.63CR	141,981.58	40,281.95
232-111100-000	CASH IN BANK--NPT GRANTS & OTHERS	3,566.72CR	4,262.22	695.50
235-111100-000	CASH IN BANK--NEZPERCE SPEC. SERV.	1,208.61	0.00	1,208.61
243-111100-000	CASH IN BANK--STATE VOC ED.	10,716.80	86.80CR	10,630.00
246-111100-000	CASH IN BANK--DRUG FREE YTH	0.00	0.00	0.00
251-111100-000	CASH IN BANK--TITLE I	15,045.61CR	1,390.30CR	16,435.91CR
252-111100-000	CASH - ESSER	0.00	0.00	0.00
257-111100-000	CASH IN BANK-- PART B	7,956.95CR	7,435.14CR	15,392.09CR
258-111100-000	CASH IN BANK -- PART B PRE-SCHOOL	268.10CR	15.38CR	283.48CR
260-111100-000	CASH - MEDICAID FUND	195,288.21	0.00	195,288.21
261-111100-000	TITLE IV-A CASH	0.00	0.00	0.00
262-111100-000	CASH IN BANK--REAP GRANT	0.00	880.49	880.49
267-111100-000	CASH IN BANK--TITLE VI-A	0.00	9,273.66	9,273.66
269-111100-000	CASH IN BANK--JOM	3,694.99	10,304.64CR	6,609.65CR
271-111100-000	CASH IN BANK--TITLE II IMPV T QUAL	602.41CR	1,606.87	1,004.46
273-111100-000	CASH - 21ST CENTURY LEARNING CENTER	14,033.99CR	1,260.80CR	15,294.79CR
278-111100-000	CASH IN BANK--GEAR-UP GRANT	3,428.66CR	38.78CR	3,467.44CR
290-111100-000	CASH IN BANK -- FOOD SERVICE	69,283.75CR	43,230.11	26,053.64CR
310-111100-000	CASH IN BANK--BOND INT./REDEMP. FD	6,560.44	2,567.12	9,127.56
421-111100-000	CASH IN BANK--BUS DEPRECIATION	51,670.00	0.00	51,670.00
710-111100-000	CASH IN BANK -- SCHOLARSHIP FUND	2,081.77	225.00	2,306.77

*****TOTAL CASH IN BANK

55,335.00	183,495.21	238,830.21
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(VEND RNG: 000000-ZZZZZZ; DATE RNG: 00/00/00-99/99/99; ALL FUNDS; BANK CD: 1)									
VEND #	ACCOUNT	DEPT	DATE	PO #	INVOICE	DESCRIPTION	BC	MO-YR	AMOUNT
000029	100-218351-000	000000	08/17/20	000000	280360/23372582	WORKERS COMPENSATION PREMIUM	1	08-2020	62,501.00
	**SUB-TOTAL: STATE INSURANCE FUND								62,501.00
000385	100-622410-000	000000	08/17/20	E21004	234697	LIBRARY BOOKS	1	08-2020	984.45
	**SUB-TOTAL: ABDO-SPOTLIGHT-MAGIC WAGON								984.45
000440	100-664311-000	000000	08/17/20	M21078	2655	KEY CYLINDER DOOR REPAIR	1	08-2020	71.97
000440	100-664312-000	000000	08/17/20	M21078	2655	KEY CYLINDER DOOR REPAIR	1	08-2020	71.98
000440	100-664312-000	000000	08/17/20	T21105	002659	KEY CYLINDER REPAIR	1	08-2020	105.00
	**SUB-TOTAL: ABLE LOCKSMITH								248.95
000760	100-641412-000	000000	08/17/20	D21129	228319	ADVANCE ED IMPROVEMENT NETWORK FEE	1	08-2020	1,200.00
	**SUB-TOTAL: ADVANCE EDUCATION, INC.								1,200.00
002080	100-664410-000	000000	08/17/20	M21096	L33122	REFRIGERANTS DISPOSAL	1	08-2020	20.72
	**SUB-TOTAL: ASOTIN CO. REGIONAL LANDFILL								20.72
002420	100-661330-000	000000	08/17/20	000000	5908020000	ELECTRIC- ES	1	08-2020	1,698.22
002420	100-681319-000	000000	08/17/20	000000	5908020000	ELECTRIC-BUS SHOP	1	08-2020	163.79
002420	100-661330-000	000000	08/17/20	000000	5908020000	ELECTRIC-CABINET SHOP	1	08-2020	29.50
002420	100-661330-000	000000	08/17/20	000000	5908020000	ELECTRIC-HS TRACK	1	08-2020	202.33
002420	100-661330-000	000000	08/17/20	000000	5908020000	ELECTRIC-HS TRACK PUMP	1	08-2020	289.99
002420	100-661330-000	000000	08/17/20	000000	5908020000	ELECTRIC-HS TRACK LIGHTS	1	08-2020	20.30
002420	100-661330-000	000000	08/17/20	000000	5908020000	ELECTRIC-MS/HS	1	08-2020	2,670.06
002420	100-661330-000	000000	08/17/20	000000	5908020000	ELECTRIC-AG SHOP	1	08-2020	55.00
002420	100-661330-000	000000	08/17/20	000000	5908020000	ELECTRIC-STORAGE TECH	1	08-2020	23.03
	**SUB-TOTAL: AVISTA UTILITIES								5,152.22
002440	100-661330-000	000000	08/17/20	000000	5908020000	ELECTRIC-ES	1	08-2020	1,698.22
002440	100-681319-000	000000	08/17/20	000000	5908020000	ELECTRIC-BUS SHOP	1	08-2020	163.79
002440	100-661330-000	000000	08/17/20	000000	5908020000	ELECTRIC- CABINET SHOP	1	08-2020	29.50
002440	100-661330-000	000000	08/17/20	000000	5908020000	ELECTRIC-CABINET SHOP	1	08-2020	202.33
002440	100-661330-000	000000	08/17/20	000000	5908020000	ELECTRIC-HS TRACK	1	08-2020	289.99
002440	100-661330-000	000000	08/17/20	000000	5908020000	ELECTRIC-TRACK LIGHTS	1	08-2020	20.30
002440	100-661330-000	000000	08/17/20	000000	5908020000	ELECTRIC-AG SHOP	1	08-2020	55.00
002440	100-661330-000	000000	08/17/20	000000	5908020000	ELECTRIC- MS/HS	1	08-2020	2,670.06
002440	100-661330-000	000000	08/17/20	000000	5908020000	ELECTRIC-STORAGE TECH	1	08-2020	23.03
	**SUB-TOTAL: B & C DEVELOPMENT, INC.								5,152.22
003220	100-664312-000	000000	08/17/20	M21077	18948	REPAIR LIGHT FIXTURES	1	08-2020	520.00
003220	100-664312-000	000000	08/17/20	M21055	18941	MIMIO POWER RELOCATE	1	08-2020	3,481.50
003220	100-664312-000	000000	08/17/20	M20926	18942	HS DOUBLE HALLWAY FIRE DOOR	1	08-2020	524.50
003220	100-664311-000	000000	08/17/20	M20926	18942	ES LIGHT SWITCH REPAIR	1	08-2020	560.85
003220	100-663310-000	000000	08/17/20	M20926	18942	REPAIR OF LIGH SENSOR	1	08-2020	208.50
	**SUB-TOTAL: BLUE MOUNTIAN ELECTRIC								5,295.35
004600	100-681311-000	000000	08/17/20	000000	OM006961	DOT PHYSICAL/URINALYSIS R. HEIMGARTNEF	1	08-2020	155.00
004600	100-681311-000	000000	08/17/20	000000	OM006931	DOT PHYSICAL/URINALYSIS A. WHITE	1	08-2020	155.00
	**SUB-TOTAL: CATALYST MEDICAL GROUP, PLLC								310.00
005241	100-623412-000	000000	08/17/20	H21120	76781	CHROMEBOOK REPLACEMENT PARTS	1	08-2020	149.97
	**SUB-TOTAL: CHROMEBOOKPARTS.COM								149.97
005400	100-681319-000	000000	08/17/20	000000	5998201	GRBGE-BUS BARN	1	08-2020	326.00
005400	100-661330-000	000000	08/17/20	000000	5997501	GRBGE- JONES	1	08-2020	31.50
005400	100-661330-000	000000	08/17/20	000000	5997001	GRBGE-ES	1	08-2020	666.50
005400	100-661330-000	000000	08/17/20	000000	2188201	W/S-STORAGE TECH	1	08-2020	122.36
	**SUB-TOTAL: CITY OF LAPWAI								1,146.36
005700	100-665310-000	000000	08/17/20	M21093	64746	FB IRRIGATION REPAIRS	1	08-2020	834.87
	**SUB-TOTAL: CLEARWATER SPRINKLERS, INC.								834.87
008060	100-512410-100	000000	08/17/20	E21012	4171427	E. RAML CLASSROOM SUPPLIES ES	1	08-2020	100.92
008060	100-512410-100	000000	08/17/20	E21012	4163836	E. RAML CLASSROOM SUPPLIES ES	1	08-2020	129.90
	**SUB-TOTAL: DICK BLICK COMPANY								230.82
008310	100-521414-000	000000	08/17/20	E21115	INV 14855715	DOCUSIGN SUBSCRIPTION	1	08-2020	240.00
	**SUB-TOTAL: DOCUSIGN								240.00
008380	100-631410-000	000000	08/17/20	D21086	6620	SCHOOL BOARD DINNER	1	08-2020	15.90
	**SUB-TOTAL: DONALDS RESTAURANT								15.90
010040	100-664312-000	000000	08/17/20	M21041	43629	SMOKE DETERCTOR INSPECTION	1	08-2020	797.57
010040	100-664311-000	000000	08/17/20	M21041	43629	SMOKE DETERCTOR INSPECTION	1	08-2020	590.39
010040	100-664312-000	000000	08/17/20	M21041	43699	BATTERY BACK UP	1	08-2020	494.73
	**SUB-TOTAL: FISHER SYSTEMS, INC.								1,882.69
011460	100-663312-000	000000	08/17/20	000000	48518CO-1	HANDICAP RESTROOM	1	08-2020	126.00
	**SUB-TOTAL: HAHN RENTAL CENTER, INC								126.00
011900	100-665310-000	000000	08/17/20	M20567	10-0936	SPOT SPRAY WEEDS	1	08-2020	400.00
011900	100-665310-000	000000	08/17/20	M20567	10-0986	SPRAY WEEDS	1	08-2020	1,928.26
	**SUB-TOTAL: HAYDEN PEST CONTROL, LLC								2,328.26
012180	100-664312-000	000000	08/17/20	M21042	3156	ANNUAL BACKFLOW INSPECTION AND SEVIC	1	08-2020	495.00
	**SUB-TOTAL: HERRES ENTERPRISES, LLC								495.00
012260	100-631310-000	000000	08/17/20	D21113	AS PE AGREEMENT	BUSINESS SERVICES-BOARD CLERK	1	08-2020	668.75
012260	100-651310-000	000000	08/17/20	D21113	AS PE AGREEMENT	BUSINESS SERVICES-BUSINESS MANAGER	1	08-2020	4,681.25
012260	100-632333-000	000000	08/17/20	D21113		POSTAGE REIMB.	1	08-2020	5.35
	**SUB-TOTAL: HIGHLAND JOINT SCHOOL DISTRICT #305								5,355.35
012740	100-661410-000	000000	08/17/20	M21121	01084G/5623806	SPRAY BOTTLES	1	08-2020	65.60
	**SUB-TOTAL: HOME DEPOT								65.60

VEND #	ACCOUNT	DEPT	DATE	PO #	INVOICE	DESCRIPTION	BC	MO-YR	AMOUNT
013740	100-681310-000	000000	06/30/20	T20080	0372775	WINDOWS, DOORS, PAINT WHEELS PAINT	1	06-2020	570.00
013740	100-682310-000	000000	08/17/20	T21061	0381852	DRIVE TIME RECALL ON BUS 3, 9 AND 10.	1	08-2020	90.00
013740	100-681310-000	000000	08/17/20	T21061	0384377	60 DAY INSPECTION AND REPAIRS #7, #10	1	08-2020	665.00
013740	100-681310-000	000000	08/17/20	T21061	0384376	60 DAY INSPECTION AND REPAIRS #10	1	08-2020	570.00
**SUB-TOTAL: IDAHO ICE									1,895.00
014460	100-664312-000	000000	08/17/20	M21051	32267A	PPE SNEEZE GUARDS	1	08-2020	599.80
014460	100-664312-000	000000	08/17/20	M21106	32329A	PPE SNEEZE GUARDS	1	08-2020	445.00
**SUB-TOTAL: INLAND AUTO GLASS, INC.									1,044.80
016320	100-632310-000	000000	08/17/20	000000	080120	GRANT WRITING SERVICES	1	08-2020	800.00
**SUB-TOTAL: KAMIAH GRANTS & ASSOCIATES									800.00
016820	100-681310-000	000000	08/17/20	T21095	LEWRO4100904	DEF HEADER SENSOR REPLACEMENT	1	08-2020	1,143.80
**SUB-TOTAL: KENWORTH SALES CO									1,143.80
017280	100-632333-000	000000	08/17/20	000000	PI3 LALPWA SCHOOL DISTR	ANNUAL PERMIT FEE	1	08-2020	240.00
**SUB-TOTAL: LAPWAI POSTMASTER									240.00
017820	100-665310-000	000000	08/17/20	M21122	8200676886	TIRE REPAIR OF MOWER	1	08-2020	16.50
**SUB-TOTAL: LES SCHWAB TIRE CENTER									16.50
019360	290-710412-000	000000	08/17/20	000000	135307388	MILK 7/2	1	08-2020	67.68
019360	290-710412-000	000000	08/17/20	000000	135307418	MILK 7/56	1	08-2020	207.42
019360	290-710412-000	000000	08/17/20	000000	135307469	MILK 7/13	1	08-2020	264.68
019360	290-710412-000	000000	08/17/20	000000	135307499	MILK 7/16	1	08-2020	64.92
019360	290-710412-000	000000	08/17/20	000000	135307527	MILK 7/20	1	08-2020	219.30
019360	290-710412-000	000000	08/17/20	000000	135307557	MILK 7/23	1	08-2020	207.42
019360	290-710412-000	000000	08/17/20	000000	135307587	MILK 7/27	1	08-2020	288.43
019360	290-710412-000	000000	08/17/20	000000	135307634	MILK 7/30	1	08-2020	122.18
**SUB-TOTAL: MEADOW GOLD DAIRIES, INC.									1,442.03
019740	100-664312-000	000000	06/30/20	M20916	S122431	HVAC REPAIR RM 361	1	06-2020	627.78
019740	100-664312-000	000000	06/30/20	M20925	S122422	RESTROOM REPAIR	1	06-2020	272.14
019740	100-664311-000	000000	08/17/20	M21080	18943	INSTALLATION OF POWER BOTTLE FILLING	1	08-2020	505.50
019740	100-664312-000	000000	08/17/20	M21063	S122493	REPAIR GYM HVAC	1	08-2020	3,460.60
019740	100-664312-000	000000	08/17/20	M21063	S122528	CREDIT GYM HVAC	1	08-2020	177.03CR
**SUB-TOTAL: MIKE'S MECHANICAL SERVICES,LLC									4,688.99
021260	100-623323-000	000000	08/17/20	000000	75463	INTERNET AND IP ADDRESS	1	08-2020	211.00
021260	100-623323-000	000000	08/17/20	000000	77321	INTERNET AND IP ADDRESS	1	08-2020	211.00
**SUB-TOTAL: NEZ PERCE TRIBE									422.00
021340	100-681319-000	000000	08/17/20	000000	00285-000	SEWER-BUS BARN	1	08-2020	86.00
021340	100-661330-000	000000	08/17/20	000000	00283-000	SEWER-JONES	1	08-2020	43.00
021340	100-661330-000	000000	08/17/20	000000	000282-000	SEWER-ES	1	08-2020	1,462.00
**SUB-TOTAL: NEZ PERCE TRIBE -UTILITIES DIV									1,591.00
021600	243-515412-000	000000	08/17/20	000000	29863044	WELDING GAS	1	08-2020	86.80
**SUB-TOTAL: NORCO, INC									86.80
022180	267-515311-000	000000	08/17/20	H21076	704225681-01	2 CUBBY CABINETS WITH BINS	1	08-2020	967.98
**SUB-TOTAL: ORIENTAL TRADING COMPANY									967.98
022400	100-641323-000	000000	08/17/20	000000	72889353	PHONE CALLS/DISCONNECTION	1	08-2020	14.52
022400	100-681319-000	000000	08/17/20	000000	72889353	PHONE CALLS/DISCONNECTION	1	08-2020	14.52
022400	100-663310-000	000000	08/17/20	000000	72889353	PHONE CALLS/DISCONNECTION	1	08-2020	14.52
**SUB-TOTAL: PAETEC									43.56
023600	100-632410-000	000000	08/17/20	D21057	138553	HAND SANITIZER LABELS	1	08-2020	54.70
**SUB-TOTAL: PRINTCRAFT PRINTING, INC.									54.70
024880	100-515321-000	000000	08/17/20	000000	5060064846	HS COPIES	1	08-2020	4.70
024880	100-512322-000	000000	08/17/20	000000	5060064846	ES COPIES	1	08-2020	3.51
**SUB-TOTAL: RICOH USA, INC									8.21
024900	100-515321-000	000000	08/17/20	000000	103949301	RENTAL HS	1	08-2020	320.15
024900	100-512322-000	000000	08/17/20	000000	103949301	RENTAL ES	1	08-2020	308.73
024900	100-632322-000	000000	08/17/20	000000	103930635	MPC5502 DO RENTAL	1	08-2020	229.57
024900	100-632322-000	000000	08/17/20	000000	103930635	MPC5502 DO COLOR COPIES	1	08-2020	20.39
024900	100-632322-000	000000	08/17/20	000000	103930635	MPC5502 DO COLOR COPIES	1	08-2020	84.22
**SUB-TOTAL: RICOH USA, INC.									963.06
025980	100-512410-000	000000	08/17/20	E21027	ORDER55937592	LOCKERS WITH CUBBIES, PENCIL BOXES	1	08-2020	1,911.52
**SUB-TOTAL: SCHOOL SPECIALTY INC									1,911.52
026020	100-512440-000	000000	08/17/20	E21035	IN000538780	STUDENT PLANNERS	1	08-2020	190.35
**SUB-TOTAL: SCHOOLMATE									190.35
027700	100-641410-000	000000	08/17/20	E21033	2570493111	INK ES OFFICE	1	08-2020	483.98
027700	100-623411-000	000000	08/17/20	E21038	2570493171	INK	1	08-2020	197.98
027700	100-521414-000	000000	08/17/20	E21021	2570493441	INK	1	08-2020	56.19
027700	100-623411-000	000000	08/17/20	E21039	2570494051	INK ES TEACHERS	1	08-2020	1,586.17
027700	267-515411-000	000000	08/17/20	H21071	2584503971	THERMOMETERS	1	08-2020	174.95
027700	100-651410-000	000000	08/17/20	D21085	2584503971	APC COMPUTER BACKUP	1	08-2020	24.99
**SUB-TOTAL: STAPLES CREDIT PLAN - DO									2,524.26
027960	100-665410-000	000000	08/17/20	M21082	524622	STORAGE CONTAINER TRACK	1	08-2020	4,900.00
**SUB-TOTAL: STEVE CARLTON CONSTRUCTION, INC									4,900.00
028520	290-710410-000	000000	08/17/20	000000	121823202	FOOD 7/27	1	08-2020	943.30
028520	290-710411-000	000000	08/17/20	000000	121823202	NON FOOD 7/27	1	08-2020	77.31
**SUB-TOTAL: SYSCO FOOD SERVICE, INC.									1,020.61

*** ACCOUNTS PAYABLE *** LAPWAI SCHOOL DISTRICT #341						08/12/20	PRINT: 08/12/20 1:30:20 PM PAGE 3		
(VEND RNG: 000000-ZZZZZZ; DATE RNG: 00/00/00-99/99/99; ALL FUNDS; BANK CD: 1)									
VEND #	ACCOUNT	DEPT	DATE	PO #	INVOICE	DESCRIPTION	BC	MO-YR	AMOUNT
029180	100-661410-000	000000	06/30/20	M20781	563370766	PURELL HAND SANITIZER	1	06-2020	512.40
029180	100-661410-000	000000	06/30/20	M20781	564209252	PURELL HAND DISPENSERS	1	06-2020	34.20
029180	100-661410-000	000000	08/17/20	M21046	561836875	CUSTODIAL SUPPLIES	1	08-2020	1,178.38
029180	100-661410-000	000000	08/17/20	M21046	5644555376	CUSTODIAL SUPPLIES	1	08-2020	103.24
029180	100-661410-000	000000	08/17/20	M21781	564727063	PURELL HAND SANITIZER	1	08-2020	512.40
**SUB-TOTAL: THE HOME DEPOT PRO									2,340.62
029960	100-632390-000	000000	08/17/20	D21114	513688	EMPLOYMENT AD	1	08-2020	602.60
**SUB-TOTAL: TRIBUNE PUBLISHING COMPANY									602.60
030680	290-710411-000	000000	08/17/20	000000	9875118	FOOD 7/6	1	08-2020	1,148.26
030680	290-710411-000	000000	08/17/20	000000	9885960	FOOD 7/20	1	08-2020	1,617.95
030680	290-710410-000	000000	08/17/20	000000	9885960	FOOD 7/20	1	08-2020	82.80
**SUB-TOTAL: USF - SPOKANE									2,849.01
030800	100-663410-000	000000	08/17/20	000000	JULY	NISSAN PU 29.843 GALS	1	08-2020	67.81
030800	100-663410-000	000000	08/17/20	000000	JULY	CHEVY PU 14.279 GALS	1	08-2020	32.45
030800	100-515411-000	000000	08/17/20	000000	JULY	SUBARU 14.515 GALS	1	08-2020	32.99
030800	100-665410-000	000000	08/17/20	000000	JULY	GAS CANS 24.724	1	08-2020	56.18
**SUB-TOTAL: VALLEY GAS									189.43
030880	100-622323-000	000000	08/17/20	000000	1749	QUARTERLY BILLING	1	08-2020	1,158.75
**SUB-TOTAL: VALNet CAPITAL									1,158.75
031140	100-515441-000	000000	08/17/20	H21031	2378753	REWARDS CURRICULUM	1	08-2020	2,937.72
**SUB-TOTAL: VOYAGER SOPRIS LEARNIG									2,937.72
032280	100-512440-000	000000	08/17/20	E21030	10250093	HANDWRITING STUDENT EDITIONS	1	08-2020	2,195.61
**SUB-TOTAL: ZANER-BLOSER									2,195.61
***GRAND TOTAL - VENDOR COUNT: 49									131,964.64

ASSOCIATED STUDENT BODY FUND

750-111100-000	CASH IN BANK-- ASB	45,617.93	790.00CR	44,827.93
750-111110-000	PETTY CASH	0.00	0.00	0.00
750-112100-000	LGIP - ASB FUND #3120	19,105.68	0.00	19,105.68
TOTAL STUDENT BODY ASSETS		64,723.61	790.00CR	63,933.61

STUDENT BODY FUNDS

750-213000-000	ACCOUNTS PAYABLE	0.00	0.00	0.00
750-218350-000	SALES TAX PAYABLE	0.00	0.00	0.00
750-223100-000	HIGH SCHOOL STUDENT BODY	1,297.09CR	0.00	1,297.09CR
750-223107-000	MIDDLE SCHOOL STUDENT BODY	865.47CR	0.00	865.47CR
750-223110-000	AT RISK FUND	540.10CR	0.00	540.10CR
750-223125-000	CONCESSIONS	300.00CR	0.00	300.00CR
TOTAL GENERAL STUDENT BODY FUNDS		3,002.66CR	0.00	3,002.66CR

ATHLETIC FUNDS

750-223200-000	GENERAL ATHLETIC FUND	7,918.73CR	0.00	7,918.73CR
750-223201-000	FOOTBALL	0.00	0.00	0.00
750-223202-000	FOOTBALL FUNDRAISERS	32.29CR	0.00	32.29CR
750-223210-000	VOLLEYBALL	148.56CR	0.00	148.56CR
750-223211-000	VOLLEYBALL FUNDRAISERS	0.00	0.00	0.00
750-223220-000	GIRLS BASKETBALL	0.00	0.00	0.00
750-223221-000	GIRLS BASKETBALL FUNDRAISERS	4,681.94CR	790.00	3,891.94CR
750-223230-000	BOYS BASKETBALL	0.00	0.00	0.00
750-223231-000	BOYS BASKETBALL FUNDRAISERS	1,865.12CR	0.00	1,865.12CR
750-223240-000	TRACK	264.71CR	0.00	264.71CR
750-223250-000	CHEER	0.00	0.00	0.00
750-223260-000	SOFTBALL	245.50CR	0.00	245.50CR
750-223261-000	SOFTBALL FUNDRAISERS	107.86CR	0.00	107.86CR
750-223270-000	BASEBALL	245.50CR	0.00	245.50CR
750-223271-000	BASEBALL FUNDRAISERS	453.21CR	0.00	453.21CR
TOTAL ATHLETICS		15,963.42CR	790.00	15,173.42CR

CLASSES

750-223400-000	STUDENT COUNCIL	2,624.70CR	0.00	2,624.70CR
750-223401-000	SENIOR CLASS	233.69CR	0.00	233.69CR
750-223402-000	JUNIOR CLASS	0.00	0.00	0.00
750-223403-000	SOPHOMORE CLASS	0.00	0.00	0.00
750-223404-000	FRESHMAN CLASS	0.00	0.00	0.00
TOTAL CLASSES		2,858.39CR	0.00	2,858.39CR

CLUBS

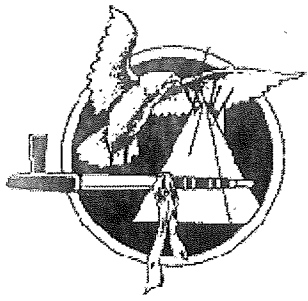
750-223521-000	YEARBOOK	763.09CR	0.00	763.09CR
750-223523-000	DRAMA	4,902.88CR	0.00	4,902.88CR
750-223530-000	LIBRARY	774.29CR	0.00	774.29CR
750-223532-000	INDIAN CLUB	6,462.06CR	0.00	6,462.06CR
750-223533-000	BOOSTER CLUB	693.99CR	0.00	693.99CR
750-223534-000	HONOR SOCIETY	296.10CR	0.00	296.10CR
750-223536-000	PBIS PAWS STORE	9.37CR	0.00	9.37CR
750-223538-000	CLASS OF 2021 PARENTS FUNDRAISERS	1.06CR	0.00	1.06CR
750-223539-000	CLASS OF 2022 PARENTS FUNDRAISERS	0.00	0.00	0.00
750-223540-000	FRENCH CLUB	2,553.31CR	0.00	2,553.31CR
750-223541-000	PEP CLUB	390.37CR	0.00	390.37CR
750-223547-000	FFA	6,621.58CR	0.00	6,621.58CR
750-223549-000	AISES CONFERENCE	13,773.00CR	0.00	13,773.00CR
750-223553-000	BAND-MUSIC	157.31CR	0.00	157.31CR
750-223555-000	NEZ PERCE LANGUAGE	165.92CR	0.00	165.92CR
750-223556-000	BPA	2,967.09CR	0.00	2,967.09CR
750-223560-000	SEL EDUCATION PROJECTS	1,300.12CR	0.00	1,300.12CR
750-223561-000	CAP AND GOWN	0.00	0.00	0.00
750-223562-000	MAPP	56.92CR	0.00	56.92CR
750-223564-000	CR-PLC INCENTIVE	368.96CR	0.00	368.96CR
750-223565-000	DRUG FREE SCHOOLS	45.50CR	0.00	45.50CR
750-223566-000	SOS - SOURCES OF STRENGTH CLUB	596.22CR	0.00	596.22CR
750-223567-000	BOOSTER PTO FUNDRAISERS	0.00	0.00	0.00
TOTAL CLUBS		42,899.14CR	0.00	42,899.14CR

TOTAL PAYABLES AND STUDENT FUNDS

64,723.61CR	790.00	63,933.61CR
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REFR#	DESCRIPTION	AMOUNT	DATE
*** TOTAL		0.00	

REFR#	VENDOR	AMOUNT	DATE	DESCRIPTION
005519	ROGER DEBOUR	790.00	07/22/20	IDAHO BORDER BASH ENTRY FEE
	*** TOTAL	790.00		



LAPWAI ELEMENTARY SCHOOL

LAPWAI SCHOOL DISTRICT #241

Box 247

Lapwai ID 83540

(208) 843-2960/2952

To: Board of Trustees
From: Teri Wagner
Date: August 12, 2020
RE: August Board Back-Up

Building Documents Attached

- Leadership Meeting Agenda
- Student Body Funds

Summer School

- Monday – Thursday 9 AM -1 PM
- August 3 - August 20
- 50 students invited ~35 students attending regularly
- Acceleration activities for students in need

Family/Community Involvement

- Registration

August 12 and 13

Blended Learning Plan

Distance learning is not an accelerator. It's also not a negative. That means that the setting isn't the deciding factor. The ability to deliver amazing learning experiences is. Good teaching transcends the delivery method. Fisher, Frey, Hattie 2020

- Professional Development-best practice for distance learning
- Learning Management System
- Devices (35%)
- Connectivity (69%)

Together, we ensure all students will reach their full potential.

kíiye pecepelihniku' wapáyat'as mamáy'asna hipewc'éeyu'cíukwenin'.

Analyzed Business Checking - PF

Account number: 801013418 ■ June 1, 2020 - June 30, 2020 ■ Page 1 of 2



LAPWAI SCHOOL DISTRICT #341
LAPWAI ELEMENTARY SCHOOL
STUDENT BODY
404 S MAIN ST
LAPWAI ID 83540-6131

Questions?

Call your Customer Service Officer or Client Services

1-800-AT WELLS (1-800-289-3557)

5:00 AM TO 6:00 PM Pacific Time Monday - Friday

Online: [wellsfargo.com](https://www.wellsfargo.com)

Write: Wells Fargo Bank, N.A. (113)

P.O. Box 6995

Portland, OR 97228-6995

Account summary

Analyzed Business Checking - PF

Account number	Beginning balance	Total credits	Total debits	Ending balance
801013418	\$10,181.71	\$202.50	-\$126.66	\$10,257.55

Credits

Deposits

Effective date	Posted date	Amount	Transaction detail
	06/10	202.50	Deposit
		\$202.50	Total deposits
		\$202.50	Total credits

Debits

Checks paid

Number	Amount	Date	Number	Amount	Date
3806	63.00	06/22	3807	63.66	06/15
	\$126.66			Total checks paid	
	\$126.66			Total debits	

Daily ledger balance summary

Date	Balance	Date	Balance	Date	Balance
05/31	10,181.71	06/15	10,320.55	06/22	10,257.55
06/10	10,384.21				
Average daily ledger balance		\$10,270.60			

6/1/20

Bank Reconciliation 2019-20

		Checks	Deposits	Balance
6/1/2020	Beginning Balance			\$10,181.71
6/10/2020			\$202.50	\$10,384.21
6/15/2020	#3807	\$63.66		\$10,320.55
6/22/2020	#3806	\$63.00		\$10,257.55
06/31/2020	Ending Balance			\$10,257.55



LAPWAI MIDDLE/HIGH SCHOOL

Phone: (208) 843-2241, x3205

dpinkham@lapwai.org

To: Board of Trustees
From: Dr. Penney, LMS-LHS
Subject: Board Report for August 2020

Contents

1. Middle School Attendance Report
2. High School Attendance Report
3. Lesson Plan Check
4. Friday PD Agendas
5. Good of the order documents
 - Data-Driven Instruction Team Agenda/Minutes (with LMS-HS breakfast/lunch routine)
 - Parent brochure for REWARDS/WIN Time curriculum and growth data
 - Draft Student-Parent Handbook
 - Draft course schedule
 - Draft Covid-19 Parent/Student Handbook

← Attached separately



"Together, we ensure all students will reach their full potential."

MINUTES

DDI DRAFT AGENDA

SO WHAT, NOW WHAT!

LT Meeting: 8-10-2020, Tuesday 9:00AM-12:00PM LMS-LHS Library with Social Distancing, and/or GOOGLE MEET

Next meeting: _____

AGENDA SIGN IN:

MEMBER	SIGN IN	TIME
David Aiken		
D'Lisa Penney		
Josh Nellesen		
Sam Maynes		
Lori Ravet		
Iris Chimburas		
Bradley Peterson		
Georgia Sobotta		

Today's Norms:

1. Remain data focused (do not make assumptions about the student's progress or behavior)
2. Remain solution focused (**SO WHAT, NOW WHAT**)
3. Remain accountable for our role only (refrain from "blaming parents" and current or previous teachers—including general education staff and behavior interventionists.
4. Take a break (coffee/bathroom) when you need it... we're working through to lunch.

Note Taker/Facilitator Role:

1. Ensure that the conversation remains data focused
2. **Interrupt any admiration of the problem, "So what, now what."**
3. Solution Focused: Redirect "blaming"

AGENDA FOCUS:

1. Describing morning routine/breakfast (Iris)
2. Iris shares photos of safety tape and stickers for social distancing
 1. Share images with the school board
3. Dr. Aiken will email Alan about the possibility to have half sized larger garbage cans and thicker trash bags in each classroom for breakfast waste
4. Grade level cohorts will have

LUNCH

2. Discussing options for lunch routine, change to bell schedule, etc.

- Ideas, expanding lunch time and more cohorts with the current bell schedule, supervision and each staff getting a 30 minute duty free lunch
 - **Staggering lunches**
 - **6th grade only**
 - **3rd hour 10:37-11:18, lunch 11:18-12:03, go outside/gym**
 - **7th-8th 11:33-12:03, go straight outside with their teacher (8th grade are in NPL/Computers before lunch)**
 - **11th-12th 12:15-1:02**
 - **9th-10th: 12:32-1:02**
 - Three different sanitizers have been installed in the district, and each brand kills Covid-19 virus.
4. Safety protocols/routines, solution to lockers, then then locker schedule
 - a. Lockers: We need 4 groups to transition to lockers
 1. Color code locker groups.
 1. Group 1, Blue group goes right at the bell 8:10, groups red, white, black go into advisory
 2. When the blue group gets into class then group 2 goes out
 3. When group 2 gets back, group 3 goes out
 4. When group 3 goes back, group 4 goes out
 5. Students are handed their breakfast at the front doors in a baggie and will be allowed to eat in their advisory class
 6. The building is providing larger garbage cans to support the breakfast waste
 7. In addition, there is tape on the floor and directional stickers for students to stay on the right as they walk
 8. Staff teach and monitor spacing as they walk (social distancing)
 5. GENERAL GUIDELINES SHARED BY IRIS, PLC's and PD supporting our new normal and safety guidelines/steps to improve instruction and online/remote learning
 - a. Iris describes steps of safety for students who have to go into isolation at school and wait for parents to come pick them up (The away from student populations)
 - b. Temperatures and thermometers (Dr. Aiken ordered us 5 more, and Indian Education ordered 4 more)
 6. . Learning Management System, Blended Learning Grant (application due Friday 8-14), Build on what we know, such as Google Classroom, Edmentum, or new system, such as Schoology...
 - a. DDI discussed keeping a building-wide google classroom and PD time
 - b. We are standardizing google classroom
 - c. We will identify state/Google offered PD, as well as use building teacher experts
 - d. Parent/community education on what google classroom is, how their students access it, it is a standard resource in the building, the teacher can click a button at the parents request to get an email of what is assigned in google classroom
 - e. Improve how we increase better communication.
 7. Registration (Online endeavors)
 - a. August 12th-13th, 9AM-6PM
 8. Master Schedule
 9. Staff PD days planning
 10. Other... and set up next meeting date

DDI Team will meet on _____, time _____

11. Time sheets (I can email a template for those)

1. Upcoming Student Population M.S.: 120 students, H.S.: 156 students

6th: 34

7th: 42

8th: 44

9th: 50

10: 37

11th: 43

12th: 26

2. Proposed room changes:

3. SMART GOALS AND WIN/REWARDS

- a. New curriculum addition REWARDS WRITING
- b. Rewards data: (Bradley Peterson presentation power point)
- c. Word per minute on average beginning of year 33 words per minutes, end of year was 40 words per minute
- d. Word parts per minute 112, ended at 139
- e. Correct word parts per minute (passages) was 125 to 130
- f. Per grade: upward trend in each grade level
- g. Buy enough student books
- h. Assign who is teaching what level (intermediate, secondary)
- i. Rewards writing sentence refinement

ELA: Here are the results for ELA:

56% of our students (grades 6-12) have reached 40 SGP or 50% NCE (Goal=met! So far.)

Breakdown: 146/259 students met the ELA Star Goal for Winter benchmark.

54% hit the SGP goal.

Only 11% are at the NCE as per last year's data.

6th Grade -

67.5% (27/40) of students met the goal

25/40 reached the SGP goal

9/40 reached the NCE goal

2/40 reached NCE only

7th Grade -

45% (20/44) of students met the goal

20/44 reached the SGP goal

2/40 reached the NCE goal

8th Grade -

65% (30/46) of students met the goal

28/46 reached the SGP goal
5/46 reached the NCE goal
2/40 reached NCE only

9th Grade -

47.3% (18/38) of students met the goal
18/38 reached the SGP goal
3/38 reached the NCE goal

10th Grade -

58% (24/41) of students met the goal
23/41 reached the SGP goal
3/40 reached the NCE goal
1/40 reached NCE only

11th Grade -

53% (14/26) of students met the goal
14/40 reached the SGP goal
4/40 reached the NCE goal

12th Grade -

54.1% (13/24) of students met the goal
12/24 reached the SGP goal
3/24 reached the NCE goal
1/24 reached NCE only

- i. DWA: Elaboration and evidence (streaming sentences together to make complex and compound sentences)
- j. MATH: 53.38% of students made 40 SGP. 124/233 students made 40 SGP. We did not meet goal, but were anticipating to meet goal and retest after state...we were on track to meet our goals
- k. PBIS: Goal (IRIS: SEND ME IN AN EMAIL)
- l. COLLEGE & CAREER READINESS:

REWARDS[®]

SECONDARY

Growth Data

Rate Development
for Fluency

Multisyllabic Word
Reading

Academic
Vocabulary

Class Growth Rates

(Start of Year/Winter Break)

6th Grade – 24.9 / 33.1 wpm

7th Grade – 29.9 / 35.9 wpm

8th Grade – 32.6 / 39.4 wpm

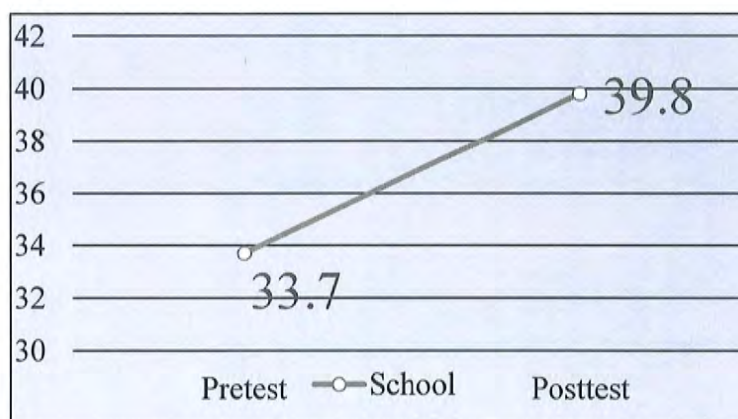
9th Grade – 35.7 / 41.3 wpm

10th Grade – 36.2 / 41.9 wpm

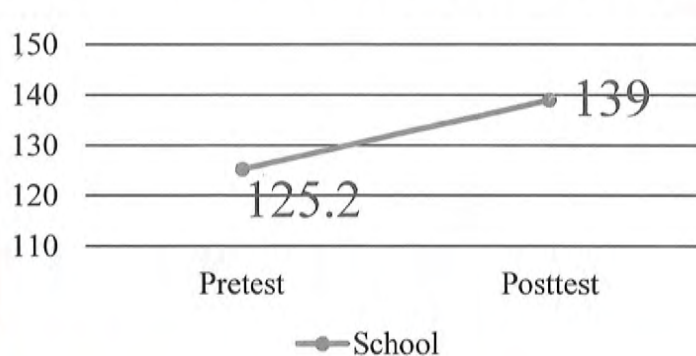
11th Grade – 39.9 / 44 wpm

12th Grade – 41.5 / 44 wpm

School Words Per Minute Growth



Correct Words Per Minute Growth



“WIN” TIME PARENT BROCHURE



LAPWAI MIDDLE-HIGH SCHOOL “WIN” TIME

What is it? How has it worked? What did the data show? Where are we going next?

WHAT IS “WIN”?

WIN Time stands for “***What I Need***” Time and focuses on 20 minutes of solid literacy and language skills acquisition explicit instruction.

The “Rewards” curriculum focuses on:

- Literacy and language skills acquisition, such as: Language vocabulary, word meaning, reasoning/evidence, textual analysis, and revising/editing

In addition, it prepares students for:

- SAT/ACT prep
- ISAT prep



The Research: Why *REWARDS Intermediate and Secondary*?

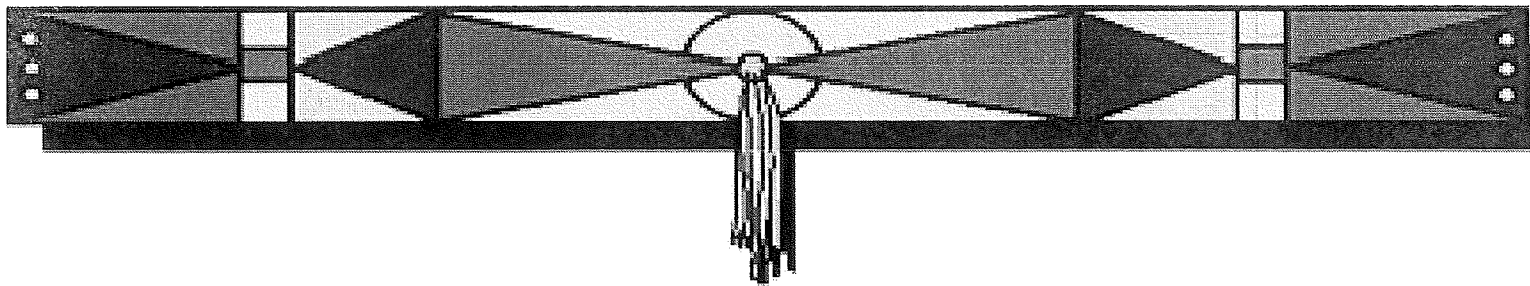
- Increase student fluency, vocabulary knowledge, and comprehension skills
- Increase student success in content-area classes, especially where advanced reading skills are needed to understand concepts and context
- Provide students practice with the types of questions asked on state tests
- Effectively help all struggling readers, whether they are English language learners, students with reading disabilities, or those who have simply fallen behind
- Explicit and systematic support for teachers
- ESSA evidence level: Strong

Goals for the 2020-2021 School Year: Due to school closures in March, Lapwai Middle-School will be implementing the ***Rewards WRITING curriculum*** to support and track student writing skills and growth. The curriculum begins with a focus on sentence structure and will provide important benchmark data for individual students, set a goal, and track their growth in writing.

DRAFT 8/12/2020

DRAFT 8-12-20	1	2	3	4	5	6
B. Carpenter (171)	HS Fitness 10-11	Prep	6th Fitness	6th Fitness	8th Math	8th Math
J. Leighton (170)	8th Science	8th Science	Prep	7th Science	Fitness 9-12	Fitness 9-12
H. Selstad (161)	12th Govt	Prep	11th History	11th History	8th History	8th History
C. Harming (160)	8th English	8th English	7th English	Prep	9th Speech	7th English
V. Hamilton (140)	6th English	6th English	Prep	6th I.U.	6th Writing	6th Writing
T. Church (330)	9th Math	Intermediate Algebra 11-12	9th Algebra	9th Physical Science	11-12 Chem	Prep
Jennifer Watkins 120	Prep	9th Online Health	12th English	10th Native Lit	Online Speech 10th	NPL 9-12
B. Peterson (341)	Online Course/Comps 10-11	11th - 12th Computers	9th Computer	12th Senior Project	prep	Intro to Business (Dual Credit) 10-12
Grant Martinson (361)	9th Math	11th - 12th Algebra 2	11th Math	Prep	Intermediate Algebra 11-12	10th Geometry
S. Kinnick (130)	6th Math	6th Math	7th Math	7th Science	Prep	7th Math
D. Boyer (shop)	Drone/Manufacturing 10-11	9th Intro Man/Tech	Prep	8th Drone Exploration	10th Edmentum Health	AG Construction 9-12
Palmer Science	C.R. Science	10th Biology	10th Biology	Physical Science 9th	Prep	Life Science 10-12
Joslyn Leighton (360)	Online College Readiness	7th Computers	8th Grade Online	Prep	6th Computers	6th Computers

	10-11		10th English		10th English		10th NPL		9th English		9th English
S. Maynes (320)	Prep		10th English		10th English		10th NPL		9th English		9th English
Shaffer (Aud)	7th Grade Music	7th Grade Music	7th Grade Music	6th Music	8th College & Career	11th College & Career					
D. Knoll (351)	11th English	11th English	11th English	8th College & Career	11th College & Career	11th College & Career			10-12 College & Career	Prep	
D. Melton (171)	7th Health										
G. Sobotta (151)											
V. Johnson (321)											
Tatlo				8th NPL (2 days 360) (2 days 351)	10th NPL (320)	7th NPL (170)	10th NPL (320)		7th NPL (170)	NPL (120) 9-12th	
Raml 350							8th Art		7th Spanish	HS Art 9-12	
Angel											
Ada 151	Online Credit Recovery	Online Credit Recovery	Online Credit Recovery	Online Credit Recovery	Online Credit Recovery	Online Credit Recovery	Online Credit Recovery	Online Credit Recovery	Online Credit Recovery		



Lapwai Middle HighSchool

Covid 19

Parent/Student Handbook

DRAFT

200 Willow Ave W.

(208) 843-2241

Lapwai, Idaho 83540

Lapwai School District Health and Safety Protocols
<http://www.lapwai.org>



LAPWAI SCHOOL DISTRICT School Health & Safety Protocols

2020-2021

The health and safety of Lapwai students is always our highest priority. The Lapwai School District has exhausted every effort and gone to the greatest lengths possible to ensure the safest return for students and staff this fall. The following protocols include guidance from the Center for Disease Control, World Health Organization, and Idaho Public Health. The plan will remain subject to change based on local data and guidance from Idaho Public Health, Nimiipuu Health and the Nez Perce Tribe.

The decision-making process for the Lapwai School District will include referring to the guidance and best practices outlined in the Idaho Back to School Framework:

www.sde.idaho.gov/re-opening/

In an effort to ensure the safest learning environment possible, the local plan outlined below exceeds state expectations. Please expect additional updates as we approach the 2020-2021 school year. Your questions are welcome. Please feel free to contact Dr. David M. Aiken, Superintendent: (208) 843-2622

GUIDING PRINCIPLES

In order to ensure the continued well-being of our employees and students, the following guiding principles have been put in place:

1. EMPLOYEE AND STUDENT SAFETY MEASURES are first and foremost.
2. HEALTH GUIDELINES are non-negotiable but fluid as the situation with COVID-19 evolves.
3. SUPPORT FOR FAMILIES is essential in student health and learning.

SECTION 1: SAFETY OF STUDENTS, STAFF, AND VISITORS EMPLOYEE AND STUDENT SAFETY

VISITOR RESTRICTIONS Due to COVID-19 transmission, visitation on school campuses will be restricted. The following protocol will be used at each campus:

1. Visitors will contact the front office via phone for entrance into the building if necessary.
2. In most cases, visitors will not be allowed into the building. Rather, visitors can relay messages through phone communication with the front office.

3. If deemed necessary (deliveries/approved guest speakers/etc.), visitors will be screened (temperature, COVID-19 specific questions, etc.) before entry into the building during normal business hours. Allowable visitors will be required to wear a mask in public areas.

STUDENT ILLNESS AND WELLNESS CHECKS

1. Periodic health checks will occur throughout the school week. Schools are equipped with infrared non-contact thermometers and non-invasive temple thermometers.
2. Students and staff with any of the following symptoms are required to stay home:
 - a) Temperature of 100 Degrees or Higher
 - b) Diarrhea or Vomiting
 - c) Multiple Symptoms of COVID-19: Fever or Chills, Cough, Shortness of Breath or Difficulty Breathing, Fatigue, Muscle or Body Aches, Headache, New Loss of Taste or Smell, Sore Throat, Congestion or Runny Nose, Nausea or Vomiting, Diarrhea
3. Parents are requested to notify the school when their child is staying home due to illness. These absences will be excused. Missing work will be provided for students absent due to illness.
4. Students identified with any of the symptoms above while at school will be quarantined and provided a mask. Parents/guardians will be contacted and required to pick-up the student promptly.
5. Students with the symptoms above will be granted reentry when their symptoms have subsided and they remain free of fever for 72 hours. The District reserves the right to require a statement from the student's primary care provider authorizing their return to school.

EMPLOYEE HEALTH PROTOCOL

- If an employee is exhibiting symptoms of COVID-19 at work, they will be asked to leave work and seek medical attention as it relates to symptoms.
- Employees who test positive for COVID-19 will be required to meet re-entry criteria (listed below).
- Employees returning to work from an approved medical leave will contact the principal and may be asked to submit a healthcare provider's note before returning to work.

Employees who have been diagnosed with COVID-19 may return to work when all three (3) of the following criteria are met:

1. A quarantine of 10 days has been met; and
2. At least 24 hours have passed since recovery (no fever without the use of fever reducing medications); and
3. Respiratory symptoms have improved (cough, shortness of breath, etc.)

- If an employee has symptoms that could be COVID-19 and does not get evaluated by a medical professional or tested for COVID-19, it is assumed the employee has COVID-19 and may not return to work for 14 calendar days.

STUDENT SCREENING AND PROTOCOLS

To help prevent the spread of COVID-19 and reduce the potential risk of exposure to employees and students, students will have access to a touchless temperature reading if needed.

Students who have been diagnosed with COVID-19 may return to school when all three (3) of the following criteria are met:

1. A quarantine of 10 days has been met; and
 2. At least 24 hours have passed since recovery (no fever without the use of fever reducing medications); and
 3. Respiratory symptoms have improved (cough, shortness of breath, etc.)
- If a student has symptoms that could be COVID-19 and does not get evaluated by a medical professional or tested for COVID-19, it is assumed the student has COVID-19 and may not return to school for 14 calendar days. Parents are required to notify the school if their child has COVID-19 or someone in the home has COVID-19 or if the child/family has been exposed due to close, direct contact to COVID-19.

SOCIAL DISTANCING

Social distancing is an effective way to prevent potential infection. Lapwai Middle High School employees, students, parents, and visitors should practice staying approximately 6 feet away from others and eliminating contact with others as feasible. However, in the school setting, proper social distancing is not feasible in all areas of operation (buses, some classrooms, athletics, etc.). Procedures will be in place to help eliminate direct exposure:

- Limiting student movement during the day where feasible (i.e. staggered class changing, staggered meal times etc.)
- Traffic Flow – Taped lines on the floor will mark the walking direction throughout the common areas of the building in order to maintain the social distancing requirement of 6 feet. Signage will also be visible in hallways and public entrances about social distancing guidelines.

CLASSROOM ARRANGEMENTS

Teachers and staff will maintain a clean environment free of clutter and unnecessary furniture/personal belongings. Student desks will be arranged so that students will be spaced as far apart as possible. Until further notice, any collaborative work students are working on should be completed in an appropriate online learning platform or masks/face coverings will be worn during those activities. Student supplies will not be shared among the class. Instead, each student will be responsible for his/her own supplies to be kept with him/her during the day. Likewise, textbooks will not be shared. Teachers will either sanitize between use or make copies to be used by students as needed. Learning materials will also be placed online for virtual learning.

PERSONAL PROTECTIVE EQUIPMENT (PPE)

In order to minimize exposure to COVID-19, PPE may be needed to prevent certain exposures. PPE can include:

- Masks/Facial Coverings: Face masks/facial coverings are an important part of

employee and student protection, as well as personal hygiene, social distancing, and frequent cleaning efforts. **FACE MASKS OR DISPOSABLE MASKS FROM HOME WILL BE ALLOWED BUT MUST MEET CURRENT DRESS CODE POLICY (specifically as it relates to slogans), MUST NOT BE CONTROVERSIAL, AND MUST NOT BE INAPPROPRIATE.**

- Lapwai High School encourages masks or face shields for students and staff (when feasible) while in the school building.

HYGIENE AND CLEANLINESS

1. It is recommended students wear personal protective equipment such as masks as provided by the parent/guardian.
2. Hand sanitizer dispensers are installed in school entrances, restrooms, cafeterias, next to water bottle filling stations, and all instructional spaces.
3. Schools will create schedules for frequent hand hygiene. All student and staff restrooms are equipped with soap, hand sanitizer, and paper towels. Partitions have been installed between restroom sinks for their protections as well.
4. Classroom high-touch surfaces and desks will be sanitized frequently throughout the day. Instructional spaces will be provided with a nontoxic peroxide-based cleaner. The disinfectant is hospital-grade and registered by the EPA for use against **SARS-CoV-2, the virus that causes COVID-19**. Peroxide-based cleaners are also respiratory and environmentally friendly. All cleaners must be stored properly and inaccessible to students during instructional hours.
5. Building high-touch surfaces will also be sanitized frequently throughout the day such as railings and door handles.
6. Students will be explicitly taught and reminded to:
 - a) **Cover:** Cover your mouth and nose with a tissue when you cough or sneeze.
 - b) **Dispose:** Throw used tissues in a lined trash can.
 - c) **Wash Hands:** Wash your hands often with soap and water for at least 20 seconds. This is especially important after blowing your nose, coughing, or sneezing; going to the bathroom; and before eating or preparing food.
 - d) **Hand Sanitizer:** Please use hand sanitizer at the installed dispensers.
 - e) **Avoid Touching:** Avoid touching your eyes, nose, and mouth with unwashed hands.

Staff are required to abide by these recommendations as well.
7. Classrooms doors will remain open during the day to increase air circulation and limit the need to touch door handles.
8. Building HVAC fans will remain running constantly during school hours to increase air circulation.
9. Water bottle filling stations have been installed in each lobby and school hallway. This will encourage hydration and reduce cross contamination. Suggested student supplies will include refillable water bottles labeled with their name.

10. Annual training for custodians will include coursework in coronavirus awareness and proper cleaning and sanitization.

LIMITING CROSS EXPOSURE

1. Students will be seated with the greatest social distancing possible in each instructional space. Additional desks have been purchased and provided.
2. Social distancing needs will be taken into consideration prior to approving open enrollment requests.
3. Seating arrangements will encourage students to face the same direction.
4. To the greatest extent possible, school supplies and learning tools will be unique to each student and stored separately. Shared materials will be disinfected after use.
5. Schools will pursue virtual activities and events in lieu of field trips, student assemblies, and special performances.
6. Nonessential volunteers, visitors, guest speakers and other external groups will be limited to virtual contact with students.
7. Priority in student scheduling will include limiting cross exposure. This will include keeping the same cohort of students together whenever possible. Plans will include staggering times in common areas such as passing in hallways and use of playgrounds and cafeterias. Proper hand sanitization will follow use of playground equipment.

TRANSPORTATION

1. School bus transportation will include required assigned seating. To the greatest extent possible, households will be seated together.
2. Students will be provided hand sanitizer upon entry to the bus.
3. Seats and high-touch surfaces will be sanitized on busses following each use. The district has purchased an electrostatic sprayer to ensure thorough disinfection.
4. Weather-permitting, windows will remain open to increase air circulation.
5. Annual training for bus drivers will include coursework in coronavirus awareness and proper cleaning and sanitization.

FOOD SERVICE

1. Breakfast will be grab and go options allowing students to eat in their classroom/homeroom.
2. Whenever possible, scheduling for lunch will limit cross exposure by keeping the same cohort of students seated together and distance between groups. Tables and all high-touch surfaces will be sanitized after each use.

CLOSURES AND COMMUNICATION

1. Should additional closures become necessary, schools will prepare to accommodate methods for remote learning similar as approached this spring.

2. Please ensure your family contact information is kept updated with the school. Parents/guardians will be kept informed in numerous ways including:
 - a. Autodialing Phone Messages
 - b. Facebook: Lapwai School District #341
 - c. Website: www.Lapwai.org
 - d. Nez Perce Tribe Communication Announcements

PLAN REVIEW AND EVALUATION

1. The Lapwai School District Crisis Response Team will review and evaluate health and safety protocols quarterly.

COMMUNICATION METHODS

To stay updated on the most up-to-date information:




1. Teachers, students, and parents need to check their email often.
2. Visit our district website (www.lapwai.org).
3. Follow social media platforms such as Lapwai School District #341 Facebook
4. Answer phone calls from the district and school through its mass call system Bright Arrow. These calls will have a generic number, but will give information that is important for families.

COMMUNICATION:		
Ongoing communication is a critical element of flexible and remote learning. The following tools will be used to communicate with families:		
Communication Tool	Purpose	How to Access the Tool
Lapwai School District Website	To provide updated information regarding the continuing education plan, announcements, resources and access to individual school websites and principals and teachers webpages.	www.lapwai.org
Lapwai School District Facebook	To provide updated information regarding the continuing education plan,	Lapwai School District #341

	announcements, resources.	
Google Classroom	The place where the teacher places assignments, announce	<p>Google Classroom will be used as our main learning platform to remain connected with our students, assign, and assess work.</p> <ul style="list-style-type: none"> • Parents/Students can access Google Classroom via the teacher web page by following the instructions for accessing Google Classroom in the Communication chart above • Google has parent tutorials if assistance as needed https://www.youtube.com/watch?v=JqxCfihxEVw • Students will be able to see and complete their assignments and receive timely feedback from their teachers through Google Classroom
ZOOM On-Line Sessions	This tool will allow you to communicate directly with your child's teacher and for your child to attend instructional sessions or receive help either online or via the telephone.	Follow the instructions above for accessing the teacher web page. Go to the teacher web page and click the link for Zoom Conferencing.
(Reading/Math) IXL (limited to specific teachers)	Practice makes perfect, and IXL makes maths and English practice fun! IXL sets a new standard for online learning, offering unlimited, algorithmically generated questions; real-time analytical reports; and dynamic scoring to encourage mastery.	<ul style="list-style-type: none"> • Prior to the COVID-19 outbreak, students had access to several online learning tools to support learning • All students have access to one or more of the online learning tools listed to the left • Students with Internet access are encouraged to continue using the familiar online learning tools • Students have already been assigned passwords to access the online learning tools • Parents can contact schools if passwords or additional information is needed

LAPWAI SCHOOL DISTRICT

ONLINE REGISTRATION



tyler

technologies

For safety and convenience from your own device, you can go to:

www.lapwai.org

Or open your Tyler SIS Student 360 app on your phone to register.

On August 12th and 13th, 9AM-6PM . Due to local data and the goal of keeping everyone safe, we are requesting families register online and distantly. If you need a registration paper copy, please stop by each school to collect one.

Lapwai Middle-High School On-line Registration Is Now Open



Go to www.lapwai.org for the link
and walk-through directions, or to
<https://sdm.sisk12.com/IDLW360x3/login>

Or open your Tyler SIS Student 360 app on
your phone to register.



Due to 2020-2021 safety practices, lockers and schedules are
being assigned to students.

The book keeper will be available for ASB cards and other school
fees the week of August 17th.



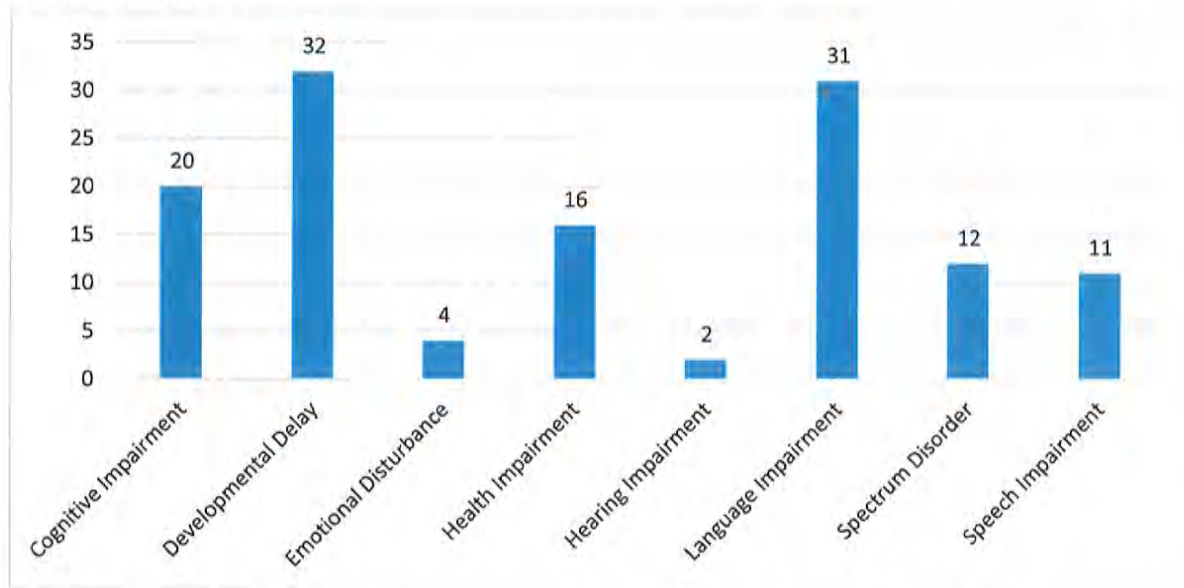
LAPWAI SCHOOL DISTRICT Special Forces Team

Board Back-Up
August 2020

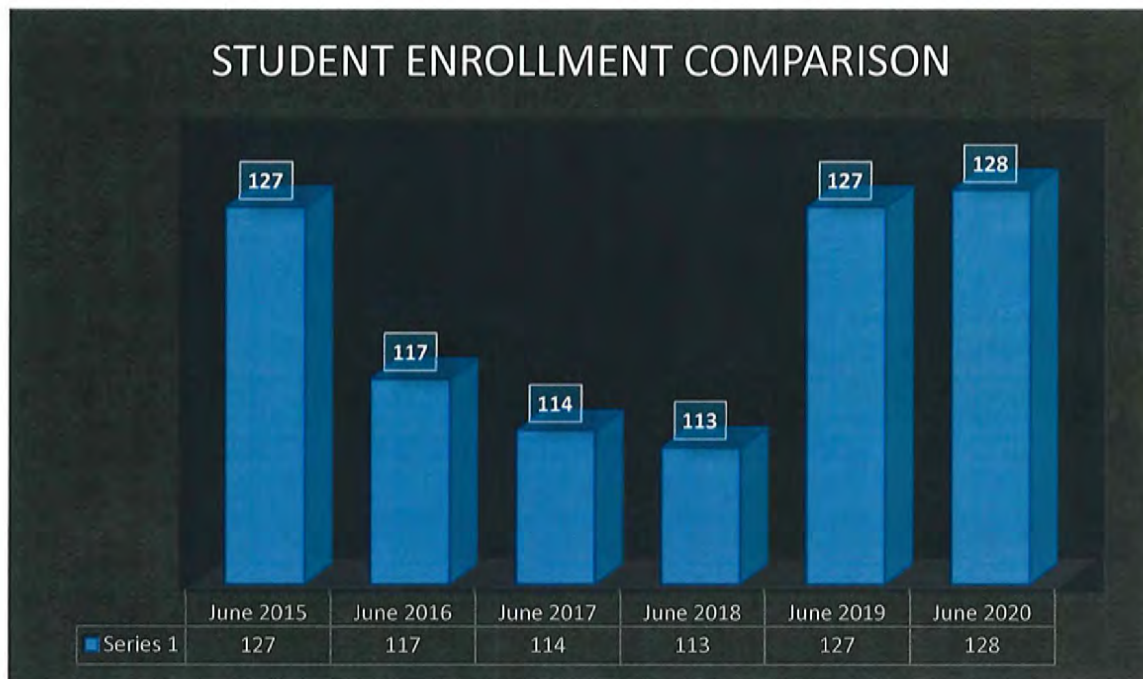
As of August 12, 2020, the Lapwai Special Education data remains consistent with the June 9th, Board Back Up.

Further information regarding the operation of the Lapwai Special Education Program during re-entry will be guided by the Idaho Department of Special Education Guidance for Back to School 2020 document located at <https://idahotc.com/Resources/File-View/FileID/44227>.

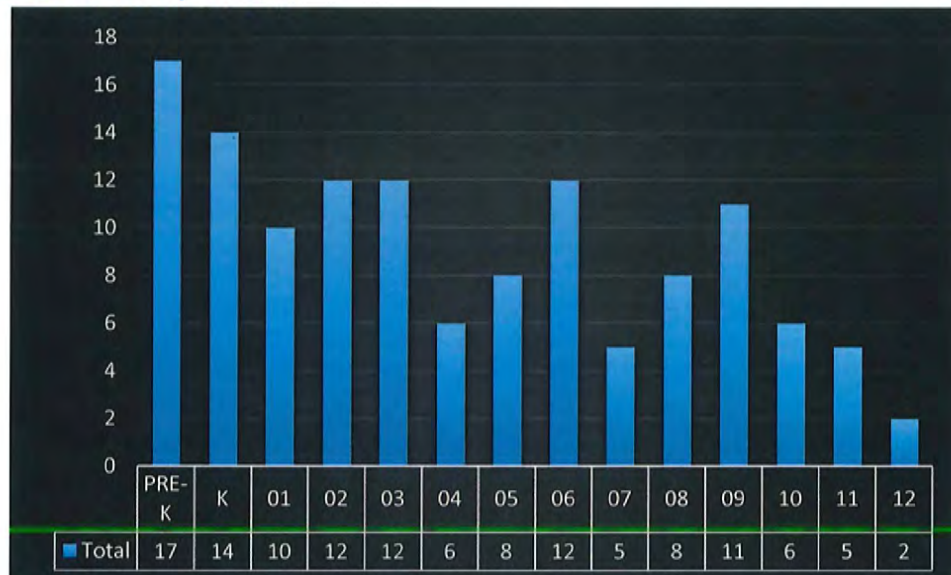
As of June 9, 2020, the Lapwai Special Education Program serves 128 students in the following Primary Disability categories:



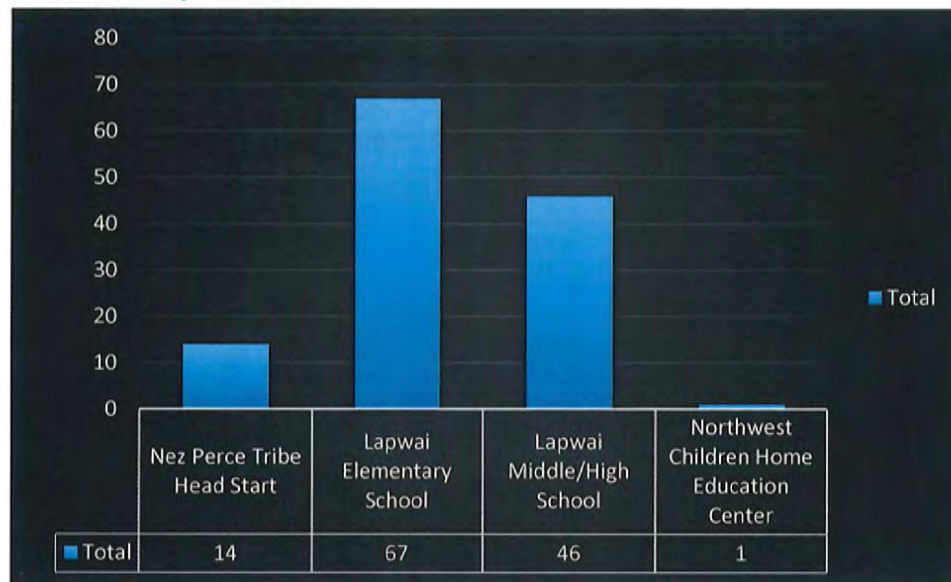
Student Enrollment Comparison



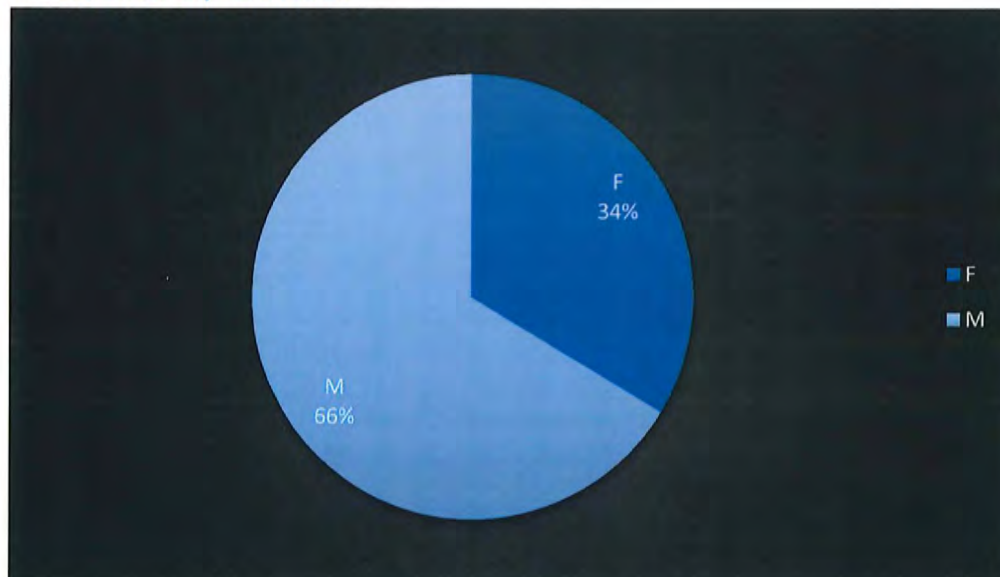
Students Served by Grade



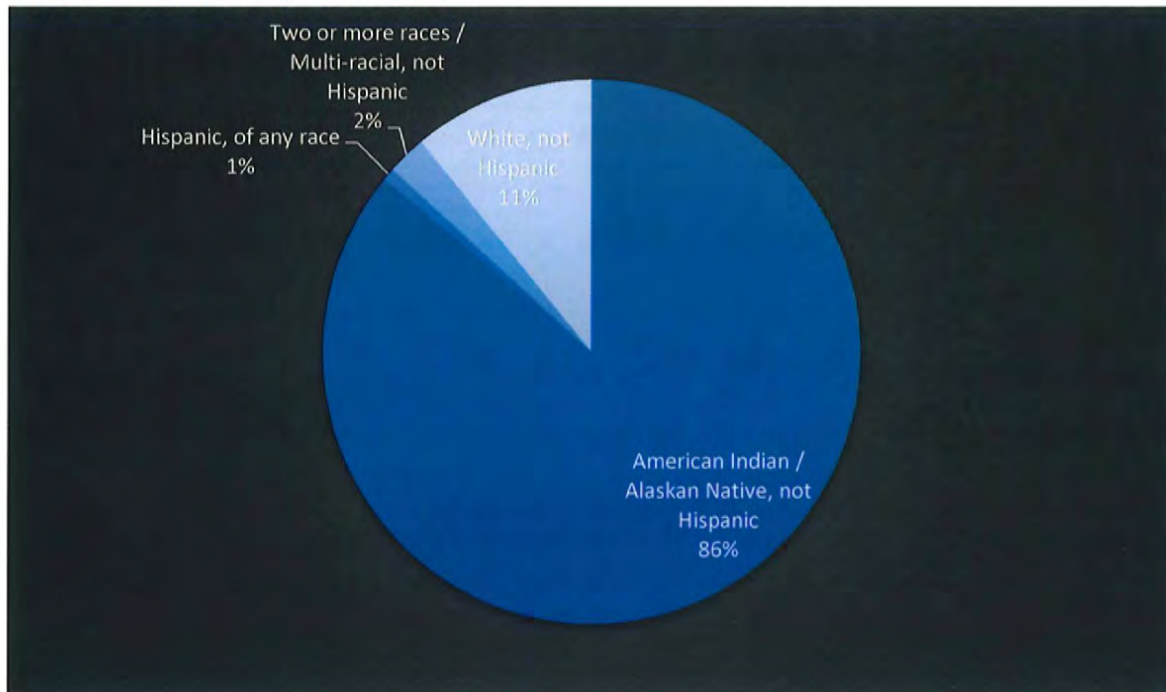
Students Served by School



Students Served by Gender



Students Served by Ethnicity





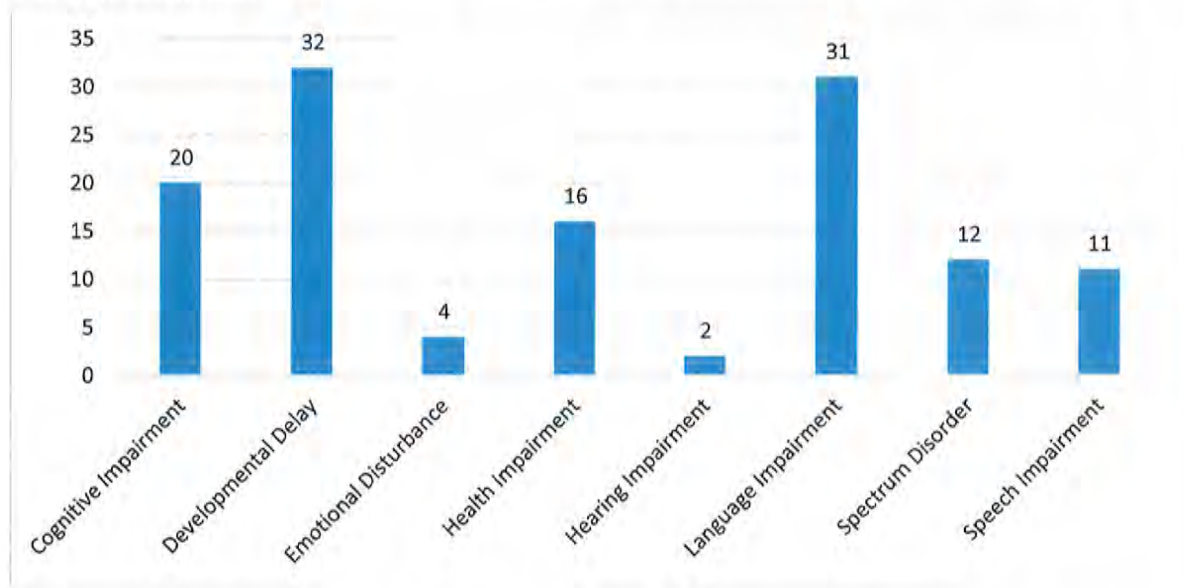
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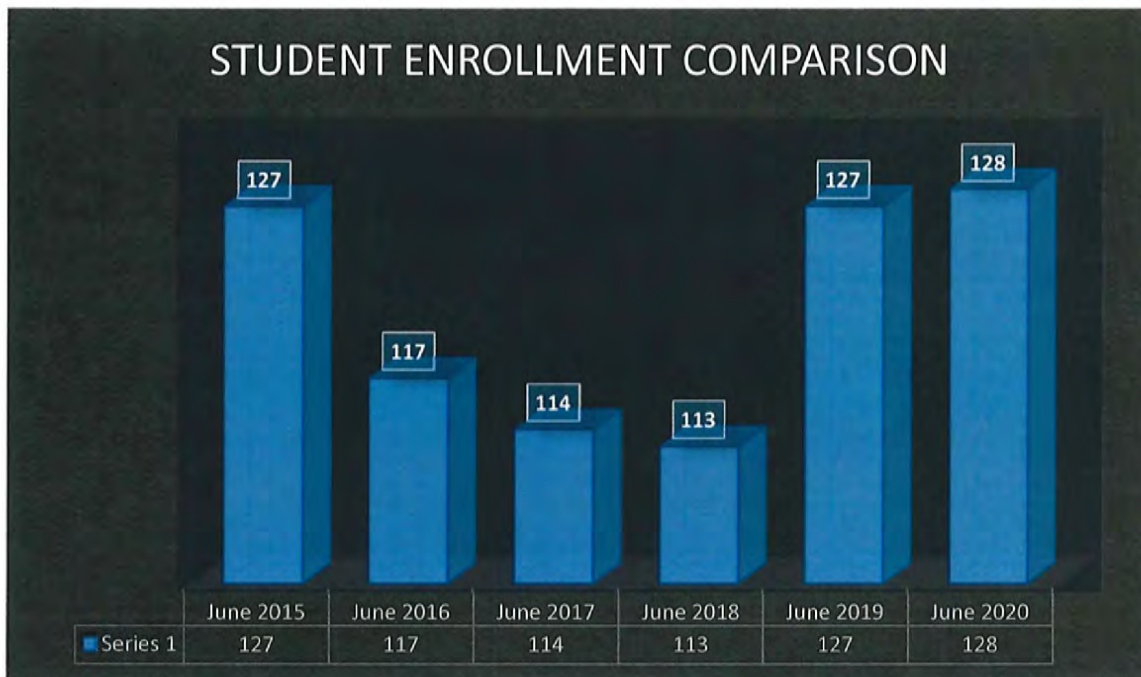
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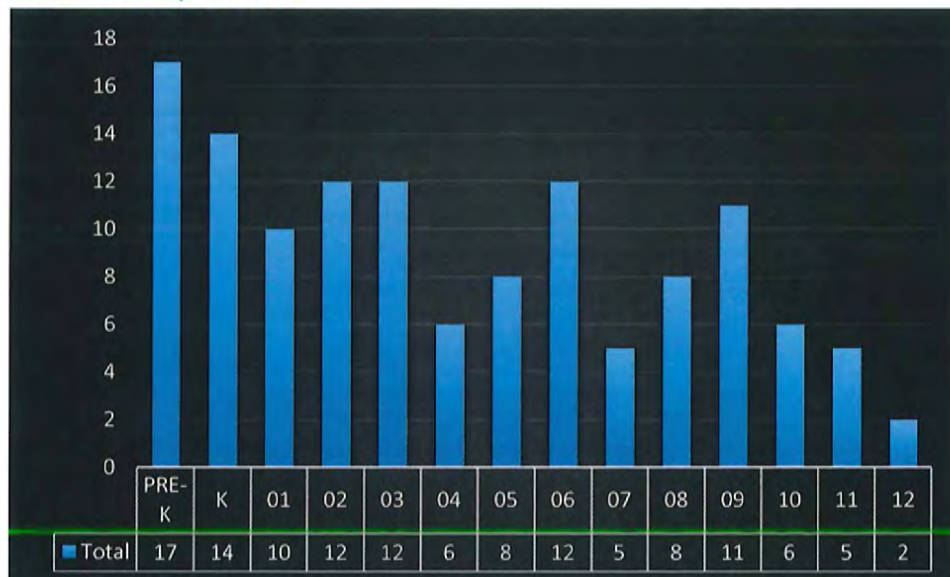
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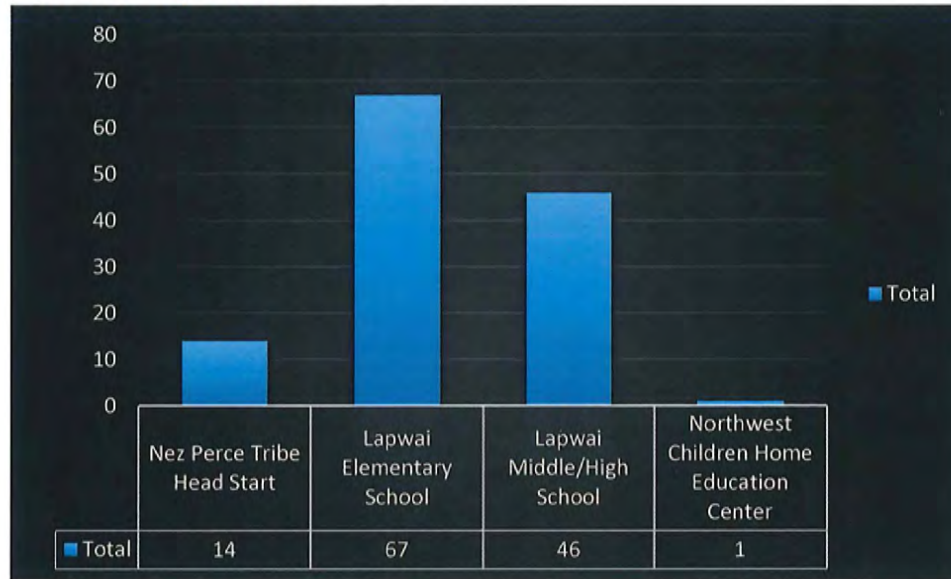
Student Enrollment Comparison



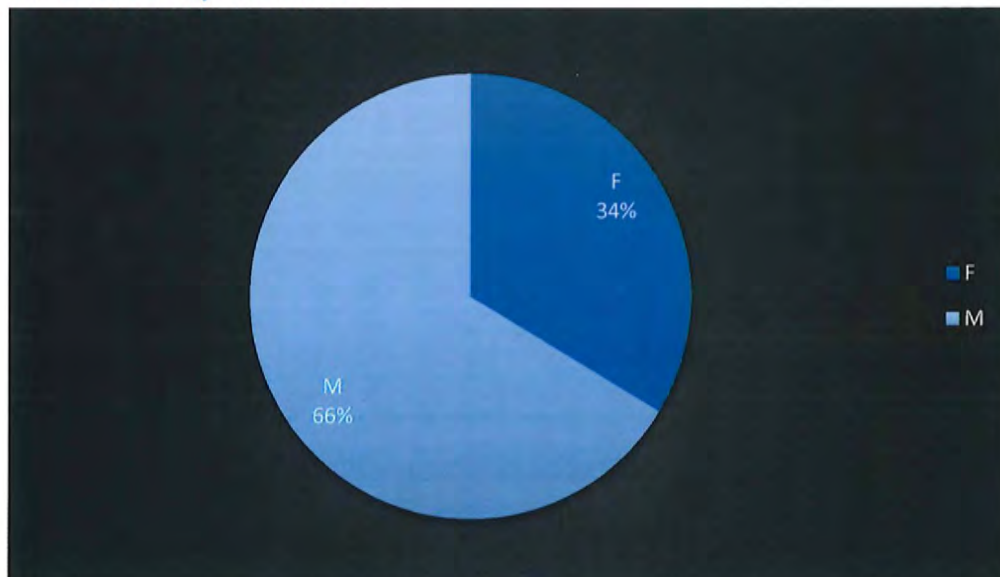
Students Served by Grade



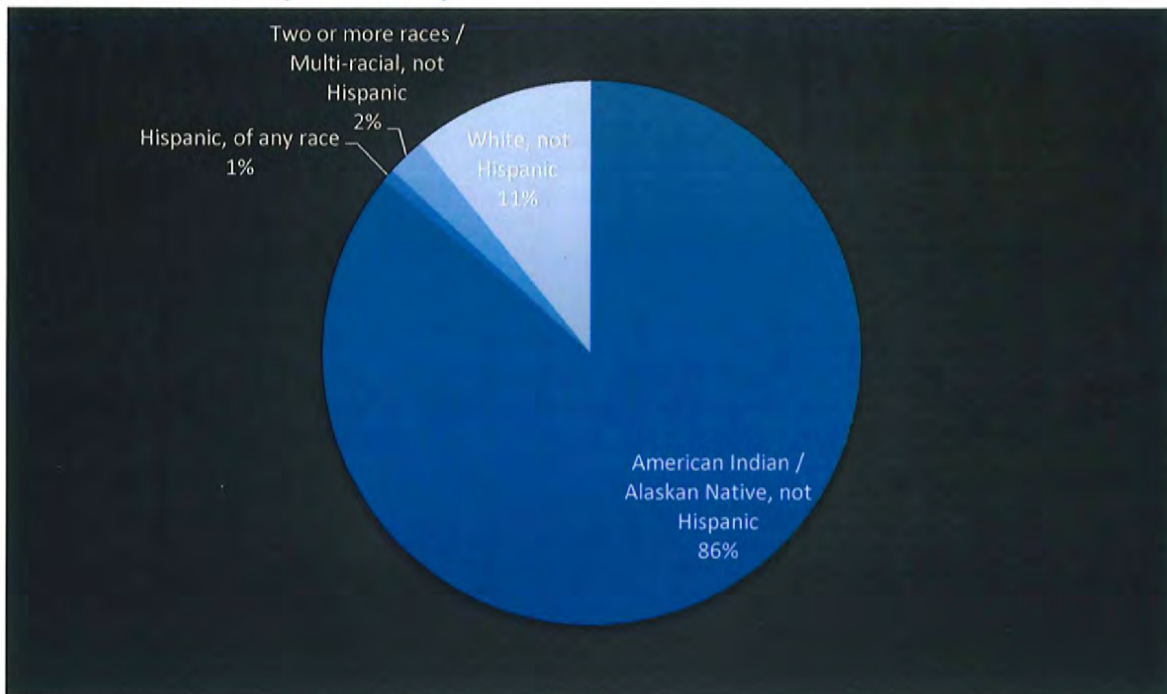
Students Served by School



Students Served by Gender



Students Served by Ethnicity



Athletic Handbook Additions:

Eligibility to join any sport expires after the first game/meet with the exception of medical excuses approved by the coach and the athletic director in advance. This includes self-isolation due to illness.

ISHAA Updates:

Moving forward with local control provided to leagues and schools.

Locker room access is not recommended for the first two weeks of practice. Access is recommended beginning the week of the first game.

Allowing parents to transport their children to games this year.

Draft Home Games Protocols:

Clearly designated visitor and home side seating.

The only people that can be at the scorer's tables are the clock operator and statisticians with masks recommended.

Additional exits are recommended.

Extra portable restrooms and handwashing stations are recommended for football games.

Language in programs and announcements will include students being required to remain seated with their families or they will be requested to leave.

signage that states: Children are required to remain seated with their guardians or you will be requested to leave.

Concessions:

- 1) It is recommended only one person handles the money and does not handle food.
- 2) All concession workers will be required to wear gloves and masks.
- 3) food handling courses for concession workers.
- 4) William is researching iPad payment equipment.

SUPERINTENDENT

Board Report

August 2020



**Together, we ensure all students
will reach their full potential.**

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Together, we ensure all students will reach their full potential.

kíiye pecepelíhniku' wapáyat'as mamáy'asna hipewc'éeyu' cúukwenin'.

We will all work to help the children become knowledgeable.



Administration Team Meeting
Monday, August 3, 2020
Time: 11:00 a.m. to 2:00 p.m.

1

Location Optional:
District Office Conference Room or Google Meeting

Supportive Learning Environment

- ☐ Public Health Updates
- ☐ Review Health and Safety Protocols
Virtual Walkthrough, Weekly Update
- ☐ Health and Safety Signage for Schools
- ☐ Ordering Additional Supplies
State Distribution: 500 Masks
15 Gallons Sanitizer
- ☐ Recent Social-Emotional Health Concerns
- ☐ Suicide Prevention Training Districtwide
SafeSchool Training: 41 Minutes
- ☐ State Guidance on Safety Drills and Covid-19
- ☐ Review Emergency Management Plan

High Standards and Expectations for All Students

- ☐ Region II Updates
- ☐ Learning Management System
- ☐ Emergency Relief Funding
- ☐ Blended Learning Grant Application: Due August 14th

Frequent Monitoring of Teaching and Learning

- ☐ Literacy Intervention Plan: Due October 1st
- ☐ College and Career Advising and Mentoring Plan:
Due October 1st
- ☐ Continuous Improvement Plan: Due October 1st
SMART Goals Required
- ☐ Career Ladder Data System (CLDS): Due August 21st
- ☐ Danielson Administrator Renewal

High Levels of Family & Community Involvement

- ☐ Remote Learning Parent Survey Results
- ☐ Registration August 12th-13th

*We need to inquire regarding internet access
and device availability during registration*

High Levels of Collaboration & Communication

- ☐ Fall Scheduling Needs
- ☐ Health Concerns and Social Media
- ☐ New Teacher Orientation
- ☐ Fall Professional Development Schedule:
August 20, 21, 24, 35
- ☐ Leadership Team Dates

Other

- ☐ Legal Guidance on Employee Leave
- ☐ Open Enrollment Applications
- ☐ D'Lisa and David: Collaborate on Athletic Team
Meeting Agenda for Wednesday, August 5th

Upcoming Dates

- ☐ Annual Custodian Training: August 4th
Middle-High Library
- ☐ LC Valley Resilience Conference: August 6th
- ☐ District Office Closed: Friday, August 7th
- ☐ Annual Bus Driver Training: August 12th
Middle-High Library
- ☐ Board Reports Due: August 12th - 9:00 a.m.
- ☐ Student Handbooks Due: August 12th - 9:00 a.m.
- ☐ Board Meeting: August 17th

*Together, we ensure all students will
reach their full potential.*

Local Nez Perce Tribe Coronavirus Data

As of July 30th:

Conducted 702 Tests
678 Negative Results
24 Positive Results
3.42% Positivity Rate
96.58 Negativity Rate



Location: District Office Conference Room

Supportive Learning Environment

- ☐ Health Concerns and Social Media
- ☐ Food Service - Classroom Related Needs

High Standards and Expectations for All Students

- ☐ Learning Management System
- ☐ Blended Learning Grant Application: Due August 14th

Frequent Monitoring of Teaching and Learning

- ☐ Literacy Intervention Plan: Due October 1st
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High Levels of Family & Community Involvement

- ☐ Registration August 12th-13th

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and device availability during registration*

High Levels of Collaboration & Communication

- ☐ Registration

Other

- ☐ Approve Outstanding Purchase Orders

Upcoming Dates

- ☐ Annual Bus Driver Training: August 12th
Middle-High Library
- ☐ Board Reports Due: August 12th - 9:00 a.m.
- ☐ Student and Athletic Handbooks Due:
August 12th - 9:00 a.m.
- ☐ Board Meeting: August 17th
Blended Learning Update

*Together, we ensure all students will
reach their full potential.*



National Association of Federally Impacted Schools

400 North Capitol Street, NW, Suite 290 | Washington, DC 20001 | (p) 202.624.5455 | www.NAFISDC.org

August 3, 2020

The Honorable Lamar Alexander
U.S. Senate
Chairman, Health, Education, Labor Committee
Washington, DC 20510

The Honorable Robert "Bobby" Scott
U.S. House of Representatives
Chairman, Education & Labor Committee
Washington, DC 20515

The Honorable Patty Murray
U.S. Senate
Ranking Member, Health, Education, Labor Committee
Washington, DC 20510

The Honorable Virginia Foxx
U.S. House of Representatives
Ranking Member, Education & Labor Com.
Washington, DC ZIP 20515

Dear Chairmen Alexander and Scott, and Ranking Members Murray and Foxx:

The National Association of Federally Impacted Schools (NAFIS) strongly supports S. 4063, the "Impact Aid Coronavirus Relief Act," introduced by Senators Thune and Smith and included in the "Safely Back to School and Back to Work Act." NAFIS urges you and your colleagues to include this provision in the next coronavirus relief package.

The Impact Aid Coronavirus Relief Act would permit federally impacted school districts to use FY 2021 (2019-2020 school year) student counts and acreage valuation data for the FY 2022 Impact Aid application. School districts would also have the option of conducting new student counts and calculating new acreage valuations for the FY 22 application. Given the challenge around holding an accurate and safe student count during the COVID-19 pandemic, this issue is of grave concern for federally impacted school districts.

School districts that receive Section 7003 Basic Support funding must count their students annually to apply for Impact Aid payments. School districts plan for the implementation of their student count very early in the school year. Some school districts count their students as early as August, with the bulk of school districts counting their students in September and October to meet the FY 22 Impact Aid application deadline of January 31. Most school districts achieve this task by sending paper Parent Pupil Survey forms home for parents to complete and then return with their student. Because of the COVID-19 pandemic, this approach is neither feasible nor practical in most circumstances for this school year.

Because of the extraordinary circumstances posed by COVID-19, NAFIS believes it is a reasonable and a sound solution to permit school districts to use their FY 21 student count and acreage valuation for their FY 22 application.

Thank you for considering including S. 4063, the "Impact Aid Coronavirus Relief Act," in the next coronavirus relief bill.

Sincerely,

Hilary Goldmann
Executive Director

THE NAFIS FAMILY

FLISA

Federal Lands Impacted
Schools Association

MISA

Military Impacted
Schools Association

MTLLS

Mid-to-Low-LOT
Schools

NIISA

National Indian Impacted
Schools Association

LEA #	LEA Name	Elementary and Secondary School Emergency Relief (ESSER) Funds		Idaho Rebounds Coronavirus Relief Funds (IRCRF)		
		ESSERF- Flowthrough - \$43,069,226	ESSERF - Learning Management System (LMS) - \$3.785 M	Technology IRCRF - \$1M	Non-ESSERF IRCRF - \$1M	Distance / Blended Learning IRCRF - \$30M
305	HIGHLAND JOINT DISTRICT	28,427	7,198	10,000	5,939	104,624
312	SHOSHONE JOINT DISTRICT	84,410	9,983	10,000		128,645
314	DIETRICH DISTRICT	33,459	7,469		908	113,837
316	RICHFIELD DISTRICT	39,311	7,539	10,000		116,865
321	MADISON DISTRICT	817,936	53,125			234,019
322	SUGAR-SALEM JOINT DISTRICT	137,694	19,687			137,619
331	MINIDOKA COUNTY JOINT DISTRICT	631,180	43,491	25,000		240,311
340	LEWISTON INDEPENDENT DISTRICT	628,596	47,633			217,560
341	LAPWAI DISTRICT	147,955	10,245			138,656
342	CULDESAC JOINT DISTRICT	24,948	6,620		9,419	105,000
351	ONEIDA COUNTY DISTRICT	110,740	34,829	25,000		184,302
363	MARSING JOINT DISTRICT	226,566	13,118	15,000		133,670
364	PLEASANT VALLEY ELEMENTARY DISTRICT		5,761		34,367	7,000
365	BRUNEAU-GRAND VIEW JOINT SCHOOL DISTRICT	94,479	8,432	10,000		111,501
370	HOMEDALE JOINT DISTRICT	240,144	16,420	25,000		145,263
371	PAYETTE JOINT DISTRICT	357,367	17,909	25,000		161,502
372	NEW PLYMOUTH DISTRICT	157,703	14,204			124,070
373	FRUITLAND DISTRICT	170,320	20,291	25,000		139,482
381	AMERICAN FALLS JOINT DISTRICT	293,699	19,310	25,000		159,201
382	ROCKLAND DISTRICT	18,298	7,206		16,069	99,144
383	ARBON ELEMENTARY DISTRICT		5,831		34,367	15,000

CREATED 07/23/2020

CARES Act Allocations to LEAs / Federal Programs Department / SDE / 5



CARES Act FAQs

August 7, 2020

Responses to these questions from LEAs are based on what we currently know. We will continue to communicate as we gain new information.

The SDE currently is managing CARES Act funds from the Elementary and Secondary School Emergency Relief (ESSER) Funds and from the Coronavirus Relief Fund, Idaho Rebounds. Expenditures for the Coronavirus Relief Fund, Idaho Rebounds must initially meet three criteria:

1. *are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);*
2. *were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and*
3. *were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.*

Q1. Schools are finding that instruction to both the students in the classroom and the students following the class virtually get a much better experience with a camera that can follow the teacher or at the least provide a wider angle, higher quality image that allows the teacher to move from desk to board to SmartBoard etc. May we use Idaho Rebounds Distance/Blended Learning funds for this purpose?

A. Yes. This would also be an allowable expense under the ESSER flow-through funds.

Q2. We need to upgrade our IT "backbone" so that it can fully support streaming video with 1000+ users. Can these funds be used for internet service plan upgrades, access points, switches, servers, etc.?

A. Yes. This would also be an allowable expense under the ESSER flow-through funds.

Q3. Our LEA has professional development needs related to delivering online training. Most out of district/out of school trainers are already booked or otherwise unavailable. Is it possible to use this money to purchase online training that supports teachers' capacity to deliver online or blended education and/or to hire experts from inside the district?

A. Yes as long as the expenditures are not included in the LEA's approved budget as of March 27, 2020 and stipends/salaries for staff are outside of contract time.

Q4. Concerning the LMS system, through the state reserve funds, the dollar amount does not require an application, so perhaps I missed it in the PowerPoint but how do I share with you what LMS we would like to use and how do I ensure that it qualifies? I saw the assurance form, but is there another document or process that I missed?

A. You are correct that the LMS allocation does not require an application. These funds may be used for an LMS or any of the approved activities for the Distance/Blended Learning grant. In the NOTES section of the GRA, please identify the LEA's LMS. The GRA reviewer will reach out if additional information is needed. The District LMS Assurance Checklist, available at [on the Federal Programs CARES Act webpage](#) is required to be attached in the GRA if the LEA is asking for reimbursement for an LMS that is not on the State Approved LMS list.

Q5. Also, these funds also need to be shared with the private schools, correct? Is that another letter we have to send to the private schools or can I leverage the work I have already done with private schools concerning the ESSERF funds, use the same enrollment numbers, and provide them the number they will receive (not the dollars, just the number).

A. ESSER Funds are subject to equitable services requirements. Coronavirus Relief Funds are not subject to equitable services requirements. The LEA has a responsibility to consult with the non-public schools in the LEA's boundary to determine LMS/blended learning needs and provide these services if requested. The LEA will want to send out an additional letter specific to this funding source.

Q6. I already know how we can use these dollars. Approximately 1/3 will go to pay for hot spots for students. These amounts were not budgeted for in 19-20 or 20-21 - I was just going to figure out how to pay for these, so thank you for these dollars 😊. The other 2/3rds, I was hoping to reimburse the district for devices already purchased. They were budgeted out of our capital funding for the 20-21 fiscal year but essentially, I would shift costs to this funding stream. From what I read and my small amount of understanding, this device purchase would qualify - is that correct?

A. The purchase of all the devices would be allowable only if none of the devices were part of the approved budget in place on March 27. Coronavirus Relief Funds may not be used for any expenditures covered in the approved budget as of March 27, 2020.

Q7. The original ESSERF funds could use if we went on-line and teachers had to teach on-line to students, so we were planning to use those dollars for our virtual school house on-line program. What if however, the district is in a yellow, or red situation where we are in a blended learning model, or if all the buildings are closed. Could the ESSERF funds be used to pay for those teachers as well. They are not part of an on-line school, but essentially are providing on-line / remote instruction?

A. If the district is providing blended learning because of COVID-19, then Yes, ESSER flow-through funds could be used to pay for teachers' salaries who are providing the online instruction because of COVID-19.

Q8. I am concerned about the funds for the LMS not being available in future years. Can you tell me if this is funding that will be continuing so that we do not set all of this structure and work up and then not have the funds to support it in the coming years? This is why we are thinking of using google classroom because it is free and with the google suite.

A. I'm not aware of funding to continue to support an LMS at this time.

Q9. Can a portion of these funds be used for a one-time stipend to pay teachers that will need to participate in additional professional development for training in using our new LMS system and the pedagogy changes that go with that?

A. Yes, as long as the stipend expenditures are outside of contract time.

Q10. Can the Distance/Blended Learning funds be used to purchase online curriculum? Headphones (noise isolation) and document cameras? How about materials for students who are home to engage them in science experiments (these are normally purchased for groups in face-to-face learning, but now we need them individually)?

A. It is reasonable to assume that Distance/Blended Learning funds may be used for curriculum, headphones, and document cameras. Materials for science experiments do not fit within the scope of these funds. Consider using ESSER flow through funds for this purpose.

Q11. I want to hire a paraprofessional to help support students who will be learning remotely during COVID-19. The para's primary function will be related to technology support. This is the best way to support students for our Charter. Is this an allowable use of the Distance/Blended Learning funds?

A. I talked to the State Controller's Office and they said it was allowable.

Q12. We would like to use Idaho Rebounds funds to purchase Educational Assistants to work in the classrooms to specifically help with the distance learning aspect of technology set up such as Google Meets, Edmodo, answering distance learner questions, and managing the large amount of extra work for the teacher that having students in person daily, teaching those that are only out for a short period due to COVID-related issues via Google Meets/Edmodo, and teaching those who are out the entire semester through Google Meets/Edmodo. Is this allowable?

A. In both cases, it sounds like these would be extra positions outside of the LEA's budget approved as of March 27, 2020, and these positions are needed in response to COVID-19. For these reasons, this should be an allowable expense through December 30, 2020.

Q12. This is something my elective teachers brought up. They are asking me how to flip their classroom from 100% hands-on work to 100% online. The shop teacher in particular last semester showed videos and gave them worksheets. The students do not have any tools at home so he thought that if he gave them a model kit of a house to build they could build it step by step on a small scale from home as he walked them through the process online. The way his funding works is they generally build dollhouses, storage sheds, and other things like saunas for the public who then pays for the cost of the materials and donate some to the program to replace items like sandpaper and tool replacement. I know this is not technology but it seems like the CTE programs are going to fall through the cracks in all of this COVID chaos. Maybe CTE is coming up with some funds to remedy this issue? Other hands-on type classes will have the same issues.

- A. Purchasing materials for model kits would be allowable use of ESSER flow-through funds, but not the Coronavirus Relief Funds, Idaho Rebounds.

Q13. We will need to hire a teacher to facilitate online and blended learning for grades K-8. We do have an online school, but it is only for grades 9-12. The addition of grades K-8 is new and we don't currently have anyone for this position. Could we use the Distance/Blended Learning grant to pay for this teacher's salary and benefits?

- A. It's possible the Distance/Blended Learning funds may be used to hire an additional teacher, as a result of COVID-19, as long as the position was not part of the approved budget as of March 27, 2020. Just a reminder, the performance period for these funds ends December 30, 2020.

For Questions Contact

Federal Programs Department
Idaho State Department of Education
650 W State Street, Boise, ID 83702
208 332 6800 | www.sde.idaho.gov

MEMO

TO: ISBA

FROM: AJH

DATE: Monday, July 27, 2020

RE: COVID-19 and school reopening and employee concerns regarding returning to work in schools

This memo addresses school (K-12) reopening in Idaho for the 2020-2021 school year, and employee concerns regarding returning to work in schools.

As Idaho K-12 schools finalize reopening plans, several key questions appear to arise repeatedly. This memo addresses the subset of those questions which relate to employee concerns, employee questions, and employee trepidation concerning how school will be conducted for the 2020-2021 school year.

I. Employee Unwillingness to Be Physically Present in School or District Buildings

As various school Districts and Charter Schools gear up to return to school, a number are facing a situation where some employees (including teachers) either refuse to physically return to the work site (school); are fearful of returning to work at a physical work site (school building or District office); and/or employees who may be returning to work have underlying conditions putting them at risk, or share a household with persons who may have underlying risk factors.

A. Employees Who Are Merely Fearful/Reluctant Due to COVID

Simply stated, and in the absence of other facts, a generalized fear or reluctance regarding potential exposure to COVID infection does not excuse employees from work, nor entitle them to any pandemic-related leave.

If an employee refuses to return to work due to a generalized fear of contracting COVID, they may be in breach of their agreement to work (if they are certificated), or may be failing to perform the job duties required of their position (if they are classified), particularly where in-person attendance at the work site is an integral part of the job description. So, for instance, if the in-person provision of instruction in a classroom is part of the employee's job duties, refusing to be present at school may put them in breach of an agreement to perform those duties. Similarly, if assisting students as a 1:1 paraprofessional is the job description, refusal to be present to fulfill the job duty may be construed as a refusal to work.

If there are duties which can be undertaken as telework, that might be one option to offer such employees. However, if an employee is able to telework, Districts and Charter Schools should be aware that this likely disqualifies the employee for leave under the Families First Coronavirus Relief Act ("FFCRA"). (Expanded FMLA under the FFCRA may still be available to some employees who are offered an opportunity to telework, but are unable to complete their teleworking tasks or hours because of a need to care for a child whose school or place of care is closed, or child care provider is unavailable, because of COVID-related reasons.) For the most part, however, the ability to telework cuts off entitlement to leave under the FFCRA. "Ability" will have to be considered on a case-by-case basis.

Neither FFCRA's emergency paid sick leave, nor expanded family leave/EFMLEA, are available to an employee who simply refuses to work/come into work because he or she is fearful of catching COVID. As to the emergency paid sick leave provision, according to the U.S. Department of Labor ("DOL"), the "employee is quarantined" qualifying language for such leave requires the employee to have been directed or advised to stay home or otherwise quarantine because a healthcare provider believes him or her to be "particularly vulnerable to COVID-19," **and** requires that taking that advice prevents the employee from teleworking. Thus, self-protective self-quarantine will not entitle an employee to emergency paid sick leave under the FFCRA.

As to the expanded family leave provisions of the FFCRA, the U.S. DOL has specifically stated, "Leave taken by an employee for the purpose of avoiding exposure to COVID-19 would not be protected under the FMLA."

Finally, the Idaho Dept. of Labor has indicated that some persons may qualify for unemployment benefits if they choose to quit their jobs due to "health reasons" related to COVID. Of course, in order to receive such benefits, they would actually have to quit. Per the Idaho DOL, eligibility for unemployment benefits would then be determined on a case-by-case basis.

B. Employees with Underlying Risk Conditions

Both the U.S. DOL and Idaho DOL COVID guidance make reference to concepts surrounding underlying health conditions ("particularly vulnerable to COVID-19," and "health reasons.") What of employees with underlying health conditions which either make it more likely they will contract COVID, or more likely they will suffer complications if they do? And what of employees who may be in other risk categories (i.e., increased age)?

1. Employees With Underlying Health Conditions

The Centers for Disease Control and Prevention ("CDC") has published a revised¹ list of certain medical conditions which do subject persons with those

¹ Revised July 17, 2020 (https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/people-with-medical-conditions.html?CDC_AA_refVal=https%3A%2F%2Fwww.cdc.gov%2Fcoronavirus%2F2019-ncov%2Fneed-extra-

conditions to increased risk of severe illness from COVID-19, and a separate list of conditions which *might* subject persons to increased risk. In total, the CDC has listed at least 20 such conditions. Some have sub-categories, so they may in fact total more than 20. Many are relatively common in the United States population (asthma; obesity; smoking; high blood pressure; diabetes (Types I and II); pregnancy; cancer). Thus, there will likely be many employees at a given District or school who have underlying health conditions as that term is understood by the CDC.

Certainly, care should be taken to assure this population that the District/Charter School is taking steps to assist them in their own efforts to protect themselves. The CDC has cautioned this population that "there is no way to ensure you have zero risk of infection," but "everyone should take steps to prevent getting and spreading COVID-19 to protect themselves, their communities, and people who are at increased risk of severe illness." While no guarantees should be given that infection can be prevented, it may be reassuring to persons in this population to be kept apprised of efforts by the District/School to minimize infection transmission opportunities.

If an employee in a high-risk health group requests a reasonable accommodation pursuant to the Americans with Disabilities Act ("ADA"), to, for example, limit exposure, that request should be entertained. Such a request should be treated like any other request for reasonable accommodation based on disability, and the District and the Employee should enter into the interactive process. The typical information should be requested. The U.S. Equal Employment Opportunity Commission ("EEOC") has noted that:

There may be reasonable accommodations that could offer protection to an individual whose disability puts him at greater risk from COVID-19 and who therefore requests such actions to eliminate possible exposure.... Temporary job restructuring of marginal job duties, temporary transfers to a different position, or modifying a work schedule or shift assignment may also permit an individual with a disability to perform safely the essential functions of the job while reducing exposure to others in the workplace or while commuting.

The EEOC has given the guidance that the employer may request to know (1) how the disability creates a limitation, (2) how the requested accommodation will effectively address the limitation, (3) whether another form of accommodation could effectively address the issue, and (4) how a proposed accommodation will enable the employee to continue performing the "essential functions" of his position (that is, the fundamental job duties). The employer may also request medical documentation concerning the above questions.

If an employee in a high-risk group simply refuses to work/report to work due to the risk, he or she may be in breach, and/or may be demonstrating an unwillingness to work with the District or School to continue performing his or her essential job functions.

precautions%2Fgroups-at-higher-risk.html)

If it is a straightforward refusal to work and/or to participate in the interactive process, it is not legally justifiable.

An employee may opt not to return to work when the school reopens. Or he may quit his job due to a general concern over COVID. The Idaho DOL has stated that it may still find that unemployment compensation could be awarded to such an employee, depending upon the reasons given for refusing to return to work or quitting. Questions the DOL will ask include:

Is this based on concern or fact (for example, do others in the workplace have COVID-19)? What does the employer have in place to keep them safe? What are the claimant's duties in relation to interacting with others? Could they telework?

As can be seen, the questions are fact-intensive and case specific. There is no one blanket answer for an employee refusing to return to work, because the permutations of possible underlying conditions, and job duties, and workplace safety measures, are nearly endless.

It should be noted, however, that the FFCRA does not provide leave for refusal to return to work, even for persons with underlying health conditions that put them at higher risk if they contract COVID. The qualifying reasons for leave under the FFCRA do not refer to high-risk status as a reason for leave. Further, the guidance given by the U.S. DOL has delved into this to the extent of explaining that persons cannot "self-quarantine" without medical advice and thereby qualify for pay under the Act.

However, individuals are eligible for up to 80 hours of paid emergency sick leave "if a health care provider directs or advises [them] to stay home or otherwise quarantine ... because the health care provider believes that [they] may have COVID-19 or are particularly vulnerable to COVID-19, and quarantining ... based upon that advice prevents [the employee] from working (or teleworking)." Thus, any potential FFCRA leave based on vulnerable health status is capped at 80 hours, and requires medical advice. A District/School may request medical documentation that such advice was given.

2. Employees Who Are Advanced In Age

The CDC has noted that risk for severe illness from COVID-19 increases with age, and the greatest risk is for those persons 85 or older. It has cautioned, though, that persons in their 50s are at higher risk than people in their 40s; people in their 60s are at higher risk than people in their 50s; and so on. Accordingly, the risk for individuals/employees is a continuum. There will not necessarily be a bright-line cutoff age under which it is "safe" to work and above which it is "unsafe" to work. Even so, the CDC has also noted that 8 out of 10 COVID-19-related deaths reported in the United States have been among adults aged 65 years and older.

Districts and Charter Schools should not take it upon themselves to determine an individual is "too old" to work, as this could expose employers to age bias/discrimination claims. However, if an employee expresses a concern or reluctance to be physically present in school or district offices due to the underlying risk factor of increased age, the response should be similar to the response that would be given regarding health considerations.

Further, while age *alone* is not a disability under the ADA, it is often accompanied by a "physical or mental impairment that substantially limits a major life activity," i.e., a disability. Thus, Districts and employees may choose to enter into an interactive dialogue about whether any reasonable accommodation could be made which would allow the individual to continue to perform her job functions.

Similarly, if the aged employee is given medical advice to self-quarantine because a medical care provider considers him or her to be "particularly vulnerable" on the basis of age, the employee would for that qualifying reason be eligible for up to two weeks (80 hours, or a part-time employee's two-week equivalent) of paid sick leave based on the higher of their regular rate of pay, or the applicable state or Federal minimum wage, paid at 100% of the rate of pay.

C. Employees with Family/Household Members with Underlying Risk Conditions

Typically, having a family member or household member with underlying risk conditions will not entitle an employee to special consideration, except for some situations which will allow the employee to take family leave, as discussed below.

An employee may qualify for two weeks (up to 80 hours) of emergency paid sick leave at two-thirds the employee's regular rate of pay because the employee is unable to work because of a bona fide need to care for an individual subject to quarantine (pursuant to Federal, State, or local government order or advice of a health care provider). This does not mean that anyone who is related to or lives with someone who is advanced in age or who, e.g., has high blood pressure can choose to telework or refuse to work.

If teleworking is available for a particular employee whose family member is either in a vulnerable population, or in quarantine, and the employee requests to telework, then the District or Charter School should consider agreeing to let the employee telework. However, many school-based positions are not amenable to telework when school is physically meeting for in-person classroom instruction.

Therefore, if telework is not available, the employee may qualify for (two weeks of) emergency paid sick leave, if the family member or household member needs the employee's care. Under the FFCRA, this means the other person must be in quarantine or self-quarantine. The household/family member must be unable to care for him or herself and depend on the employee for care because the family member is in

quarantine or self-quarantine. The other person must be an immediate family member or someone who resides in the employee's home, or someone in a similar relationship with the employee. The relationship must "create an expectation" of care. Finally, caring for the other person must prevent the employee from working and teleworking.

As can be seen, simply having a high-risk family or household member does not otherwise allow for leave or accommodations. It will be up to individual Districts and Charter Schools to determine whether they want to make accommodations or grant leave, even where it is not legally required.

II. Employee Requests for Information Regarding Interplay of FFCRA Leave and Other Types of Leave

Many employees want to know, if leave of either type or both types is available to them under the FFCRA (emergency paid sick leave and/or expanded FMLA ("EFMLEA")), how that leave interacts with PTO, accrued sick leave, and "regular" FMLA. Once again, there are a myriad of combinations of situations in which such questions may arise, and many will be fact-specific. However, the following general statements can be made:

- Employees are limited to a total of 80 hours of paid sick leave under the FFCRA.
- The total number of hours for which an employee may receive emergency paid sick leave is capped at 80 hours of paid sick leave for any combination of qualifying reasons.
- Employees are entitled to up to 12 weeks of expanded family and medical leave (EFMLEA) for qualifying reasons laid out in the act (childcare-related).
- An employee who is sick, or whose family members are sick, may be entitled to leave under the "regular" FMLA.
- Employees may take a total of 12 workweeks of leave during a 12-month period under the FMLA, including the EFMLEA.
- FFCRA emergency paid sick leave is in addition to any form of paid or unpaid leave provided by an employer, law, or an applicable collective bargaining agreement.
- Employers may not require employees to use provided or accrued paid vacation, personal, medical, or sick leave before FFCRA emergency paid sick leave.
- An employer may not require employer-provided paid leave to run

concurrently with (cover the same hours as) emergency paid sick leave.

- If an employee is provided with emergency paid sick leave or expanded family and medical leave, he is not concurrently eligible for unemployment insurance for the same time period (i.e., he would have to quit (for "good cause") or be terminated to receive unemployment benefits).
- District/Charter School policies on sick leave, and any applicable employment contracts or collective bargaining agreements would determine whether the District should provide paid leave—beyond emergency paid sick leave under the FFCRA—to employees who are not at work because they were sent home for showing symptoms of COVID.
- Under the ADA, qualified individuals with disabilities may be entitled to unscheduled leave, unpaid leave, or modifications to the employer sick leave policies as "reasonable accommodations." These accommodations would be reached via the typical interactive process.

III. Employee Questions Concerning the Possible Applicability of Workers' Compensation Law to the COVID Pandemic

The question of whether, and how, workers' compensation law will specifically apply to COVID infections is unsettled in Idaho at this point; however, the question of how community acquired diseases are treated under Idaho worker's compensation law does give some direction. Generally, community acquired communicable diseases are not compensable under Idaho law. The Idaho Legislature has not spoken on the specific issue of COVID, and there is no case law on the topic as of yet. The answer to the question will hinge on whether COVID can be considered to be a workplace injury or occupational disease, or is lumped together in the same category as other communicable diseases, such as the flu or common cold. This is because only illnesses, injuries, or exposures directly occurring at work are compensable under the workers' compensation statutes, I.C. § 72-201 *et seq.*

As a threshold matter, an employee would likely need to be able to trace his infection with COVID to a specific time, place, and cause at his workplace for the injury to be compensable. (The Idaho Supreme Court has noted that, "causation is at the root of all workers' compensation questions." *Gomez v. Dura Mark, Inc.*, 152 Idaho 597, 603, 272 P.3d 569, 575 (2012)). Nor is it likely that COVID could be considered to be a compensable "occupational disease." COVID is, unfortunately, a hazard that is common to the general public in the United States. Typically, occupational diseases for the purposes of Idaho Workers' Compensation law do not encompass "hazards that are common to the public in general." I.C. § 72-438; I.C. § 72-102(22). Without some direct, unique link to a source of exposure and the ability to rule out all other sources, the potential for compensability is extremely low.

Since community-acquired infection is widespread in many parts of Idaho, the requisite specific causation would be difficult, if not impossible, for many employees to prove. With Idaho having apparently failed to meet the criteria to exit Stage 4 again on July 23, 2020, it is clear that there are many avenues by which COVID infection is occurring in the state.

IV. Employee Concerns Regarding COVID Infections in the School Population, Testing, and Quarantine Issues, and Other Safety Matters

The Occupational Safety and Health Administration ("OSHA") has issued two publications, "Guidance on Preparing Workplaces for COVID-19" and "Guidance on Returning to Work." In the former, OSHA classified schools as presenting a "medium exposure risk," out of four categories ("very high," "high," "medium," and "lower (caution).") OSHA noted that most American workers will either fall into "medium" or "lower" risk levels. For persons in the "medium risk" workplace, such as schools, OSHA recommends masks or reusable face shields; limitation of the public's access to the worksite or at least restriction of the public's access to certain areas of the worksite; consideration of strategies to minimize face-to-face contact, such as phone-based communication and telework; and communication of the availability of medical screening and other work health resources.

OSHA explains that employers may conduct either work site COVID testing, or work site temperature checks and daily symptom screening. It further tells employers to "Consider implementing such programs in conjunction with sick leave policies that encourage sick workers, including those whose self-monitoring efforts reveal a fever or other signs or symptoms of illness, to stay at home."

This has raised the question of when employees, or students, who have COVID should stay home, and when they should return to school. OSHA has stated:

The CDC provides guidance about the discontinuation of isolation for people with COVID-19 who are not in healthcare settings. This guidance may be adapted by state and local health departments to respond to rapidly changing local circumstances.

The CDC's guidance on this topic was updated on July 17, 2020, and now provides:

Persons with COVID-19 who have symptoms² and were directed to care for themselves at home may discontinue isolation under the following conditions:

- At least 10 days have passed since symptom onset and
- At least 24 hours have passed since resolution of fever without the use of fever-reducing medications and

² The CDC notes that a test-based strategy for discontinuing isolation is no longer recommended, except to discontinue it sooner than 10 days.

- Other symptoms have improved.

Conversely, the CDC notes that some individuals who are exposed to persons with COVID, yet never develop symptoms, may need to quarantine for 14 days after exposure. The CDC states, "Thus, it is possible that a person *known* to be infected could leave isolation earlier than a person who is quarantined because of the *possibility* they are infected."

In either event, the question has arisen of how school employees might be paid if they are required to isolate/quarantine for 10-14 days. If a school employee must isolate/quarantine because they are subject to a local health district quarantine or isolation order related to COVID; they have been advised by a health care provider to self-quarantine related to COVID; or they are experiencing symptoms related to COVID and seeking a diagnosis, they qualify for two weeks of paid emergency sick leave under the FFCRA. This will likely apply to persons who never become symptomatic or infected, if they are quarantining because the local health district or a medical practitioner has told them to quarantine due to exposure to another, infected, individual.

Thus, persons who either become infected *or* are exposed to a co-employee or student with a COVID infection may be asked to isolate or self-quarantine. The criteria for self-quarantine for a particular District could be modeled upon that laid out by the CDC. (This is assuming the local health district has not already told potentially-exposed persons they must self-isolate at home.) The CDC says those who have been in "close contact with someone who has COVID-19" should quarantine. "Close contact" does not necessarily include everyone in a school or District building; it requires fairly significant interaction. Per the CDC, close contact means:

- You were within 6 feet of someone who has COVID-19 for at least 15 minutes
- You provided care at home to someone who is sick with COVID-19
- You had direct physical contact with the person (touched, hugged, or kissed them)
- You shared eating or drinking utensils
- They sneezed, coughed, or somehow got respiratory droplets on you

Thus, whether a given employee may need to quarantine due to close contact with an infected student or co-employee is once again going to be fact-dependent. If the employee does need to quarantine, he or she should qualify for emergency paid sick leave under the FFCRA. Please note that if the employee later becomes infected with COVID, he or she would not be entitled to additional emergency paid sick leave under the FFCRA. Therefore, leave in that instance (if FFCRA leave has already been used to quarantine) would have to be accrued leave, unpaid leave, or some other type of non-FFCRA leave the District may decide to provide.

CONCLUSION/SUMMARY

The potential questions which could be raised as a result of the COVID pandemic caused by the novel coronavirus are almost innumerable. Accordingly, the above-outlined areas discuss only some of the myriad of issues that may come up as the 2020-2021 school year rapidly approaches, and as it progresses. However, the above topics are the ones that at this point in late Summer 2020 are arising most consistently and often, and this memo is an attempt to answer in one place the questions most commonly seen from Districts and Charter Schools across the State.

It is the intent of the Lapwai School District that all Indian Children of school age have equal access to all programs, services and activities offered. The District is dedicated to consulting with local Tribal officials and parents of Indian children in the planning and development of Indian Policies and Procedures, general education programs, and activities. These policies will be reviewed annually and revisions will be made within 90 days of the determination that requirements are not adequately being met. The preferred method is hand delivery, providing the IPPs to the Tribe each December for consultation.

Policy 1: The Lapwai School District will disseminate relevant applications, evaluations, program plans and information related to the District's education program and activities with sufficient advance notice to allow Tribes and parents of Indian children the opportunity to review and make recommendations.

How? Every October Annually:

- a) Distributed to all Nez Perce Tribe employees by email
- b) Available on the District website at www.lapwai.org
- c) Linked at the Lapwai School District Facebook Page: Lapwai School District #341
- d) Sent home with all students Preschool through 12th Grade
- e) Copies available at the District Office at 404 S. Main St.
- f) Copies distributed during fall parent-teacher conferences
- g) Available at the Annual Impact Aid Meeting

How Far in Advance?

The Lapwai School District will disseminate relevant applications, evaluations, program plans and information related to the District's education program every October ~~no later than November 30th annually.~~

Policy 2: The Lapwai School District will provide an opportunity for Tribes and parents of Indian children to provide their views on the District's educational program and activities, including recommendations on the needs of their children and Indian Policies and Procedures (IPPs): A Reference Guide for Evaluating IPPs on how the District's may help those children realize the benefits of the District's education programs and activities.

As part of this requirement, the Lapwai School District will:

- (i) Notify Tribes and the parents of Indian children of the opportunity to submit comments and recommendations, considering the tribe's preference for method of communication, and
- (ii) Modify the method of and time for soliciting Indian views, if necessary, to ensure the maximum participation of Tribes and parents of Indian children.

Procedure 2(a): The parents of Indian children and members of the Tribe can provide input on the educational program and activities through the Annual Impact Aid Questionnaire distributed as described in Policy 1; a-g. The questionnaire is distributed annually each October.

Procedure 2(b): It is recommended the parents of Indian Children complete and return the Annual Impact Aid Questionnaire prior to January 31st annually, yet questionnaires are welcome throughout the year and remain available on the District website. Input is always welcome by contacting the Superintendent as well. The questionnaire is distributed annually each October.

Procedure 2(c): The superintendent or their designee will contact the Tribe annually to solicit their preference of communication.

Procedure 2(d): The Superintendent will revise their approach to communication when requested by the Tribe.

Procedure 2(e): The Superintendent will utilize multiple methods of communication to reach the maximum number of parents as described in Policy 1; a-g. The Superintendent will also confer with the Nez Perce Tribe Education Department to select times for meetings that do not conflict with Tribal holidays and events.

Policy 3: The Lapwai School District will, at least annually, assess the extent to which Indian children participate on an equal basis with non-Indian children in the District's education program and activities. As part of this requirement, the District will:

- (i) Share relevant information related to Indian children's participation in the District's education program and activities with Tribes and parents of Indian children; and
- (ii) Allow Tribes and parents of Indian children the opportunity and time to review and comment on whether Indian children participate on an equal basis with non-Indian children.

Procedure 3: The Lapwai School District will annually examine and evaluate the Indian participation in all educational programs and activities.

What programs will be evaluated?

- Extended Learning/After School Programs
- Extracurricular Activities and Clubs
- Athletics
- Gifted and Talented Programs
- Advance Placement/College and Career Readiness Activities
- All Other Programs and Activities

How will the analysis occur?

The Superintendent will request enrollment records for all educational programs and activities. Should a discrepancy in participation be identified, the Superintendent will immediately notify the Board of Trustees for input on corrective action. Analysis will be conducted through comparison of data with district administrators, school leadership teams, and the school board.

What data will be used?

Enrollment records from the District student information system for all schools as well as registration records and rosters for all programs.

When will the analysis occur?

The analysis will occur prior to January 31st annually. A second analysis may be requested by the Board of Trustees should a concern be reported.

Procedure 3(a): The Lapwai School District will communicate the results of the evaluation with the Tribes and parents of Indian children no later than February 1st annually utilizing the same communication methods as described in Policy 1; a-g.

Procedure 3(b): The Lapwai School District will ensure Tribes and parents of Indian children will be afforded the opportunity and time to review and comment on whether Indian children participate on an equal basis with non-Indian children.

How?

- a) Annual Impact Aid Questionnaire (October Annually)
- b) Annual Impact Aid Meeting (October Annually)
- c) Fall and Spring Parent-Teacher Conferences (November, January and April Annually)
- d) Monthly School Board Meetings (Third Monday of Every Month)
- e) Contacting the Superintendent (Monday-Friday, Year Round)
- f) Indian Parent Committee Meetings (Third Wednesday of Every Month)
- g) All Other Committee Meetings and School Events

When is the Annual Impact Aid Meeting?

The annual Impact Aid Meeting is scheduled in October Annually ~~no later than November 30th.~~

How far in advance of the meeting will the evaluation be shared?

Participation evaluation information will be shared a minimum of two weeks prior to the Annual Impact Aid Meeting and sooner whenever possible.

Policy 4: The Lapwai School District will modify the IPPs if necessary, based upon the results of any assessment or input as described in this document.

How and when can Tribes or parents of Indian children can make recommendations for changes to the IPPs?

Recommendations are welcome throughout the year by contacting the Superintendent as well as encouraged at the following:

- a) Annual Impact Aid Questionnaire (October Annually)
- b) Annual Impact Aid Meeting (October Annually)
- c) Fall and Spring Parent-Teacher Conferences (November, January and April Annually)
- d) Monthly School Board Meetings (Third Monday of Every Month)
- e) Indian Parent Committee Meetings (Third Wednesday of Every Month)
- f) All Other Committee Meetings and School Events

Who evaluates the recommendations?

The recommendations are evaluated by the Lapwai School District Board of Trustees with input welcome from the Nez Perce Tribe Education Department and Lapwai School District Indian Parent Committee.

Who decides if the IPPs will be revised to accommodate these recommendations?

The Lapwai School District Board of Trustees determines if the IPPs will require revision based on the recommendations.

How will the Tribes and parents of Indian children be made aware of the changes?

The Tribes and parents of Indian children be made aware of the changes as described in Policy 1; a-g.

When will the changes be implemented?

Changes will be made in October of the following school year.

Policy 5: The Lapwai School District will respond at least annually in writing to comments and recommendations made by Tribes or parents of Indian children, and disseminate the responses to the Tribe and parents of Indian children prior to the submission of the IPPs by the District.

How will the District respond to the comments received through the IPP consultation process?

The District will respond in writing annually, grouped by topic, to the Tribe and parents of Indian children.

When will the District respond to comments and recommendations?

The District will respond to comments and recommendations no later than February 1st annually.

How will the responses be disseminated?

The responses will be shared widely as described in Policy 1; a-g. The written responses by group will also be published in the Nimiipuu Tribal Tribune ~~Tae Titeoqan~~ Newspaper.

Policy 6: The Lapwai School District will provide a copy of the IPPs annually to the affected Tribe.

How and when will the IPPs will be sent to the Tribe?

~~The District will send the IPPs to the Tribe no later than January 31st annually~~

~~according to their preferred method of communication as described in Policy 2.~~

The preferred method is hand delivery, providing the IPPs to the Tribe each December for consultation.

Date of Adoption: Legal
Reference: April 20, 1998
Readopted: 8/20/12
Revised: 8/16/04, 9/15/14, 10/19/15, 12/19/16, 11/20/17
Reviewed: 11/19/18, 12/16/19

Related References:

STUDENT PERSONNEL
Series 500

Policy Title: IMMUNIZATION REQUIREMENTS

Code: 505.8

Immunization Requirements

The District is required to provide educational services to all school age children who reside within its boundaries. Attendance at school may be denied to any child who does not provide an immunization record to the school regarding the child's immunity to certain childhood diseases. Immunity requirements are met if the child has received or is in the process of receiving immunization as specified by the Board of Health and Welfare or has previously contracted the disease. The parent or legal guardian of the child must comply with the immunization requirements at the time of admission and before attendance for the child.

Summary of Immunization Requirements			
Immunization Requirement	Child born after 9/01/2005	Child born after 9/01/99	Child born on or before 9/01/99
Measles, Mumps & Rubella (MMR)	2 doses	2 doses	1 dose
Diphtheria, Tetanus, Pertussis	5 doses	5 doses	4 doses
Polio	4 doses	3 doses	3 doses
Hepatitis B	3 doses	3 doses	3 doses
Hepatitis A	2 doses	0 doses	0 doses
Varicella	2 doses	0 doses	0 doses

Summary of Seventh Grade Immunization Requirements		
Immunization Requirement	Child admitted to 7 th grade prior to the 2011-2012 school year	Child admitted to the 7 th grade during the 2011-2012 school year and each year thereafter
Diphtheria, Tetanus, Pertussis	0 doses	1 dose
Meningococcal	0 doses	1 dose

Summary of Twelfth Grade Immunization Requirements		
Immunization Requirement	Child admitted to 12th grade during 2020-2021 school year and each year thereafter, if student received their first dose of Meningococcal vaccine at 16 years of age or older, or if student has never received a dose.	Child admitted to the 12th grade during 2020-2021 school year and each year thereafter, if student received their first dose of Meningococcal vaccine before the age of 16
Meningococcal	1 dose	2 doses

Immunization Certification

The immunization record must be signed by a physician or physician's representative or another licensed health care professional including osteopaths, nurse practitioners, physicians' assistants, licensed professional nurses, registered nurses, and pharmacists stating the type, number, and dates of the immunizations received.

Intended Immunization Schedule

The schedule of intended immunizations statement must be provided by the parent or legal guardian of a child who is in the process of receiving or has been scheduled to receive the required immunizations. A form is provided by the Department of Health and Welfare or a similar one may be used provided it includes the following information.

1. Name and date of birth of child;
2. School and grade child is enrolling in and attending;
3. Types, numbers and dates of immunizations to be administered;
4. Signature of the parent, custodian or legal guardian; and
5. Signature of a licensed health care professional providing care to the child.

Children admitted to school and failing to continue the schedule of intended immunizations will be excluded from school until documentation of administration of the required immunizations is provided by the child's parent, custodian or legal guardian.

Exemptions

1. Any child who submits a certificate signed by a physician licensed by the State Board of Medicine stating the physical condition of the child is such that all or any of the required immunization would endanger the life or health of the child is exempt from the immunization requirements.
2. Any minor child whose parent or guardian submits a signed statement to school officials stating their objections on religious or other grounds is exempt from the immunization requirements.

3. A child who has laboratory proof of immunity to any of the childhood diseases listed above will not be required to be immunized for that disease.
4. A child who has had Varicella (chickenpox) diagnosed by a licensed physician upon personal examination will not be required to be immunized for the disease provided they submit a signed statement from the diagnosing physician.

A child exempted under one of the above requirements may be excluded by the District in the event of a disease outbreak.

Reporting

The District shall submit a report of each school's immunization status to the State Department of Education on or before the first day of November of each year. The report shall include:

1. Inclusive dates of the reporting period;
2. Name and address of the school, District, and county;
3. Grade being reported and total number of children enrolled in the grade;
4. Name and title of the person completing the report form;
5. Number of children who meet all of the required immunizations listed in the tables above;
6. Number of children who do not meet all of the required immunizations listed in the tables above, but are in the process of receiving the required immunizations; and
7. Number of children who claimed exemption to the required immunizations listed in the tables above.

• • • • •

LEGAL REFERENCE:

I.C. § 39-4801	Immunization Required
I.C. § 39-4802	Immunization Exemptions

~~IDAPA 16.02.15~~

Date of Adoption: October 17, 2011
 AMENDED: ??/2020

RETENTION OF RECORDS RELATING TO FEDERAL GRANTS

803.11

The Board directs the Superintendent to ensure that fiscal records related to federal grants are retained for a minimum of six years from the obligation of funds. These records shall be available for inspection if required.

Procedures

The District shall maintain records that fully show:

1. The amount of funds under the grant or subgrant;
2. How the District uses those funds;
3. The total cost of each project;
4. The share of the total cost of each project provided from other sources;
5. Other records to facilitate an effective audit; and
6. Other records to show compliance with federal program requirements.

The District shall also maintain records of significant project experiences and results. These records and accounts shall be retained and made available for programmatic or financial audits.

In accordance with State Department of Education record retention policy 4.16.02 Administration of Federal Grant Program, the District shall maintain all fiscal and programmatic records relating to federal grants for a minimum of five years and one additional audit.

The District will destroy paper records by shredding only. In the event of the disposal of computers or electronic equipment that may contain confidential student or personnel records, the District will ensure that hard drives are appropriately “wiped” clean of information prior to disposal.

The District shall retain records based on the schedule provided in Policy 804.6.

Collection and Transmission of Records

The District shall maintain electronic records in the accounting software system, and paper records shall be maintained in the District office under the supervision of the Business Manager or designee. The Clerk will have authorized access as directed. Electronic and/or paper records shall be provided to awarding agencies to meet reporting requirements and to auditors and monitors, as appropriate and required. Records that are kept electronically may be transmitted electronically as allowed by 2 CFR 200.335.

RETENTION OF RECORDS RELATING TO FEDERAL GRANTS

803.11

Access to Records

The District shall provide the awarding agency, Inspectors General, the Comptroller General of the United States, and the pass-through entity, or any of their authorized representatives, the right of access to any documents, papers, or other records of the District which are pertinent to the Federal award, in order to make audits, examinations, excerpts, and transcripts. The right also includes timely and reasonable access to the District's personnel for the purpose of interview and discussion related to such documents.

Privacy

Access to both the accounting software system, personnel files, the Student Management System, confidential student files, Special Education IEP files shall be password protected in the case of electronically maintained records and kept in locked filing cabinets in the case of paper records. These records are maintained under the supervision of the Superintendent and the Business Manager, or Federal Programs Director with exclusive access to paper files and passwords for electronic systems. The District clerk may also have access to these records. Employees shall be trained in the requirements of the Family Educational Rights and Privacy Act (FERPA). If a request for confidential information is received from a source not having clear authority under FERPA or other statute, the District shall consult appropriate legal counsel prior to providing records.

Legal References: 34 C.F.R. §§ 75.730-.731 Records Related to Grant Funds
34 C.F.R. §§ 75.732 Records Related to Performance
34 C.F.R. §§ 76.730-.731 State Administered Programs
2 C.F.R. §§ 200.333-.337 Retention Requirements for Records

Other Reference: Idaho SDE IDEA Part B Funding Manual

Policy History:

Adopted on: 7/27/2020

Revised on:

Reviewed on:



**Lapwai School District, Transportation & Maintenance, 404 S. Main St.
Lapwai, Idaho 83540**

LAPWAI S. D. 341 – TRANSPORTATION PLAN FOR 2020-2021

School Bus Routes w/Driver Discretion Turn Around Areas as follows:

- 1) Lenore – Thunder Hill Route
 - a. Eberhart Grade
 - b. Amos Bench
 - c. Cherry lane – 220 Rd S.
 - d. Cottonwood Creek
 - e. Hwy 3
 - f. Coyote Grade
 - g. Mullalley Road
 - h. Ash Ave.
- 2) Special Needs – Tom Beall – White Rd. Route
 - a. Middle Tom Beall
 - b. Sneath Rd.
 - c. Solider's Canyon (Lapwai Rd.)
 - d. Painted Horse Rd.
 - e. White Road
 - f. Aspen Lane
 - g. Coyote Dr.
- 3) Pre-School Route
 - a. Painted Horse
 - b. Coyote Dr.
- 4) Sundown Heights – Dumebo Flats Route
 - a. Fort Lapwai Rd.
 - b. Coyote Drive
 - c. Parade Ave

- d. Tolo Dr.
 - e. Heritage Rd.
 - f. Red Duck Ln
 - g. Gouse Rd
- 5) Webb – Sweetwater Route
- a. Over the Hill Rd.
 - b. Webb Ridge Rd.
 - c. McCormack Rd.
 - d. Hwy 95 (Old Motel)
 - e. Wild Rose Grade
 - f. Lyle Gulch
 - g. J-Webb

Safety Busing Transportation

The following areas are in the Lapwai School Dist. 341 Safety School Busing Program:

- 1) Ash Ave. (Located North of School to Highway 95)
Assessment: No sidewalks provided. Students would need to walk on side of Hwy 95.
Number of students transported = Variable
- 2) Sundown Heights
Assessment: No sidewalks provided and with a steep serpentine grade.
Number of students transported = Variable

No Transportation Zones

The following areas in the Lapwai School Dist. 341 are classified roads where busing is hazardous or where no turn around is available or is not conducive to allotted time to transport:

- 1) Hwy 3 (District Line to Julietta)
Assessment: Out of allotted time to transport. (Very early pick-up)
Number of Students = 2
- 2) Lyle Gultch Rd.
Assessment: Hazardous & Unavailable Turn Around
Number of Students = 2
- 3) Lenore Area (North Side of River)
Assessment: Out of allotted time to transport and hazardous.
Number of Students = 0

- e. McIntyre St.
- f. Goldner Rd.
- g. Garden Gultch Rd.
- h. Lyle Gultch Opening (Only)
- i. Agency – Tolo – J. Webb Rd (Rt)

Approval Date: _____

Board Approval: _____

Superintendent: _____

Transportation Sup: _____

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Week of July 16 - July 22, 2020 • 7

Lapwai School District Health & Safety Protocols

2020-2021



Elementary Library Partitions

The health and safety of Lapwai students is always our highest priority. The Lapwai School District has exhausted every effort and gone to the greatest lengths possible to ensure the safest return for students and staff this fall. The following protocols include guidance from the Center for Disease Control, World Health Organization, and Idaho Public Health. The plan will remain subject to change based on local data and guidance from Idaho Public Health, Nimiipuu Health and the Nez Perce Tribe.

The decision-making process for the Lapwai School District will include referring to the guidance and best practices outlined in the Idaho Back to School Framework: www.sde.idaho.gov/re-opening/

In an effort to ensure the safest learning environment possible, the local plan outlined below exceeds state expectations. Please expect additional updates as we approach the 2020-2021 school year. Your questions are welcome. Please feel free to contact Dr. David M. Aiken, Superintendent: (208) 843-2622

Student Illness & Health Checks

Periodic health checks will occur throughout the school week. Schools are equipped with infrared non-contact thermometers and non-evasive temple thermometers.

Students and staff with any of the following symptoms are required to stay home:

- a) Temperature of 100 Degrees or Higher
- b) Diarrhea or Vomiting
- c) Multiple Symptoms of COVID-19: Fever or Chills, Cough, Shortness of Breath or Difficulty Breathing, Fatigue, Muscle or Body Aches, Headache, New Loss of Taste or Smell, Sore Throat, Congestion or Runny Nose, Nausea or Vomiting, Diarrhea

Parents are requested to notify the school when their child is staying home due to illness. These absences will be excused. Missing work will be provided for students absent due to illness.

Students identified with any of the symptoms above while at school will be quarantined and provided a mask. Parents/guardians will be contacted and required to pick-up the student promptly.

Students with the symptoms above will be granted reentry when their symptoms have subsided and they remain free of fever for 72 hours. The District reserves the right to require a statement from the student's primary care provider authorizing their return to school.



Hygiene & Cleanliness



Schools will create schedules for frequent hand hygiene. All student and staff restrooms are equipped with soap, hand sanitizer, and paper towels. Partitions have been installed between restroom sinks for their protections as well.

Hygiene & Cleanliness

Hand sanitizer dispensers are installed in school entrances, restrooms, cafeterias, next to water bottle filling stations, and all instructional spaces.

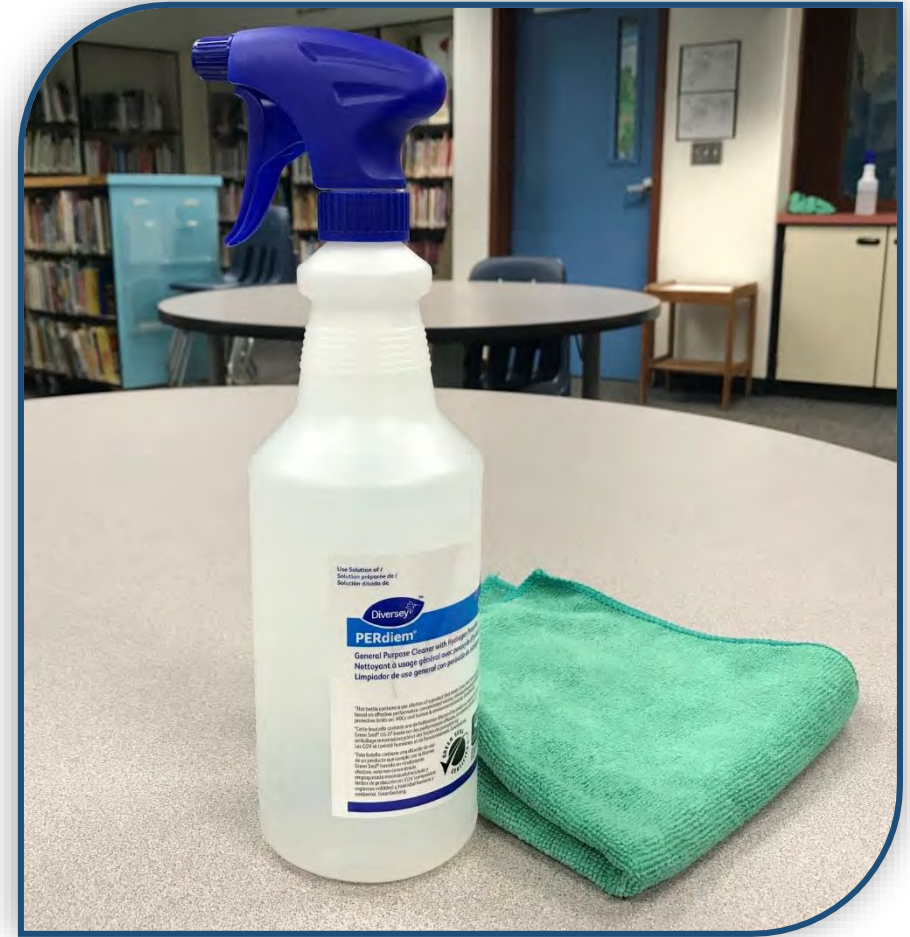


Hygiene & Cleanliness

Although not required, students may wear personal protective equipment such as masks as provided by the parent/guardian.

Classroom high-touch surfaces and desks will be sanitized frequently throughout the day. Instructional spaces will be provided with a nontoxic peroxide-based cleaner. The disinfectant is hospital-grade and registered by the EPA for use against SARS-CoV-2, the virus that causes COVID-19. Peroxide-based cleaners are also respiratory and environmentally friendly. All cleaners must be stored properly and inaccessible to students during instructional hours.

Building high-touch surfaces will also be sanitized frequently throughout the day such as railings and door handles.

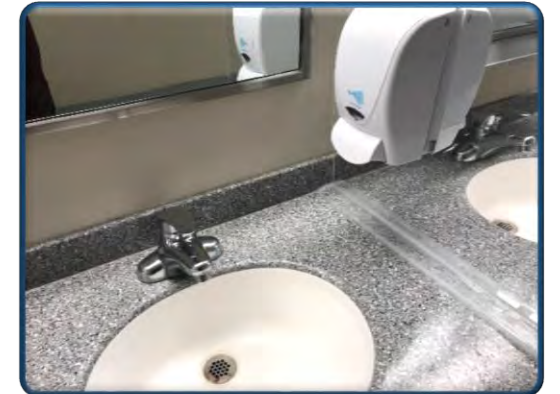


Hygiene & Cleanliness

Students will be explicitly taught and reminded to:

- a) **Cover:** Cover your mouth and nose with a tissue when you cough or sneeze.
- b) **Dispose:** Throw used tissues in a lined trash can.
- c) **Wash Hands:** Wash your hands often with soap and water for at least 20 seconds. This is especially important after blowing your nose, coughing, or sneezing; going to the bathroom; and before eating or preparing food.
- d) **Hand Sanitizer:** Please use hand sanitizer at the installed dispensers.
- e) **Avoid Touching:** Avoid touching your eyes, nose, and mouth with unwashed hands.

Staff are required to abide by these recommendations as well.



Hygiene & Cleanliness

Classrooms doors will remain open during the day to increase air circulation and limit the need to touch door handles.

Building HVAC fans will remain running constantly during school hours to increase air circulation.

Annual training for custodians will include coursework in coronavirus awareness and proper cleaning and sanitization.



Hygiene & Cleanliness

Water bottle filling stations have been installed in each lobby and school hallway. This will encourage hydration and reduce cross contamination. Suggested student supplies will include refillable water bottles labeled with their name.



Hygiene & Cleanliness



Students will be seated with the greatest social distancing possible in each instructional space. Additional desks have been purchased and provided.

Social distancing needs will be taken into consideration prior to approving open enrollment requests.

Seating arrangements will encourage students to face the same direction.

To the greatest extent possible, school supplies and learning tools will be unique to each student and stored separately. Shared materials will be disinfected after use.

Schools will pursue virtual activities and events in lieu of field trips, student assemblies, and special performances.

Nonessential volunteers, visitors, guest speakers and other external groups will be limited to virtual contact with students.

Priority in student scheduling will include limiting cross exposure. This will include keeping the same cohort of students together whenever possible. Plans will include staggering times in common areas such as passing in hallways and use of playgrounds and cafeterias. Proper hand sanitization will follow use of playground equipment.

Transportation

School bus transportation will include required assigned seating. To the greatest extent possible, households will be seated together.

Students will be provided hand sanitizer upon entry to the bus.



Seats and high-touch surfaces will be sanitized on busses following each use. The district has purchased an electrostatic sprayer to ensure thorough disinfection.

Weather-permitting, windows will remain open to increase air circulation.

Annual training for bus drivers will include coursework in coronavirus awareness and proper cleaning and sanitization.

Food Service

Breakfast will be grab and go options allowing most students to eat in their classroom/homeroom.

Whenever possible, scheduling for lunch will limit cross exposure by keeping the same cohort of students seated together and distance between groups. Tables and all high-touch surfaces will be sanitized after each use.



Closures & Communication

Should additional closures become necessary, schools will prepare to accommodate methods for remote learning similar as approached this spring.

Please ensure your family contact information is kept updated with the school. Parents/guardians will be kept informed in numerous ways including:

- a. Autodialing Phone Messages
- b. Facebook: Lapwai School District #341
- c. Website: www.Lapwai.org
- d. Nez Perce Tribe Communication Announcements



Plan Review & Evaluation

The Lapwai School District Crisis Response Team will review and evaluate health and safety protocols quarterly.



Middle-High Office Partitions

Frequently Asked Questions

Elementary Office Partitions

Will school start on time?

School is scheduled to start as planned on August 26th unless otherwise notified. As with all components of the plan, this is subject to change based on local data and guidance from health officials.

How frequent are the periodic health checks?

Local data will determine the frequency. Should risk rise the frequency will increase.

Can I send hand sanitizer to school with my child?

Yes, yet it is widely provided by the district. Hand sanitizer dispensers are installed in school entrances, restrooms, cafeterias, next to water bottle filling stations, and all instructional spaces. Schools will create schedules for frequent hand hygiene. All student and staff restrooms are equipped with soap, hand sanitizer, and paper towels. Partitions have been installed between restroom sinks for their protections as well.



Frequently Asked Questions

Do you expect school closures this year?

Although we are planning for remote learning needs should they be absolutely necessary, our primary focus is prevention. Our goal is to resume teaching and learning at school with precautions and resources to increase safety.

Why are masks not required?

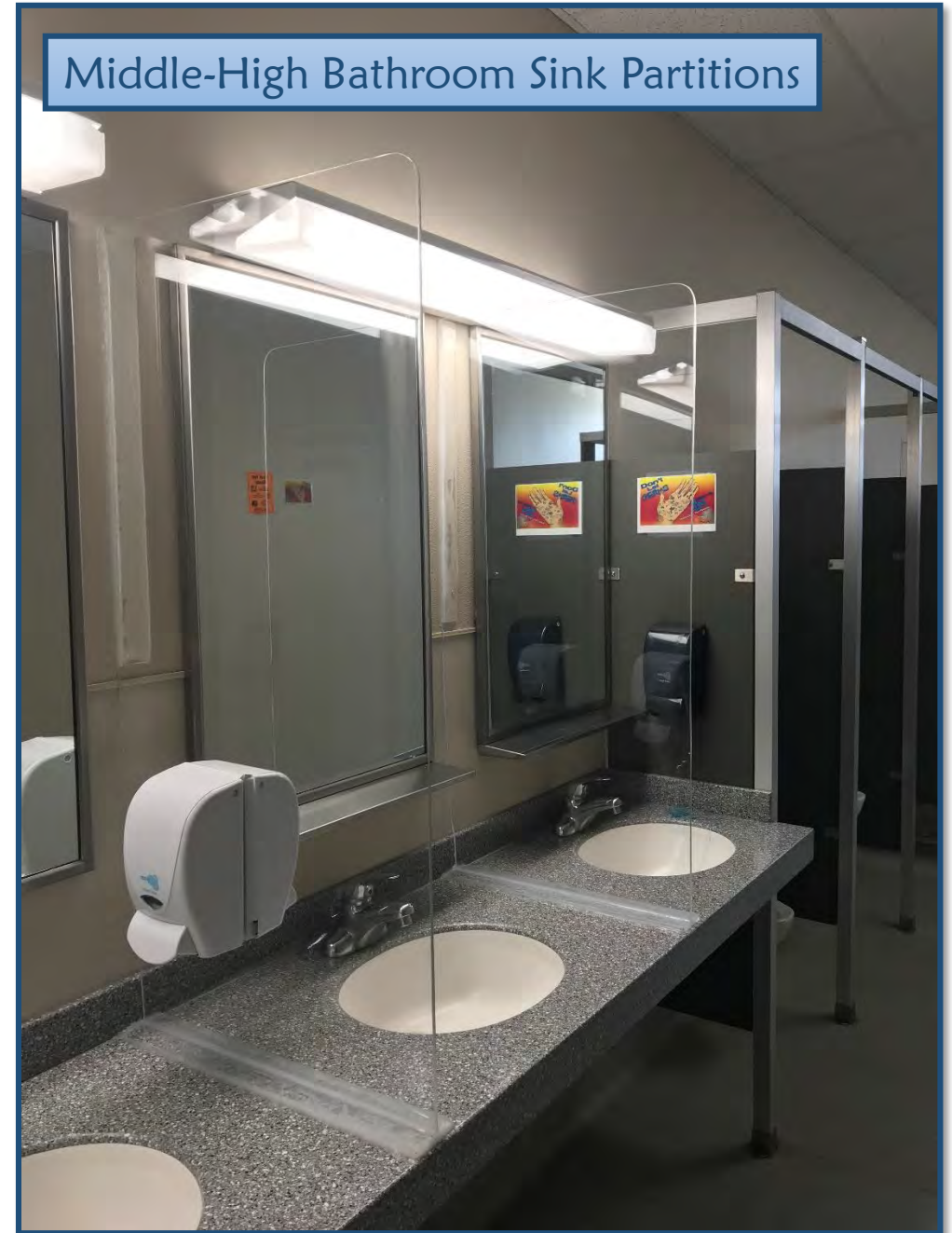
Local data and guidance from health officials could change this expectation. Currently, masks are recommended.

Are parents/guardians allowed in the building?

Parents and guardians are welcome with masks recommended. Please use the hand sanitizer in the lobby upon entering. Report directly to the office and check in.

All other guests will be required to schedule an appointment prior to entering by calling the school.

Middle-High Bathroom Sink Partitions



Safety is the top priority for our players, coaches, fans and game personnel. We want to be able to offer sports and activities to our students in the safest manner possible, and not just start a season, but do our best to complete the season. None of this is ideal. That being said, we will all have to make adjustments to provide the best environment and opportunity for our students to be able to complete the season, also knowing we could do everything correctly and still not have it work out.

Fans

The Whitepine League asks that you physically distance yourself from others when attending sporting events. If you cannot safely physically distance, you are strongly encouraged to please wear a mask, for the safety of our players, coaches and others in attendance. Thank you for our cooperation and understanding.

Individual schools may require the wearing of masks for their sporting events given different health requirements in their community. As the stages change, requirements will follow based on school protocols in conjunction with regional health.

Lapwai requirements

Green stage-masks are recommended for indoor and outdoor sporting events, and encourage when you can't social distance. No occupancy limits as long as people are using social distance practices. All seating will be clearly marked for home and visitor seating. Fans will be encouraged to sit with their own communities.

Yellow stage-masks are required at ALL sporting events with possible limited access. All seating will be clearly marked for home and visitor seating. Concession sales will be limited to pre package items only or concessions sales could be suspended during this time at the discretion of Lapwai School District Administration. Fans will stay on their own side of the field or gym and limit interaction with people from other communities.

Orange stage-only players, coaches, officials and administration allowed. No spectators will be present.

Red stage-sports and activities will be suspended/canceled until further notice.

A reminder to physical distance when using the restrooms. Recommend additional restroom facilities at outside venues. Lapwai will rent extra outdoor restrooms and wash station for home side and visitors side.

Concessions

Concessions will be sold at Lapwai HS gymnasium and Lapwai Football field.

Concession workers will wear masks and gloves, and one worker will be designated to handle money.

Locker Rooms

Each school that is providing a Locker Room will have that room cleaned and sanitized prior to the visiting school arriving.

Schools that have an indoor mask requirement are to communicate with other league schools to help prepare teams and fans be prepared when traveling to other league schools.

Transportation

Lapwai drivers, players and coaches will be required to wear masks while on the bus.

Media

Photographer/media asked to physically distance themselves and wear a mask.

FOOTBALL

Coaches/Players will not be required to wear a mask while playing or on the sidelines, but encouraged when they can't social distance. Helmets will have shields installed on facemasks to help prevent spread. Team box on the sideline has been expanded to encourage physical distancing. 10 yd line to 10 yd line.

Limited non-coaching personnel, please be mindful of your distance and encouraged to wear a mask. Each team provide their own ball boy and keep clean ball on their own side.

The Chain crew will operate on home team side and encouraged to wear a mask, or can stay on the visitor sideline and required to wear a mask.

Starting lineups stay at 40yd line for introductions, limitations of captains for coin toss.

VOLLEYBALL

Locker room must be disinfected beforehand visiting team arrives.

Players are not required to wear a mask while playing.

Coaches are not required to wear a mask while actively coaching.

Players and coaches sitting on the bench need to wear a mask.

No hand shake before the game.

Teams will not switch sides before/after each set.

Ball rotation – additional games balls available at scorer's table. Will be kept wiped between games/timeouts.

Away book is not to sit at scorer's table. Home staff only at the table and masks are required.

Both sides of the gym will be open, so there is a separate and designated visitor section and a home section. Visitors on South side of gym, Home fans on North side of gym.

Covid Case Response:

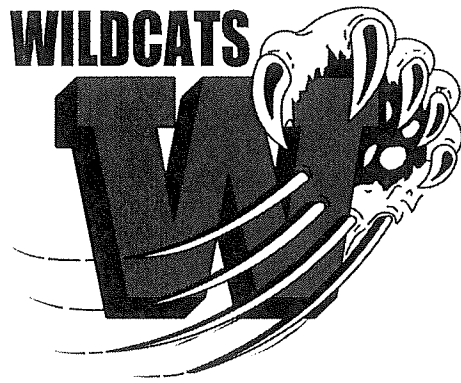
Player/coach tests positive. Quarantine for 14 days and follow protocols from school and health district.

Exposure

Administration will notify opponents who were potentially exposed. League schools will do the same for one another.

If players, coaches and other personnel have been exposed, you must stay home for 14 days. Once you can provide a negative test result you will be allowed to return to school and practice. This applies to players, coaches and teachers, everyone is the same on this. Please call your doctor to order a test if you have been exposed. Test results take about 3 days from submission.

100 is the temp used determining a fever. If at any time you have a fever over 100 please stay home. If at any time you are experiencing fever, chills, constant cough



2020-2021 Student-Parent Handbook



**Lapwai Elementary School
404 S. Main
Lapwai, ID 83540
(208) 843-2960**

Together, we ensure all students will reach their full potential.

This Handbook belongs to:

Name: _____

Welcome from the Principal

Dear Parents and Students,

I would like to extend a warm welcome to each of you! We are excited to have you here at Lapwai Elementary. Our school is a community of students, teachers, and families who share a commitment to quality education for every child.

The purpose of this handbook is to provide students, parents/guardians and staff with an understanding of the basic policies and procedures of our school. These policies and procedures are in place as one way to help reach our educational goals and provide a safe, orderly, and consistent environment for everyone at Lapwai Elementary.

Parents/guardians, thank you for sharing your children with us. Our dedication is to provide the best possible educational experience for all and develop a full partnership with the home. Please be actively involved and let us know how we are doing. I look forward to working with you.

Sincerely,

Teri Wagner

Principal

General Information

Office Hours:	8:00 a.m. – 4:00 p.m.	
Telephone:	208-843-2960	
Student School Day:	Monday-Thursday	8:15 a.m. – 3:20 p.m.
	Friday	8:15 a.m. – 1:05 p.m.

Students are encouraged to arrive on campus after 8:00 a.m. The tardy bell rings at 8:20 a.m. If circumstances require students to be at school before 8:00 a.m., they must report to the library where supervision begins at 7:30 a.m. Students are not to arrive on campus any earlier.

208-843-2960

Teri Wagner, Principal	twagner@lapwai.org	Ext. 2312
Patti Vassar, Secretary	pvassar@lapwai.org	Ext. 2310
Latasha Dishion, Attendance	ldishion@lapwai.org	Ext. 2311
Lori Ravet, School Psychologist	lravet@lapwai.org	Ext. 3777
Kristen Bateman, Counselor	kbateman@lapwai.org	Ext. 2314
Ann Munsterman, Food Service	am@lapwai.org	Ext. 2315

School Board Members

DelRae Kipp	Zone 1	delraek@nezperce.org
Lori Johnson	Zone 2	lorij@nezperce.org
Sonya Samuels-Allen	Zone 3	sonyas@nezperce.org
Jack Bell	Zone 4	jackb@nezperce.org
Jackie McArthur	Zone 5	amosbench@gmail.com

For a complete list of district personnel, please visit our website: www.lapwaidistrict.org

Classroom Teachers**208-843-2960**

Colleen Bonner	Pre-School	cbonner@lapwai.org	Ext. 2419
Cassie Hays	Kindergarten	chays@lapwai.org	Ext. 2423
Kathie Sliger	Kindergarten	ksliger@lapwai.org	Ext. 2428
Teeiah Arthur	1 st	tarthur@lapwai.org	Ext. 2425
Delaney Hartwig	1 st	dhartwig@lapwai.org	Ext. 2426
Kelly Hillman	2 nd	khillman@lapwai.org	Ext. 2427
Sheila Hewett	2 rd	shewett@lapwai.org	Ext. 2415
Melissa Beckman	3 rd	mbeckman@lapwai.org	Ext. 2407
Krystle Stamper	3 rd	kstamper@lapwai.org	Ext. 2408
Nate Blyleven	4 th	nblyleven@lapwai.org	Ext. 2414
Beau Woodford	4 th	bwoodford@lapwai.org	Ext. 2409
Carleen Baldwin	5 th	cbaldwin@lapwai.org	Ext. 2413
Matthew Morgan	5 th	mmorgan@lapwai.org	Ext. 2412
Dawn Melton	PE/Health	dmelton@lapwai.org	Ext. 2317
Ena Raml	Art	eraml@lapwai.org	Ext. 2322
Emma Shaffer	Music	eshaffer@lapwai.org	Ext. 2313
Nancy Dahl	Special Education	ndahl@lapwai.org	Ext. 2418
Rebecca Cardenas-Cooley	Special Education	rcooley@lapwai.org	Ext. 2417
Marika Renshaw	Speech	mrenshaw@lapwai.org	Ext. 2421
Tracy Behler	Speech	tbehler@lapwai.org	Ext. 2422
Traci McKarcher	Reading	tmckarcher@lapwai.org	Ext. 2416
Julie Clark	PBIS	jclark@lapwai.org	Ext. 2345
Sandra Crump	Library	scrump@lapwai.org	Ext. 2316

Academic Information

Academic Focus

We believe that every child in our school will achieve at a high level. We know that students will live up to the expectations that are set for them. Every effort will be made to provide each child with the opportunities and support they need to learn effectively.

Academic Success and Assessment

Lapwai School District is committed to student success. Student success is determined in part by the following state required assessments: Idaho Reading Indicator (IRI) and Idaho Standards Achievement Test (ISAT). With effective instruction, student effort, cooperation between school and home, and proper attendance, all students will learn at a high level.

Attendance and Extended Learning Time

*** ATTENDANCE REQUIREMENTS**

Code: 502.3.1

Regular school attendance is a necessary factor of student success in school. The Idaho Code and Nez Perce Tribal Code require that attendance requirements be set by the District. Any absence, regardless of cause, is a disruption to the educational process for the student. Irregular attendance by any student is also disruptive of the educational process for the teacher and other students. Irregular attendance by any student disrupts the pace and organization of classroom instruction. Irregular attendance shifts the workload of the classroom teacher so less time is available to direct the learning experiences of students who attend regularly. Often the loss of time by students is so severe that the likelihood of meeting instructional time requirements or competencies is remote. In an effort to increase the likelihood of student success in school, the following provisions exist for students at Lapwai Schools.

A student must meet the academic standard determined by the classroom teacher and the attendance standards as follows:

1. School attendance personnel or classroom teachers will attempt to contact parents of unexcused students by telephone daily.
2. When a student has three (3) absences in a semester, a letter will be sent home. The letter will include the number of school days missed. The letter will be documented in Tyler SIS.
3. When a student reaches five (5) days of absences in a month or six (6) days of absences in a semester, the principal or designee will notify the superintendent. The principal will contact the parent/guardian to develop a plan to assure regular attendance to minimize further absences and explain policies for attendance. The principal contact will be documented in Schoolmaster.
4. When a student has missed ten (10) days in a semester, the student may be referred to Child Protective Services for educational neglect.
5. **GradesPreK-8:** Students who miss 40% or more of the scheduled instructional minutes of the school year will be automatically retained and required to repeat their current grade. The parent or guardian may appeal this retention with the Lapwai School District Attendance Committee.

6. **Grades 9-12:** Absences will be recorded by period. When a student misses twelve (12) days in any given period in a semester, the student will be withdrawn and lose credit for each class with 12 or more absences. The parent or guardian may appeal the loss of credit with the Lapwai School District Attendance Committee.

7. **Attendance Committee Appeals:** Approved appeals by the Lapwai School District Attendance Committee will include a plan to ensure regular and punctual attendance including resources and mentors to support improvement. Failure to adhere to the Attendance Committee plan will result in retention in grades PreK-8 and proceeding with loss of credit in grades 9-12. Failure to adhere to the Attendance Committee Plan may also result in parent and/or student referrals to the prosecutor in the appropriate jurisdiction and to Child Protective Services.

8. If the above efforts fail to improve attendance, the principal will refer the student to the superintendent. After reviewing the student's attendance record, the superintendent may arrange a hearing before the Board of Trustees in accordance with Idaho Code 33-205, Denial of School Attendance, for habitual truancy.

Homework Guidelines

Homework is out of class tasks assigned to students as an *extension or elaboration* of classroom work.

Guidelines for School

- Homework will be assigned after an introduction and thorough *explanation* of the skills necessary to complete the assignment successfully.
- Homework will be closely monitored by the teacher.
- Teachers will provide feedback on homework.
- Homework will serve a valid purpose and be closely related to current classroom activities.
- A student's access to resource materials will be considered when making homework assignments.
- Principal and teachers will communicate with parents regarding the school's homework guidelines.
- Teachers assign homework *four* nights per week.

Guidelines for Amount of Time Students Study/Read at Home - Average Time Per Night of Assigned Homework

- K - 10 minutes or more
- 1st Grade - 15 minutes or more
- 2nd Grade - 15 minutes or more
- 3rd Grade - 20 minutes or more
- 4th Grade - 30 minutes or more
- 5th Grade - 30 minutes or more

Guidelines for Parents/Guardians

- Parents/guardians provide a quiet place to study and read at home.
- Parents/guardians talk to children about school work each day.
- Parents/guardians supervise completion but resist the urge to help complete the homework.
- Parents/guardians ensure that children read or are read to at home every day.

Guidelines for Students

- Students ensure understanding of the homework assignment(s) before leaving school.
- Students schedule time free from distraction.
- Students complete and return homework on time.
- Students confer with teacher(s) regarding homework concerns.

Parent-Teacher Conferences or Student Lead Conferences

Parents will be invited to meet with their child's teacher(s) to discuss progress. Conferences will be held in the fall on November 7th and 8th and in the spring on March 27th and 28th. Conferences are designed to celebrate success and give parents an accurate and objective report of a student's progress and behavior.

Parents should not hesitate to ask questions or bring any information that may assist teachers in meeting a child's needs to the teacher's attention.

Report Cards

All students, kindergarten– 5th grade, will receive reports cards quarterly. Attempts will be made to notify parents in writing or via telephone at mid-quarter if there are concerns regarding a child's progress.

Special Services

Special Education services are an option in those instances where a student's instructional needs cannot be fully met in the regular classroom. A multidisciplinary team will meet following an in-depth assessment that determines actual eligibility for special education placement. The assessment process is quite involved and is carried out after careful consideration of the child's education needs. Either teachers or parents may make a referral for possible evaluation. If any parent has a concern about their child's educational needs, they should schedule a conference with the teacher.

Behavior and Discipline

Positive Behavior Interventions and Supports (PBIS)

Bully Prevention

Goal: To make school a safe place for everyone.

Bullying is when one or more people cause physical, verbal, or emotional harm to another. To help all students feel safe at school, we have a concerted effort to stop bullying. Bully Prevention Hero Awards are given to students who stand up to bullying, or are a friend to the person being bullied.

Protect Yourself from Bullies: Stop. Walk. Talk.

STOP Tell the bully to stop or simply hold your hand up to indicate you want the bully to stop.

WALK away.

TALK Tell any adult that you trust (your teacher, the principal, the outside recess duty teacher). Keep telling if the bullying continues. Do NOT give up. Do NOT fight back. Do NOT react to the bully.

Help Others Who Are Being Bullied

- Refuse to join in
- Refuse to watch
- Stand up for the person being bullied
- Get help from an adult
- Be a friend to the person being bullied

One of our school improvement goals is to improve student behavior through Positive Behavior Interventions and Supports (PBIS). To achieve this goal, three overarching expectations have been adopted for all areas of our school. They are: **Be Respectful, Be Responsible, Be Safe.**

The "*Lapwai Elementary PBIS Behavior Expectations*" matrix describes the expected behavior for every location on our school grounds. These behavior expectations are taught explicitly, modeled, practiced and positively reinforced. Students will be rewarded for successfully managing their behaviors.

The "*Lapwai Elementary PBIS Behavior Expectations*" matrix follows.

	<u>Be Respectful</u> <u>Qa'ánnin'</u>	<u>Be Responsible</u> <u>Timmíyunin'</u>	<u>Be Safe</u> <u>Namá'íyanin'</u>
<u>All Areas</u>	<ul style="list-style-type: none"> *Follow directions quickly *Respect property of others and self *Treat others as you want to be treated 	<ul style="list-style-type: none"> *Be here every day *Be on time *Leave personal items home (phones, ipods, etc.) 	<ul style="list-style-type: none"> *Make smart choices *Be bully-free in words and actions *Keep hands, feet, and objects to yourself *No weapons of any kind
<u>Classrooms</u>	<ul style="list-style-type: none"> *Raise hand to speak *Kind words and actions *Use quiet voices *Follow directions quickly 	<ul style="list-style-type: none"> *Make smart choices *Use active listening *Try your hardest *Take care of your belongings 	<ul style="list-style-type: none"> *Follow class rules *Leave class with permission only *Stay in assigned areas *All chair & desk legs on floor
<u>Passing Areas</u> (Hallways, stairs, foyer, sidewalks, breezeway)	<ul style="list-style-type: none"> *Quiet voices *Smile or wave as greeting *Hands & feet to self 	<ul style="list-style-type: none"> *Walk on right side *Stay in your line *Go directly to destination & back 	<ul style="list-style-type: none"> *Walking feet only *Face forward *Hold the ball
<u>Cafeteria</u>	<ul style="list-style-type: none"> *Use quiet voices *Follow instructions of adult *Touch and eat your own food *Jackets on hooks 	<ul style="list-style-type: none"> *Take what you need for the playground to the cafeteria *Food & drink in cafeteria only *Clean up your area 	<ul style="list-style-type: none"> *Stay seated until dismissed *Walk on right side *Younger classes have right-of-way *Backpacks stay in classroom
<u>Playground</u>	<ul style="list-style-type: none"> *Follow directions quickly *Play fair *Take turns and share equipment 	<ul style="list-style-type: none"> *Line up quickly & quietly at bell *Ask permission to leave playground *Bring in what you took out (balls, jackets, etc.) 	<ul style="list-style-type: none"> *Follow same rules at all recesses *Tell an adult about dangerous objects on playground *Play safely
<u>Bathrooms</u>	<ul style="list-style-type: none"> *Respect yours and others' privacy *Wait your turn patiently *Quiet voices 	<ul style="list-style-type: none"> *Flush the toilet *Wash your hands *Return to class quickly 	<ul style="list-style-type: none"> *Walk *Throw trash away *Keep water & soap in sink
<u>Gym</u>	<ul style="list-style-type: none"> *Follow adult instructions *Encourage others *Share equipment 	<ul style="list-style-type: none"> *Put equipment away *Use equipment properly *Follow Gym rules 	<ul style="list-style-type: none"> *Play safely *Only in gym with adult *Stop when whistle blows
<u>Library</u>	<ul style="list-style-type: none"> *Quiet voices *Follow directions quickly 	<ul style="list-style-type: none"> *Use stick when picking out books *Return books on time *Take care of books 	<ul style="list-style-type: none"> *Walk *Follow library rules *Use sticks properly
<u>Bus/Pick-Up Zone</u>	<ul style="list-style-type: none"> *Quiet voices *Follow bus drivers' directions *Respect others' space 	<ul style="list-style-type: none"> *Carry your own things on and off the bus *Throw away your trash *Remain in your seat until it is time to get off 	<ul style="list-style-type: none"> *Keep head and arms inside the windows *Keep feet and backpacks out of the aisle *Stay behind yellow line
<u>Assemblies</u>	<ul style="list-style-type: none"> *Pay attention to the speaker *Clap and laugh appropriately *Use active listening 	<ul style="list-style-type: none"> *Enter and exit quietly 	<ul style="list-style-type: none"> *Remain seated *Walk *Stay with class
<u>Emergencies/Drills</u>	<ul style="list-style-type: none"> *Listen and follow directions quickly with quiet voice 	<ul style="list-style-type: none"> *Be alert *Help when asked 	<ul style="list-style-type: none"> *Stay calm & quiet *Walk with class

Procedures for Rule Violations at Lapwai Elementary School

- Have we pre-taught the behavior expectations school-wide?
- Have I acknowledged the correct behaviors?
- Have I re-taught the expected behavior?
- Are my consequences predictable and consistent?
- Have I pre-corrected the behavior?

Basic Violations

Definition:	Examples (not all-inclusive):	Procedure:
<p>Behaviors that:</p> <ol style="list-style-type: none"> 1. <u>do not</u> require administrator involvement. or 2. violate <u>only</u> the student. or 3. <u>are not</u> chronic (consistent violations within a week; behaviors based on child's developmental level). 	<ul style="list-style-type: none"> • Playing in desk • Not doing class work • Leaning in chair • Out of seat • Not following directions • Not using active listening • Not raising hand to speak • Not walking on right side • Not in your assigned area 	<p>Take a moment to re-teach expected behavior.</p> <p>Catch the student doing the expected behavior.</p> <p>Reinforce expected behavior with positive feedback.</p> <p>If behavior continues, move to Level I Procedures.</p>

Possible Interventions/ Consequences:

Review Classroom Rules
 Attend to Others Doing It Correctly
 Proximity
 Non-Verbal Redirect

Verbal Correction
 Different Placement in Classroom
 Communication with Teacher

Level I Minor Behaviors

- Have we pre-taught the school-wide behavior expectations from the matrix?
- Have I acknowledged the correct behavior?
- Have I re-taught the expected behavior?
- Are my consequences predictable and consistent?
- Have I pre-corrected the behavior?

<i>Definition:</i>	<i>Examples (not all-inclusive):</i>	<i>Procedure:</i>
<p>Behaviors that:</p> <ol style="list-style-type: none"> 1. <u>do not</u> require administrator involvement. or 2. <u>do not</u> significantly violate the rights of others. or 3. <u>do not</u> appear chronic. or 4. <u>are chronic</u> Basic Violations (consistent violations within a week; behaviors based on child's developmental level). 	<ul style="list-style-type: none"> • <u>Defiance/Disrespect/Non-Compliance:</u> brief or low-intensity failure to respond to adult requests (purposefully ignoring adult request, shouting answer, not paying attention during instruction) • <u>Disruption:</u> low-intensity, but inappropriate disruption (talking out of turn, yelling in common area, repeated requests to use bathroom) • <u>Inappropriate language:</u> low-intensity instance of inappropriate language (bathroom words or "this sucks," etc.) • <u>Physical contact:</u> non-serious, but inappropriate physical contact (play fighting, rough housing, poking) • <u>Property misuse:</u> low-intensity misuse of property (intentionally breaking pencil, making paper airplane, intentionally kicking over PE cones, intentionally kicking ball over fence or on roof) 	<p>Inform student of rule violated.</p> <p>Describe expected behavior.</p> <p>Contact parent if necessary.</p> <p>Debrief and re-teach school-wide behavioral expectation.</p>

Possible Interventions/Consequences:

Verbal Correction
Apology
Re-Focus Form

Loss of Privileges
Communication with Teacher
Recovery Chair in another Classroom

Time Out
Loss of Recess

Level II Minor Behaviors

Level II Behaviors are HANDLED IN THE CLASSROOM by the teacher.

Approach behaviors instructionally (if your student makes a math error, you would correct them by teaching them how to do it correctly; the same applies to teaching the expected behavior).

Not: Crime: Punishment
INSTEAD: Error: Correction

Definition:	Examples (not all-inclusive):	Procedure:
Behaviors that:		
1. significantly violate the rights of others.	• Abusive/Inappropriate Language/Profanity	Inform student of rule violated.
or	• Defiance/Disrespect/Insubordination/Non-Compliance	Describe expected behavior.
2. put others at risk or harm.	• Disruption	Complete <i>Major Behavior Form</i> .
or	• Inappropriate Physical Contact	Contact parent.
3. <u>are chronic</u> Level I Behaviors (consistent violations within a week; behaviors based on child's developmental level).	• Teasing	Submit <i>Major Behavior Form</i> to office for SWIS input.
	• Arguing with teacher or talking back	
	• Throwing inappropriate object	
	• In unauthorized area	
	• Inappropriate use of equipment	

If I answer yes to all five questions at the top, then I complete a *Level I Minor Behavior Form* and put it in the PBIS mailbox in the office for SWIS input for data tracking purposes.

I may also apply any of the following consequences that match the intensity of the behavior:

Possible Interventions/Consequences:

Verbal Correction	Conference with Principal	Time Out
Apology/Restitution	Recovery Chair in another Classroom	Loss of Recess
Student Call Home	Communicate with Teacher	Loss of Privileges

Level III Minor Behaviors

Definition:	Examples (not all-inclusive):	Procedure:
<p>Behaviors that:</p> <p>1. violate school policy.</p> <p style="text-align: center;">or</p> <p>2. violate state policies or laws.</p> <p style="text-align: center;">or</p> <p>3. <u>are chronic</u> Level II Behaviors (consistent violations within a week; behaviors based on child's developmental level).</p> <p style="text-align: center;">or</p> <p>4. require administrator involvement.</p>	<ul style="list-style-type: none"> • Fighting (Physical) • Physical Aggression • Harassment • Bullying • Racism • Possessing a Weapon or Look-Alike Weapon • Sexually Inappropriate Behaviors • Vandalism • Theft 	<p>Inform student of rule violated.</p> <p>Describe expected behavior.</p> <p>Complete <i>Major Behavior Form</i>.</p> <p>Contact parent.</p> <p>If necessary:</p> <p>Send student to office with <i>Major Behavior Form</i> and attach any relevant documentation forms, if possible.</p> <p>Or</p> <p>Incident may require immediate removal from class to office. Call office to alert; follow up with a written description on <i>Major Behavior Form</i>.</p>

Possible Interventions/Consequences:

Parent Contact	Conference with Principal	Loss of Recess
Restitution	Parent Meeting/Attend School	Suspension from School
Loss of Privileges	Time-Out	(In-School or Out-of-School)
Police Contact		

Behavior at School Activities

Students will follow the school-wide rules, procedures, and policies while at school activities. Students will also follow the directions of any school district personnel monitoring the event or activity as directed by school policy. If students are not following the above guidelines, they may be asked to leave the activity. If a child does not attend school on the day of an evening Elementary activity, they will not be allowed to attend the event, absent specific permission from the Elementary Principal.

School Board Policies – Behavior

Zero Tolerance for Violence

Student to Staff Code No: 503.10

Recognizing that safe and orderly schools are essential to the student-learning environment and student well being, Lapwai Schools support zero tolerance to violence. Any student exhibiting the following behaviors toward any staff member, school volunteer or adult guest will be subject to the following actions:

1. Profanity or obscene gestures towards staff members, school volunteers or guest presenters may result in automatic two-day out of school suspension.
2. Threats, intimidations, verbal assaults, gestures or actions that simulate or feign striking of staff may result in an automatic three-day suspension. These actions include charging or lunging at staff.
3. Physical contact including any action that includes pushing, striking or any other battery may result in automatic five-day out of school suspension.

Threats, assaults, any element of battery or other actions covered in items #2 and #3 will result in police involvement. Any student suspended for the above actions is not in “good standing”. The employee is required to fill out the disciplinary referral slip in this charge indicating what was said or done.

The Principal is required to enforce the rule and notify the parent or guardian as soon as possible. Following the second suspension of a student for violating this policy, the student shall be referred to the Superintendent.

Student To Student, Code No: 506.11

Recognizing that the safe and orderly schools are essential to the student-learning environment and student well-being, Lapwai Schools support zero tolerance to violence. Any student exhibiting the following behaviors towards other students/peers will be subject to disciplinary actions:

1. Threats, intimidation, verbal assaults, harassment, gestures or actions that simulate or feign striking of other student/peer will result in immediate disciplinary action.
2. Physical contact, including any action that includes pushing, striking, fighting, or any other battery, will result in immediate disciplinary action.

Threats, assaults, any element of battery, or other actions covered above will result in police involvement. Any student suspended for the above actions is not in “good standing”.

The Principal is required to enforce the rule and notify the parent or guardian as soon as possible. Following the second suspension of a student for violation of the policy, the student shall be referred to the Superintendent.

Policy – Weapons

Policy Title: Possession of Guns, Knives Code No: 503.7

Possession of guns of any caliber or of knives that exceed two and one-half (2 ½) inches in length shall be prohibited on the school premises, whether in the possession of the student or in the student's locker, buses and at any school related function.

Disciplinary action shall be taken in accordance with the Gun Free School's Act and school disciplinary procedures.

The Gun Free Schools policy mandates the expulsion from school for a period of no less than one (1) year for any student who brings a firearm to school. This policy also provides the option for the District to modify the expulsion requirements on a case-by-case basis. The definition of "firearm" within the Act includes:

- A. Any weapon designed or able to be modified to expel a projectile by action of any explosive.
- B. The frame or receiver of any such weapon.
- C. The firearm muffler or silencer.
- D. Any destructive device to include bombs, grenades, rockets, missiles, or any other similar device.

This policy shall apply to all students expelled from other schools for violation of Gun Free Schools Policy or other weapons violations. This policy shall apply whether the expulsion or suspension proceeding occurred in this state or any other state or territory.

Policy – False Reports

Reports/False Reports of Bombs, Bomb Threats, Firearms, and Deadly Weapons/Items Code: 503.7.1

Filing a report as a threat or a false report with the result of disrupting the educational process or the intent of harassing or intimidating students or staff is prohibited in the Lapwai School District. This includes reports/threats of bombs, firearms, other deadly weapons or similar items. If it is determined that a student committed any of these acts, he or she will be suspended. Additional consequences may also be applied. Charges shall also be filed with the appropriate law enforcement agency.

Dress Code

Dress Regulations

Students' dress, grooming, and personal property should not interfere with the educational process and functions of the school. Their clothing should not pose a health or safety risk. Clothing and personal property (including hats) must not be obscene and may not advertise or depict the use of alcohol, tobacco, or illegal drugs. Students who wear inappropriate clothing will be asked to change into something more presentable.

Gang Symbols

The Lapwai Community is dedicated to preventing gang involvement. Lapwai Elementary supports preventing gang involvement and activities in the school environment by restricting clothing that represents gang activity.

Bandanas may represent different groups or gangs of students and will not be permitted to be used or worn – this includes on the head, waist, and arms or around the legs.

If a family feels that the wearing of a bandana is significant to a cultural event or purpose, they may request a meeting with the Board of Trustees to waive this rule.

Food Service

Food Allergies

Many students in our school have severe food allergies. To protect the health and safety of everyone, students are not allowed to share or trade food.

Nutrition Services

Academic performance and quality of life are affected by the choice and availability of good foods in our schools. Healthy foods support student physical growth, brain development, and resistance to disease, emotional stability and the ability to learn. Serving healthy school meals is a critical factor in combating the growing epidemics of childhood obesity and diabetes.

In order to learn, students must maintain a healthy diet. Therefore, all students should receive healthy meals and snacks during school hours. Written permission is required if a student should not eat during a regularly scheduled meal. Due to safety concerns, students are not allowed to leave school to go home for lunch unless signed out and accompanied by a parent/guardian.

Students are taught in the classrooms about good nutrition and the value of healthy food choices. Healthy food choices will be encouraged of all students, staff, administrators and parents in regards to school parties and school rewards.

Breakfast and lunch are available to all students free of charge.

Personal Property

Toys and electronic devices interfere with learning and cause disruptions at school. The school staff does not assume responsibility for lost personal items.

As a result, students may not bring personal belongings to school. Prohibited items include, but are not limited to:

- Trading cards
- Electronic devices (ipods, CD players, hand-held gaming systems, DVD players, MP3 players, etc.).
- Toys
- Skateboards
- Wheelies (shoes with wheels)

If a student brings an unauthorized personal belonging to school, the item will be confiscated and later returned to the student's parent.

Lapwai staff recognizes that some students bring cell phones at the request of their parents. However, cell phones should remain turned off during the school day. If cell phone use interferes with the learning environment it will be confiscated and returned at the end of the day.

Safety/Health

Address and Telephone Numbers

It is very important that the school be kept informed at all times of the home address, telephone number, email address and an emergency telephone number where a parent/guardian can be reached. Please notify the office when there are any changes. This information is critical in case of any emergency.

Arrival and Departure

Please remember the following when dropping off or picking up your student:

- Make it as easy as possible for your child to exit or enter your vehicle safely.

- Make sure your child is on the curb side of your vehicle.

- Do not double park.

- Do not stop on the crosswalk.

Child Abuse and Neglect

Under the Child Protective Act, Idaho Code 16-1605, a school teacher, social worker, or other person having reasonable cause to believe that a child under the age of eighteen (18) has been abused, abandoned or neglected or who observes the child being subject to conditions or circumstances which would reasonably result in abuse, abandonment or neglect shall report or cause to be reported within twenty-four (24) hours such conditions or circumstances to the proper law enforcement agency or the Idaho Department of Health and Welfare. The building Principal will assist in making sure that the necessary actions covered under the law are carried out.

Contagious Conditions

Students with the following conditions will be excluded from the classroom: head lice, scabies, impetigo, poison oak or poison ivy, measles, chicken pox, ringworm and pink eye. A doctor's note may be required for re-admittance.

Head Lice

If a student is found to have head lice, or any of the other identified contagious conditions, the parent will be contacted and arrangements will be made for the child to go home. If the school is

unable to contact a parent or guardian, the child will be separated from the classroom. The child may return to class after a check by a school staff member.

First Aid

The following procedures are followed in the case of illness or injury. First, an attempt is made to determine the seriousness of the injury. In many cases, simple first aid is all that is needed. Second, if the injury or illness appears to be at all serious, an attempt is made to contact the child's parents or guardian. If the attempts to contact the parents or guardian are not successful, procedures on emergency cards are followed.

Medication

A student is not permitted to have any medication in his/her possession during the school day. All medication, except those approved for self-administrations (ex: inhaler, epi pen), must be properly labeled and kept in the office, where school personnel will dispense it according to the written instructions from the parent, guardian and/or doctor. **Parent/guardians must complete a permission to dispense medicine form.**

Evacuation Procedure

Fire drill/Bomb threat procedures will be used to evacuate buildings. Re-entry into the buildings will be made only after it is declared safe by the official in charge. In the event of an evacuation of the area declared by local civil defense authorities, all children at school will be bussed to the PiNeeWaus Community Center. Once there, children will be released only to their parents/guardian after approval of the building Principal.

Lockout and Lockdown Procedure

Lockout and Lockdown procedures are practiced routinely in case of emergency situations. Securing the building during emergency situations to keep our students safe is a process we practice regularly. In the event of a real emergency, parents would be notified immediately by telephone using our automated phone alert system. We would also communicate through the Nez Perce Tribe and media. Please do not be concerned regarding practice drills. Again, real emergencies will be communicated to parents as soon as possible. It is critical to keep the school informed about changes in contact information, insuring the correct phone numbers are on record.

Student Insurance

The school district provides the opportunity for parents to purchase student insurance from a private carrier. This general insurance may be purchased the first few weeks of each school year or when a child registers during the year. The school district does not provide medical insurance. The school district does not assume or have any liability for any student insurance purchased from any private carrier.

Visitors

Parents and families are always welcome in our school. We require that all parents, visitors and guests sign in at the office and get a visitor nametag. For safety reasons, we need to know who is in the school at all times.

Telephone/Text Message/E-Mail

Students will not be permitted to answer a telephone call, receive or return a text message or e-mail in the classroom except in an emergency.

Please limit requests for messages to be delivered to students. We make every effort to protect the educational environment and not interrupt teaching and learning. If you experience a family emergency, we will be happy to assist you in any way we can.

School Supplies

Teachers will indicate the supplies children will need. Generally, these include such items as pencils, paper, ruler and crayons. Lists are available on our district website and at local stores.

Family, School, Community Partnerships

Developing and sustaining effective partnerships between the home, the community, and the school is critical to improving education at Lapwai Elementary School. Staff members will communicate frequently and provide many opportunities for families to participate and celebrate learning at our school.

LAPWAI MIDDLE-HIGH SCHOOL
STUDENT & PARENT HANDBOOK
2020-2021



DRAFT



**WELCOME TO LAPWAI MIDDLE/HIGH SCHOOL
HOME OF THE WILDCATS!**

Dear Students and Parents,

The faculty and staff would like to extend our best wishes to you for a successful school year. We hope that with clear expectations, a strong instructional program, and cooperation, the year will be outstanding for everyone. Please remember that our first and most important priority is to help you further develop your talents in all areas... academics, humanities, athletics, and your relationships with your teachers and classmates. If you need help, make sure that you ask your teachers, parents, or other school personnel for assistance. **School success depends on you.** *Be a communicator! Be a critical thinker! Explain and justify your ideas! Enhance your understanding! Strive for academic success! Create your goals, make a plan, and we will support you! Achieve! Achieve! Achieve! GO WILDCATS!*

Wishing you a successful academic journey,

Dr. D'Lisa Penney
Principal

Dr. David Aiken
Superintendent

GUIDING PRINCIPLES

WE BELIEVE

Students are the center of the educational process.

Education is the foundation for success.

Parents must be engaged in the education of their children

The district and the community must share a passion for education

Emotional & physical safety is necessary in the educational environment.

Learning is lifelong.

LAPWAI SCHOOL DISTRICT MISSION:

Together, we ensure all students reach their full potential.

Phone and E-Mail Directory**Administration/Office Staff**

Randall Bennett	Ext.	rbennett@lapwai.org
Genny Brown	Ext. 3213	gbrown@lapwai.org
Iris Chimburas	ext. 3204	ichimburas@lapwai.org
Erik McKim	ext.3 208	tech@lapwai.org
Josh Nellesen	ext. 3206	jnellesen@lapwai.org
Ann Munstermann	ext. 3311	am@lapwai.org
D'Lisa Penney	ext. 3205	dpinkham@lapwai.org
Dave Penney	Ext.	dpenney@lapwai.org
Andi Peters	Ext. 3255	apeters@lapwai.org
Lori Ravet	ext. 3777	lravet@lapwai.org
Rafferdy Samuels	ext. 3203	rsamuels@lapwai.org
Linda Stavros	Ext. 3209	lstavros@lapwai.org
Rhonda Taylor	ext.	rtaylor@lapwai.org
Jenny Williams	ext.	jwilliams@lapwai.org

Instructional Staff

Holly Selstad	ext. 3161	hselstad@lapwai.org
Brett Bovard	ext. 3331	bbovard@lapwai.org
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Joslyn Leighton	Ext 3360	jleighton@lapwai.org
Ada Marks	Ext 3217	amarks@lapwai.org
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Bonita Smith	ext.	bbrown@lapwai.org
Georgia Sobotta	ext. 3321	gsobotta@lapwai.org
Buck Walker	ext. 104	bwalker@lapwai.org
Derek Knoll	ext. 351	dknoll@lapwai.org

High School

Physical: 200 Willow Ave. W.
 Mailing: 404 South Main
 Lapwai, ID 83540
 Phone: 843-2241
 Fax: 843-5289

Elementary

170 Agency Road
 Phone: 843-2960
 Fax: 843-2978

District Office

404 South Main Street
 Phone: 843-2622
 Fax: 843-7746
 David Aiken ext. 1202
 Nathan Weeks ext. 1200
 Connie Desjarlais ext. 1201

Transportation

Phone: 843-2681
 Library ext. 3213

District website

www.lapwai.org

DRAFT**Lapwai Middle/High 2020-2021 Bell Schedule**

Middle School			High School			Friday
21	Ad	8:10-8:36	21	Ad	8:10-8:36	8:15-8:38
56	1	8:39-9:35	56	1	8:39-9:35	8:41-9:15
56	2	9:38-10:34	56	2	9:38-10:34	9:18-9:52
56	3	10:37-11:33	56	3	10:37-11:33	9:55-10:29
30	Lunch	11:33-12:03	56	4	11:36-12:32	10:32-11:06
56	4	12:06-1:02	30	Lunch	12:32-1:02	N/A
56	5	1:05-2:01	56	5	1:05-2:01	11:09-12:03 <i>20 Min Lunch</i>
25	WIN	2:04-2:29	25	WIN	2:04-2:29	N/A
56	6	2:32-3:28	56	6	2:32-3:28	12:06-12:50

NOT UPDATED YET

DISCRIMINATION

The District does not discriminate on the basis of disability in the admission to, access to, or operations of its programs, services, or activities. Individuals who need accessible communications or other accommodations in order to participate in programs and services of the District are invited to make their needs and preferences known to the administration at the District Office.

DISABILITIES POLICY

Programs and related services for students with disabilities are available for all eligible students. Compensatory (remedial) services are available in schools designated as target schools under federal guidelines. Teaching for homebound students, psychological testing, counseling, and social work, services are available to all buildings.

Under The Individuals with Disabilities Education Act (IDEA) and Section 504 of the Rehabilitation Act of 1973, the Lapwai School District is prohibited from discriminating against students on the basis of a disability. Lapwai provides a free and appropriate public education to each student within its jurisdiction regardless of the nature or severity of the disability. The school district ensures that students who need or are believed to need special education or related services will be identified, evaluated, and provided with appropriate educational services.

Section 504 also stipulates that students with disabilities have the right to participate in school sponsored extra-curricular programs and activities to the maximum extent appropriate to their needs.

Under Section 504 and IDEA, students with disabilities have the right to be placed in the least restrictive educational environment. To the maximum extent appropriate for the needs of the student, Lapwai will educate students with disabilities within its regular school program.

Students with disabilities and their parents have a number of rights and protections. Questions or requests for assistance or information about services for students with diagnosed or suspected disabilities should be directed to the student's school principal, school counselors, or the Director of Special Services, 843-2622.

STUDENT RECORDS

Student records are maintained in a secure location and are available for review by parents/guardians, students and school staff on a "need-to-know" basis. Federal regulations are in effect governing student records. The regulations are listed in the Federal Register published by the United States Department of Education. If you desire more information about this, please call the superintendent at 843-2622. At times during the school year requests are made by agencies to obtain lists of student names and addresses. Individuals have the right to withhold that information. **Parents who do not want the school to release their child's name and address need to notify the school principal, in writing, each year.**

BUILDING -SCHEDULE

Building Hours

Building hours are from 7:30 am to 4:00 pm. Students are not allowed to enter the building before or after those times unless under the supervision of a staff member. The cafeteria will be open at 7:45 A.M. daily and breakfast will be available until 8:05 am.

Students who are not under the direct supervision of an adult by attending detention, an academic after school program or after school activity, must leave campus by 4:00 pm daily.

ATTENDANCE REGULATIONS

The Board of Directors considers full-time attendance to be an essential element in the student's educational process. Regular attendance fosters a climate conducive to learning, perpetuates effective teaching, protects the integrity of the scholastic day and ensures quality Education. There is a clear connection between student academic success and consistent school attendance. Idaho Code 33-202 stipulates that attendance is compulsory for all children between the ages of seven and sixteen years and those parents/guardians are responsible to ensure that children are in attendance.

Excused Absences

Excused absences shall include approved school activities, personal illness, family emergencies, and pre-arranged absences that are approved by the principal through the office and will be considered on individual merit. Students are expected to make up all graded assignments when possible or practical within a reasonable time after an excused absence. Failure to do so will be reflected in the grade the student will receive for that grading period. Teachers are expected to assist with make-up assignments or activities given in lieu of assignments. In rare instances when neither of the above is possible nor practical, the principal must be consulted and the grade for work missed may not be counted in the final grade computation.

The parent/guardian is asked to call the school (**by 8:00 am**) on the day a student is absent from school. If no call is made, a written statement indicating the reason for the absence should be sent with the student on the day of returning to school.

Pre-Arranged Absences

Pre-arranged absences are those approved by the parents for family trips, hunting, church conventions, etc. A request must be made in advance of the absence with a note signed by the parent or guardian and presented to the office. The request may be made before the absence by telephone, but a written note must follow to enable the student to be excused for the absence.

Arrangements for makeup work are the responsibility of the student, who will be expected to be able to continue with the course work of each class upon return to school after the absence.

Checking in/out of School during the School Day

When a student checks out of school for reasons other than illness (doctor, dental, funerals, etc), a call or note from the parents or guardians to the office requesting the absence is required.

When a student becomes ill while at school, he/she must check out with the office. The office will call home. **Note: A PARENT OR GUARDIAN MUST PICK UP THE STUDENT.**

Students not following this procedure will be considered truant. When a student arrives at school at times other than the regular start of the school day, he/she must check in at the office.

Unexcused Absences

Absences for other reasons shall be considered as unexcused. The student and parent/guardian assume the responsibility for making up the work missed. Work missed during an unexcused absence may be made up for credit based on the administrator's discretion. If student is allowed to make up work missed, full credit will be given.

Suspended Students

On the day of the suspension, teachers will be notified and the assigned work for the student will be sent to the office by 3:00 pm for the parent to pick up the following day. Work missed during an unexcused absence may be made up for full credit based on the administrator's discretion. All work is due upon the return of the student to the classroom.

Tardies

Students are expected to get to class on time. Excessive and habitual tardies are not acceptable and will result in closed campus (HS Only), detention, Saturday School, suspension, or expulsion from school.

Unexcused Tardies (per semester)

3 Tardies in a Week: ½ Hour Friday Detention

4 or More Tardies in a Week: 1 Hour Friday Detention

Truancy

Willful absence of the student without the knowledge of the school or parents/guardians is considered truancy. This includes but not limited to school assemblies and/or field trips during the regular school day. It is unexcused and may lead to Friday Detention, Saturday School, suspension, or expulsion from school. Excessive absenteeism/truancies will result in referral to the Nez Perce Tribal Juvenile Justice Service and Nez Perce Tribal Prosecutor or Nez Perce County Juvenile Court Services and Nez Perce County Prosecuting Attorney. Work can be made up at the discretion of the school administration.

Withdrawal from School

Parents should notify the school if they plan to withdraw their child from this school. Once the withdrawal is validated, the student will be issued a 'Drop Sheet' to be completed by teachers. The 'Drop Sheet' provides the following information: the grade earned by the student at the time of the withdrawal, teacher comments about the student, and an indication of whether or not the student owes any fines. This 'Drop Sheet' is returned to the office and signed by the principal. A copy of the 'Drop Sheet', along with a copy of immunization record if requested, are sent with the student to expedite enrollment in another school.

- Automatic Withdrawal:

Students who don't attend school for 10 consecutive days without parent/guardian notification, will be automatically withdrawn from Lapwai Middle/High School. Parents/Guardians will be given notification prior to this occurring.

Last Day of School

Students are expected to attend the last day of school. Attendance is taken as usual, and routine procedures are followed in terms of attendance regulations, truancy, etc. Final examinations are typically scheduled during the last three (3) days of school. Students are not allowed to take final tests prior to their scheduled time.

Reminder: students are required to clear their lockers and take home personal items prior to the last day of school. Any items left in lockers at the conclusion of locker cleanout will be removed.

ATTENDANCE-BASED CREDIT DENIAL -

Students in grades 6-8 are expected to attend school on a regular basis. Excessive absences, unexcused absences and/or trancies will result in failure of classes and/or required remedial activity. All absences are subject to review.

All students in grades 9-12 are expected to attend school on a regular basis. Credit will be withheld for excessive absences, unexcused absences and/or trancies. All absences are subject to review. Patterns of excessive absences, unexcused absences, or trancies will result in denial of credit in the related class or classes.

Administrative Procedures

- A) Parents/guardians will be notified in writing if a student has accumulated in excess of six (6) absences and (12) absences in one or more classes.
- B) Students with ongoing attendance problems will be referred to the administration to determine action to be taken.
- C) If a student exceeds twelve (12) absences in any class during a semester, credit may be withheld.
- D) Parents will be notified in writing if credit is withheld.
- E) If a determination is made to withhold credit, the student may make an appeal to the Lapwai Attendance Committee.
- F) If an appeal is made, it is the responsibility of the student/parents to provide substantial documentation that:
 - 1) Clears up unverified absences, unexcused absences or trancies.
 - 2) Illustrates extenuating circumstances that led to excessive absences,
 - 3) Health or legal issues preventing the student from attending school.

Appeals Process will be reviewed with students and Parents by Administration when necessary.

ACADEMIC DISHONESTY or ALTERATION OF RECORDS

Any student who knowingly submits any work of others fraudulently represented as his own shall be considered to have cheated. Cheating includes citing and abetting or cheating by others. A student who cheats may be subject to suspension.

A student who falsifies or alters a school record or any communication between school and home shall be guilty of misconduct.

ACCIDENTS/ INJURIES /INSURANCE

If a student is injured during the course of the school day, he/she should report to the office to receive assistance and/or contact parents. An accident report will be filed in the office.

The school district does not provide medical insurance to automatically pay for medical expenses when students are injured at school. This is the responsibility of the parents or legal guardians. The district does make student medical insurance available to families for their individual purchase. Brochures outlining the coverage and premiums are available at the school office.

ACTIVITIES AND ATHLETIC PROGRAMS

Students who attend games, music programs, dances, or any other school-sponsored after-school activities are governed under the same rules and regulations set forth in Lapwai School District Rules and Regulations, the Student Handbook, Athletic Handbook and Idaho Code. Students who attend games will represent Lapwai Middle/High School with pride and respect.

Please refer to the Student Athletic Handbook for grades 7-12 for all rules and regulations governing student athletics.

The following Activities and Athletic programs are provided during the school year: **Activity Fee:** ALL students are urged to pay the activity fee at registration. ALL athletes must pay this fee in order to participate in any athletic activity. The proceeds of this payment are used to finance all extracurricular activities. This money is used to pay for uniforms, equipment, supplies, awards, letters, and referees for athletic events. Students who pay this fee will receive an activity card, which will admit them free to all athletic events at our school (except tournaments).

<u>Fall Season</u>	<u>Winter Season</u>	<u>Spring Season</u>
7 & 8 Football (Combined) High School Football	7 & 8 Boys Basketball High School Boys Basketball	6, 7, 8 Boys & Girls Track High School Boys and Girls Track
7, 8 Girls Volleyball High School Volleyball	7 & 8 Girls Basketball High School Girls Basketball	High School Boys Baseball
High School Cheer	High School Cheer	High School Girls Softball

SPORTSMANSHIP: Lapwai Wildcat Sportsmanship

We honor our Wildcat Pride and the "Wip Wip Way" through our positive and respectful conduct during sporting events.

Rules for sportsmanship come directly from the Idaho High School Activities Association and the Whitepine League, and are very specific. Violations of these rules can result in probationary status, fines or suspension of the season for our school. These rules are not only for students and staff at Lapwai School District, but all for all individuals who participate or spectate any athletic event or activity sponsored by Lapwai Middle/High School, White Pine League, IHSAA, or any other NFHS member school. These rules will be strictly enforced.

From the IHSAA Manual:

The following sportsmanship rules will be in effect:

1. **Face Painting:** Full or half face painting is not permitted.
 - **Exception:** Partial face painting is permitted (i.e. small markings on cheeks, nose, forehead).
2. **Posters/Banners/Signs:**
 - a. All signs must display only positive support for own team.
 - b. Signs and banners will be limited to the area in front of each school's assigned cheering section.
3. **Artificial Noisemakers:** Artificial noisemakers are prohibited.
4. **Balloons:** Balloons are not permitted per IHSAA and WPL rules.
5. **Attire:** Bare chests are not permitted. Shirts must be worn at all times.
6. **Inappropriate Behavior:** any behavior that is used to distract or disrupt any event from its intended purpose.
 - The following are not permitted:
 - o Throwing objects onto (or entering) the playing area before, during, or after a contest.
 - o Verbal harassment or derogatory remarks directed towards a student athlete, coaches, fans, or officials.
 - **Example:** This includes, **but not limited to**, yelling and stomping during foul shots and yelling such things as "Air Ball" and "You got swatted".

Individuals, who continually exhibit un-sportsmanlike behavior, will be subjected to the following actions:

1. Verbal warning by administration.
2. Asked to leave athletic event/activity and not allowed back for 24 hours.
3. Asked to leave athletic event/activity and not allowed back for the remainder of that particular sport's season. If violation occurs during the last game of the season or state, suspension will be held over to the next sport that regularly occurs. (*Example, if it happens at state track, then person/persons will not be allowed to attend fall sporting events.*)
4. Asked to leave athletic event/activity and not allowed back to any Lapwai School District sponsored or participating event. (Notification will be made to the White Pine League, IHSAA as well.) A no trespassing order will also be issued.

We want to present the best of Lapwai fans to all other teams and crowds. Please respect all teams and officials in a positive manner.

ACTIVITIES and CLUBS

Available to students of Lapwai Middle/High School (with advisor identified):

- **Activities under IHSAA (William Bigman, Athletic Director)**
 - o Baseball, Basketball, Cheer, Football, Softball, Track, Volleyball.
- **Business Professionals of America (BPA) (Georgie Kerby)**
 - o Any student taking business classes is eligible for membership. Students compete at the regional, state and national levels in a variety of business/computer-related events.
- **FFA (Devin Boyer)**
- **GEAR UP**
- **Indian Club (Jenny Williams)**
- **Student Council (Sheryl Bentz)**
 - o Representatives of each grade level compose the Student Council. They meet twice a month on Wednesday at lunch.
- **Upward Bound (Randi Bennett)**
 - o A member program of Bridge Idaho, an organization dedicated to college access and attainment for low-income and first-generation students.
- **Wildcat Booster Club (Taricia Moliga)**

BAGS, BACKPACKS, PURSES, and OTHER PERSONAL ITEMS:

Students are encouraged to use their lockers to store their school supplies and personal items. All bags, backpacks, and purses must be kept in lockers during the school day. Each

- **LOCKERS**

- Each student will be assigned a locker during registration. Students are not allowed to change lockers. Students wishing a locker reassignment will need to check with administration. All lockers are equipped with lock to protect items that are stored within them. However, students are encouraged to not bring any items of value to school for the risk of being lost or stolen. Each student will receive a combination for their locker. It is the student's responsibility to remember their locker combination and to keep it locked at all times when not in use.
- Students are responsible for all textbooks and equipment issued to them and should make certain that their name is in each book. All personal items and books are to be kept in lockers. Neither Lapwai Middle/High School nor the Lapwai School District can be held liable for any lost, stolen or damaged property when left at school.
- Lockers are not to be written on, marked, scratched, or used as bulletin boards. The cost of repairing any damage to lockers will be charged to the student. Periodic locker clean-outs may be scheduled.

The district's policy concerning the inspection of student lockers is as follows:

The school has the right to search a student's personal belongings, a student's vehicle, and/or the student themselves based upon reasonable suspicion, when it is in the best interest of the safety and welfare of other students. Student lockers remain the property of the school, and school officials retain the authority to inspect lockers. Law enforcement and/or security agencies that utilize "drug dogs" may be asked to provide random searches of the school campus (includes, but not limited to, classrooms, lockers, bathrooms and cars). Prohibited material or other items reasonably determined to be a threat to the security and safety of an individual student or others may be removed from the student's possession. A reasonable effort will be made to notify the parent or guardian.

BEHAVIOR EXPECTATIONS

See Student Code of Conduct

CHANGE OF ADDRESS

We must have the correct home address and a telephone number of parents/guardians and where they can be reached during the school day for emergencies. Inform the office immediately if you change your address or telephone number.

COMMUNICATION

Communication between the school and home is an important and integral part of schooling. Please do not hesitate to contact the school at any time a question or concern arises.

Communication will come in multiple forms:

- Bright Arrow Phone System
- Personal Phone Calls from Staff
- Emails
- Announcements on District Website
- Announcements on District Facebook Page
- Announcement on Lapwai Middle/High School Athletic Facebook Page
- Correspondence by Mail
- Local News Papers
- Nez Perce Tribal Message Board (when deemed appropriate by the Superintendent)

COUNSELING SERVICES

The Guidance and Counseling program in the Lapwai School District is an integral part of the total educational process. Counseling services include individual counseling, group counseling, career guidance, testing, and coordinating referral service. Counseling is also available to students to help in class selection to best meet their needs to enter the world of work as a productive citizen. Students are encouraged to talk with their counselor at least once per semester.

Services

- **CLASS TRANSFERS**

- Students will not be permitted to transfer classes after the first week of the semester. Students dropping a class after the third week will receive a failing grade for the semester (except in unusual cases. These cases must be approved by the building principal AND school counselor).

- **COLLEGE ADMISSION AND FINANCIAL AID**

- Students should recognize the importance of their school records for financial aid and admission to college. This record is the accumulation of efforts beginning with the entrance into school and continuing through the senior year. It includes not only grade point average, but also course selections, test results, activity participation, leadership, attendance habits and citizenship.
- All colleges in the State of Idaho are implementing entrance requirements beyond having an Idaho high school diploma. See the guidance counselor for specific information on admission requirements, College Entrance examinations, the American College Test, and general scholarships and financial aid information. Each year the counselor calls special meetings and makes announcements regarding admission scheduling of special entrance test and financial aid. It is essential that students attend sessions and note announcements in order that they might become aware of deadline dates for entrance applications and financial aid applications.

SCHEDULING

- All students in grades 7-12 will be required to carry a full schedule (6 hours per semester).
- Middle School students may only change elective classes at semester. Core classes are assigned and are not flexible.
- High School students may change schedules at semester. All changes will adhere to Idaho graduation requirements. The requirements for making scheduling changes are:
 - Schedule changes must be made prior to the 6th day of the semester in order for the student to receive semester credit for the course.
 - Only the School Counselor or Principal can change a course.
 - All changes require a completed drop/add form.
 - The teacher's signature on the drop/add form confirms the course change.
 - The student must return the drop/add form MUST BE to the school office immediately for validation. Failure to return the form in a timely manner may cause an incorrect class schedule; failure to meet graduation requirements; or lead to loss of core credit needed for high school graduation.
 - Only 10th – 12th grade students in accelerated academic standing with a cumulative 2.8 grade point average, good attendance, and no major violation of school rules, may be a teacher's aide (TA).

HIGH SCHOOL CREDITS

GRADUATION REQUIREMENTS

The board of Directors, Lapwai School District #341, has set the requirements for all students who graduate from Lapwai High School. The minimum graduation requirements of the District shall be as follows:

<u>Course Name</u>	<u>Semester Credits</u>
English	8
Speech Communication	1
Social Studies	5
*Mathematics	6
Science	6
Health	1
Humanities	2
Electives	17
TOTAL	46

*Geometry or equivalent with 2 credits completed during senior year.

Students must take the ACT, SAT or Compass Test and successful completion of Senior Project and Civics Test.

CAMPUS / CLOSED CAMPUS /ELEMENTARY CAMPUSES

Closed Campus

Lapwai Middle/High School is a closed campus. Once students are on campus, they must remain on campus until the end of the day unless permission is granted from the principal or Dean of Students.

- **Middle School Lunch:** Campus for Middle School Students during lunch is closed. Middle School Students are not allowed to leave during lunch without permission from school administration. Parents/guardians may check their middle school student under the following procedures:
- **Student Lunch Time Checkout Procedure:**
 - 1- A parent may sign out his/her child for lunch and must sign them back in upon their return.

- 2- If a parent sends a note for their child to be picked up by another adult on the student contact list, the office staff will contact the parent to confirm the note. Once confirmed, the adult will sign the student out and back in upon return to the school.
- 3- A child will not be released to a noncustodial adult without being on the child's contact list.
- 4- If an adult is not on the contact list, they may be added, by request of the parent.

- **High School Lunch:** ALL High School Students are encouraged to stay on campus for lunch. However, 11th and 12 grade students are allowed to leave campus as long as they are not late back to school. Lunch for 9th and 10th grade students is closed, unless written parent permission is submitted to the front office. Violations will result in a loss of this privilege.
 - o 1st Violation → Warning
 - o 2nd Violation → Loss of privilege for 1 day
 - o 3rd Violation → Loss of privilege for 1 week
 - o 4th Violation → Loss of privilege for Month
 - o 5th Violation → Loss of privilege for semester
 - o 6th Violation → Loss of privilege for rest of the year.

Elementary Campus:

Students are not allowed on the elementary school grounds at any time during the elementary school day. Students who pick up siblings are required to wait in a designated area determined by the elementary principal. Exemplary student behavior must be displayed at all times.

DANCES

- Homecoming → Oct 21st, High School Gym, 9 pm - 12 am
- High School Prom → TBD, TBD, 9 pm – 12 am
- Middle School Dances and Other High School Dances → TBD

ALL school rules and regulations apply. **It is to be noted that Middle School dances are for Lapwai Middle School students only. Homecoming and Prom are for High School students only. Guests must have proper paperwork completed to be allowed admission.**

Dance Guidelines:

- Students must be in "good standing" to attend any school dance.
- Once students have left a dance, they may not return.
- Bags and backpacks will not be permitted to enter the dance.
- Students must adhere to school rules or they will be asked to leave the dance.
- Students must be in compliance with attendance policies and must be in attendance the week prior to the dance in order to attend.

DISCIPLINE POLICY

Students at Lapwai Middle/High School are expected to **behave appropriately** while at school. Students and staff follow the behavior expectations of the **PBIS Behavior Matrix** as well as those listed in the Student Code of Conduct. Those students choosing to misbehave may receive consequences. These consequences will be determined based upon the student's behavior pattern and the severity of the misbehavior.

DRIVER'S EDUCATION

High school students who are at least 14 ½ years old may sign up to take driver's education. All students taking driver's education must be in grade 9-12 when the course begins. This course consists of six hours of practice driving and thirty hours of classroom work. Students should sign up through the front office of the high school and priority will be given relative to age. The oldest students will be given the opportunity to complete driver's education first. The cost is \$100 for in-district students and \$125 for out of district students, with priority given to in-district students.

DRIVERS LICENSE - REVOCATION

Idaho Code 49-303/49-303A states that students who drop out of school prior to the age of 18 will have their driver's license suspended. Personal or family hardships must be documented by the parent/guardian in writing, in order for the student to receive a waiver of this statute. Waivers may only be granted by the school principal or his/her designee. Please review the following guidelines:

- A public school principal or designee shall provide written notification to a minor and the minor's parents, guardian or custodian of the school district's intent to request that the department suspend the minor's driving privileges because the minor has dropped out of school and has failed to comply with Idaho Code 49-303/49-303A.
- The minor or the parent, guardian or custodian of the minor shall have fifteen (15) calendar days from the date of receipt of this notice to request a hearing before the public school principal or the principal's designee for the purpose of reviewing the pending suspension.
- The requested hearing shall be conducted within thirty (30) calendar days after the public school principal or the principal's designee receives the request.

- The public school principal or the principal's designee shall waive the requirements of Idaho Code 49-303/49-303A for any minor under its jurisdiction for whom personal or family hardship requires that the minor have a driver's license for his or her own or his or her Family's employment or medical care. Consideration will be given to recommendations of teachers, guidance, school officials or other academic advisors prior to granting a waiver.
- *Hardship waivers shall be requested if desired by the minor or the minor's parent, guardian or custodian at the initial hearing.*

FIRE DRILLS/EMERGENCY EVACUATION

An emergency evacuation map is posted in each classroom. Students must become familiar with escape routes from each classroom. When the alarm is sounded, students are asked to move quickly and quietly when leaving the building. Students are to stay with their assigned teacher and await further instruction.

The safety of our students is always our first priority in the Lapwai School District. We have clear and practiced procedures in each building in the event of an emergency situation. We would like to thank you for your willingness to check into the office when visiting our schools. All parents, family members, and visitors must report directly to the office upon entering the building. Thank you for your patience when questioned and approached by staff in our schools, as they have been trained to approach and intercept visitors. We have minimized access to our buildings with most doors remaining locked at all times. We welcome and encourage visitors, yet we must enforce safety procedures and precautions to protect our students.

A critical component to our emergency procedures are lockdowns. Securing the building during emergency situations to keep our students safe is a process we practice regularly. In the event of a real emergency, parents would be notified immediately by telephone using our automated phone alert system. We would also communicate through the Nez Perce Tribe and media. Please do not be concerned regarding practice drills. Again, real emergencies will be communicated to parents as immediate as possible. It is critical to keep us informed about changes in your contact information, ensuring we have correct phone numbers on record. Should you have questions or concerns, please do not hesitate to contact Dr. David M. Aiken, Lapwai School District Superintendent, at [\(208\) 843-2622 ext. 1202](tel:2088432622).

School closures and emergencies will also be announced by the following television and radio stations:

Television Channel: KXLY Channel 4

Radio Stations: KATW 101.5 FM KCLK 94.1 FM KRLC 1350 AM ZID 98.5 FM

FOOD / BEVERAGES

Lapwai School District enforces a Food Allergy Policy to keep students safe. Lapwai also abides by a Healthy Food Policy. Lapwai School District provides free breakfast and lunch daily. Students must nourish their bodies to engage their minds. Please eat both a breakfast and lunch daily, either at home or at school. ENERGY DRINKS are not a healthy choice and will not be allowed at school.

Teachers may provide food and/or beverages for students during school time. **No outside food or drinks will be permitted in the hallways or classrooms at any time.** If you choose to leave campus to eat lunch, all food/beverage must be eaten before you return to class. If you are continually tardy after lunch you may be subject to a closed-campus lunch.

FUNDRAISING

The following fundraising procedures are important for all organizations:

- All fundraising activities by clubs must be presented and approved by the principal before the event/activity may be held.
- School groups will not be allowed to use class time to hold fundraising activities.
- All money collected must be deposited and withdrawn from the school bookkeeper in accordance with current accounting procedures.
- Any purchase made by a school class, club, organization or the student body must be on an approved purchase order approved by the advisor of that group and the principal. The school or student body will assume no responsibility for purchases that do not have a proper purchase order.
- Upon graduation, all money remaining in the account of the graduating class will revert to, and become, part of the Student Body fund.

GANG ACTIVITY

Policy Title: GANGS AND GANG ACTIVITY Code: 503.13

The board is committed to ensuring a safe and orderly environment, where learning and teaching may occur without physical or psychological disruptions, unlawful acts, or violations of school regulations. Gang activities create an atmosphere of intimidation in the entire school community. Both the immediate consequences of gang activity and the secondary effects are disruptive and obstructive to the process of education and school activities. Groups of individuals which meet the definition of gangs below shall be restricted from school grounds or school activities.

Definitions: "Gang" shall refer to any group of three or more persons, whether formal or informal, that has a common name or common identifying sign or symbol, and associate together to advocate, conspire, or commit:

1. One or more criminal acts; or
2. Acts which threaten the safety or well-being of property or persons, including, but not limited to, harassment and intimidation.

It also includes gangs as defined in Idaho Code.

Individual students or groups of students on school property or at any school-sponsored activity shall not:

1. Wear, possess, use, distribute, or sell any clothing, jewelry, emblem, badge, symbol, sign, or other items which are evidence of membership in or affiliation with any gang and/or representative of any gang;
2. Display tattoos which may be affiliated with any gang and/or representative of any gang; 3. Engage in any act, whether verbal or nonverbal, including gestures or handshakes, showing membership in or affiliation with any gang and/or that is representative of any gang; or
4. Engage in any act furthering the interest of any gang or gang activity, including, but not limited to:
 - A. Soliciting membership in or affiliation with any gang;
 - B. Soliciting any person to pay for protection or threatening another person,
 - C. Painting, writing, or otherwise inscribing gang-related graffiti, messages, symbols, or signs on school property; or
 - D. Engaging in violence, extortion, or any other illegal act or other violation on school property.

Violations of this policy shall result in disciplinary action, up to and including suspension, expulsion, and/or notification of police. Reasonable conditions for re-admittance may be prescribed by school administration including counseling.

HALLWAYS

Students are to remain in their classes unless they are given permission from

- Classroom teacher
- Office Secretaries
- Administration

HALL PASSES

- o Hall passes are required of all students during school hours. The following situations require a hall pass:
 - To leave the classroom for any reason (bathroom, office, etc)
 - To enter the hallway before school or during lunch to access your locker or a teacher.

HEAD LICE

If a student is found to have head lice or any other identified contagious conditions, the parent will be contacted and arrangements will be made for the child to go home. If the school is unable to contact a parent or guardian, the child will be kept in the office. The child may return to class after a check by a school staff member.

HOMEWORK

Homework is academic work intended to be completed during non-teaching hours. Lapwai Middle/High School believes homework is an important part of learning. Teachers and families share the responsibility for motivating students and providing opportunities for homework. The student is ultimately responsible for the completion of homework.

If families have concerns about homework, the concern should be resolved by meeting with the teacher. If the matter is not resolved, the following steps should be taken (1) parent-teacher-building principal, and then (2) parent-teacher-building principal-superintendent.

HONOR ROLL

Students receiving a 3.5 Grade Point Average or better will be recognized as honor roll students. Students with 4.0 Grade Point Average will receive special recognition for their accomplishment at the end of semester assemblies.

LIBRARY

The library is open to students and the public daily from 7:45 am – 3:30 pm except on Fridays and under special circumstances. All materials will be checked out through the VALNet system and all students must have their own card. The first card is free, but replacement cards cost \$1.00. Patrons cannot check out any materials if they are delinquent at any other library in the system. Our school charges a fine of 25 cents per day for overdue books.

Books are checked out for 3 weeks and must be returned or renewed at that time. Any book that is overdue for more than 2 weeks will be listed as "lost". Students will be fined for the cost to replace any lost or damaged books. Books borrowed from other VALNet libraries may incur fines if overdue. Students with fines in excess of \$5.00 will lose check-out privileges. Fine letters are sent out quarterly. Graduating and transferring students must pay fines prior to receiving their diploma or release of records.

LOST AND FOUND

A 'Lost & Found' is located in the office. All articles lost or stolen should be reported to the office. Check for lost articles at the office after checking all other sources.

MEDICATION

There are students with chronic illnesses, long-term health conditions as well as students recovering from temporary illnesses who need to have medication administered at school. When medication must be administered to students at school, the goal is to provide for students' health needs safely. Therefore,

- The parent must provide a written request in order for over-the-counter medication to be administered to students. The School Medication Form must be completed in order for any prescription medication to be administered to students.
- All prescription medication must be in the original container with the student's and the doctor's names and directions clearly marked on a pharmacy label.
- All over-the-counter medication must be in the original container with parent's special instruction in writing for their individual child which includes the time or situations to be given and the dosage.
- For short-term medication, a sufficient amount of medication should be provided for the period during which the medication is to be given.
- A designated staff member should assist students in taking medication except for self-administered medications as described below.
- All medication, except those approved for keeping by students for self-medication, will be kept in secured storage to reduce the potential for accidental loss or misuse.
- Each time a staff member administers medication, a record will be maintained, noting the time, amount, and name of the person administering the medication.
- If a change in dosage for prescription medication occurs, parents must provide written verification from the doctor.
- If the student's AM dosage is forgotten at home, the parent will be called to authorize administration of the missing dose. If the missing dose is administered at school, it will be recorded in the medication log.
- The District will not administer medication in dosages that exceed the maximum dosage guidance of the current *Physicians' Desk Reference*.
- Unused medications must be returned home or destroyed when treatment is complete or at the end of the school year.
- Staff members involved with the administration of medication should be sensitive to and will be aware of issues of confidentiality in carrying out this responsibility.
- Self-administration of medication (prescription and non-prescription) is permitted with written authorization of the parent or guardian and when the student's maturity level is such that he/she could reasonably be expected to appropriately administer the medication on his/her own.
- The Lapwai School District shall incur no liability as a result of an injury arising from the self-administration of medication by the student.
- Student will not be allowed to self-administer narcotics, prescription painkillers, Ritalin, or other medication for emotional disorders.

MOTOR VEHICLES

Middle school students are prohibited from bringing motor vehicles to school. Policy Title: **USE OF MOTOR VEHICLES** Code: 503.2 Only licensed students should be driving to school. A driving permit is NOT a license. The use of motor vehicles during noon hour shall be restricted to conveying students to and from home for lunch. The streets adjacent to the elementary school shall be "off limits" to student motor vehicles between the hours of 8:30 a.m. and 3:30 p.m., including lunch hour. Illegal use of motor vehicles during school hours will be subject to penalties as determined by the board's disciplinary procedures policy. **Students will park on the north side of the gym where buses pull up. Students should not park back at the shop or in the graveled areas.**

PARENTAL COMPLAINT GUIDELINES

In the event a professional employee receives a parental complaint, the employee should attempt to resolve the difficulty by meeting with the parent. In the event that either party feels that the matter cannot or will not be resolved by an employee-parent conference, then the issue should be remitted to the building principal.

In the event an administrator receives a parental complaint about a professional employee, the employee will be notified of the complaint. The employee should attempt to resolve the difficulty by meeting with the parent. In the event a parent, teacher, building principal complaint is not resolved, the Superintendent will become involved in the resolution.

PARENT-TEACHER CONFERENCES

Lapwai Middle/High School believes that parent-teacher conferences are an essential part of the educational process. Conferences will be held November 7-8, 2019 and evening PTC's on January 6, 7, & 8, 2020. Parents are strongly urged to make a special effort to attend. If parents wish to schedule additional conferences during the school year, they may do so by contacting the teachers individually.

GRADES AND REPORT CARDS

Students will receive grade reports every two weeks. Please note that grade reports/report cards will be mailed at the midterm and end of each quarter. Attendance reports are listed on each report card / progress report.

Grades used on the report cards will be as follows:

	<u>Value/GPA</u>	<u>Percent</u>
A - Excellent	4 points	90 - 100
B - Above average	3 points	80 - 89
C - Average	2 points	70 - 79
D - Below Average	1 point	60 - 69
F - Failure	0 points	00 - 59
IN - Incomplete	0 points	
P - Passing	0 points	
W - Withdrawal	0 points -	No Credit
NC - Not in school long enough for grades to be given		

EES grade: A grade with (*) behind it -- Differentiated instruction, passing with credit and recorded GPA.

RESTRICTED AREAS

The following are restricted areas -- and are off-limits during school hours:

- Hallways before school and during lunch time.
- The gym foyer during lunch.
- The front side of the Gymnasium building including auditorium.
- The area to the south of the main building and in between the middle school and high school wings.
- Football field/track/weight room and its immediate areas unless student is participating in class related activities.
- The parking lots.

TEXTBOOKS / FINES

Teachers will issue textbooks to students at the beginning of the year. Each text is identified with a number. Students are to return the same textbook to the teacher at the end of the year. Students are expected to take good care of the books. It is recommended that a book cover be used. Fines are issued to students at the end of the year for missing books, covers or interiors that are damaged, torn pages, writing in the book, etc.

TRANSFER STUDENTS

Credits and records of transfer students from state accredited schools will be accepted upon receipt of an official transcript and medical records from a student's prior school (these records must be in the office before the student can attend classes). Credits of transfer students from non-state accredited high school will not be accepted until proficiency in the subjects claimed has been demonstrated.

Other paper work concerning athletics for transfer students can be found on state athletic website idhsaa.org, or questions can be brought to the Lapwai Middle/High School Athletic Director.

VISITORS

The Lapwai School Board does not allow visitors from other schools to attend classes with students. Parents/guardians and other registered visitors are permitted with administrative approval. All visitors must check in at the office, wear a visitor pass, and should leave when business is completed. Any suspicious person or persons who loiter on campus should immediately be reported to the office and will be reported to authorities.

Student Use of School District Internet

Policy Title: INTERNET ACCEPTABLE USE POLICY Code: 503.12

We are pleased to offer students of Lapwai access to the Internet in the library and in several classrooms. This service will offer vast, diverse and unique resources to both students and teachers. The Internet is an electronic highway connecting thousands of computers all over the world. To gain

access to the Internet, all students must obtain parental permission and must sign and return this form to the Technology Coordinator of each building.

Access to the Internet will enable students to explore thousands of libraries and databases. Families need to be warned that some material accessible via the Internet may contain items that are defamatory, inaccurate or potentially offensive to some people. While our intent is to make Internet access available to further educational goals and objectives, students may find ways to access other materials as well. Lapwai School District specifically denies any responsibility for the accuracy or quality of information obtained through its Internet services. We believe the benefits to students from access to the Internet, in the form of information resources and opportunities for collaboration, exceed any disadvantages. But ultimately, parents and guardians of minors are responsible for setting and conveying the standards their children should follow when using media and information sources. To that end, the Lapwai School District supports and respects each family's right to decide whether or not to apply for access.

INTERNET RULES:

- Students are responsible for good behavior on school computers.
- Communications on computers are often public in nature. General school rules for behavior and communications apply.
- The Internet is provided for students to conduct research and communicate with others. Access is given to students who agree to act in a considerate and responsible manner.
- Parent permission is required.
- Access is a privilege, not a right.
- Individual users of the Internet are responsible for their behavior and communications.
- It is presumed that users will comply with district standards and will honor the agreements they have signed.
- Beyond the clarification of such standards, the district is not responsible for restricting, monitoring or controlling the communications of students using the Internet.
- Within reason, freedom of speech and access to information will be honored.
- During school, students will be guided toward appropriate materials.

NETWORK ETIQUETTE:

- You are expected to abide by the generally accepted rules of network etiquette. These include (but are not limited to) the following:
 - Be polite. Do not get abusive in your messages to others.
 - Use appropriate language. Do not swear, use vulgarities or any other inappropriate language. Illegal activities are strictly forbidden.
 - Do not reveal your personal address or phone number or that of any other person.
 - Note that electronic mail (E-Mail) is not guaranteed to be private.
 - The following behaviors are not permitted:
 - Sending or displaying offensive messages or pictures.
 - Using obscene language.
 - Harassing, insulting or attacking others.
 - Violating copyright laws.
 - Using another person's password.
 - Trespassing in other student's folders.
- Violating the Acceptable Use Policy may result in:
 - Restricted network access.
 - Loss of network access.
 - Disciplinary or legal action, including but not limited to, criminal prosecution under appropriate state and federal laws.

The Internet Acceptable Use Policy was provided and signed by parent/student at registration.

BE RESPONSIBLE WITH YOUR TECHNOLOGY.

Lapwai Middle/High School

404 South Main Street • 200 Willow Avenue, West • Lapwai, ID 83540
(208) 843-2241 • Fax: (208) 843-5289

CELL PHONE/ ELECTRONIC DEVICE POLICY AGREEMENT FORM

I have read through Lapwai Middle/High School's cell phone policy and understand if a cell phone or electronic device is taken during the school day, it will be kept in a secure place in the vault until a parent can pick it up from the office.



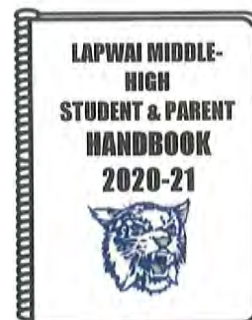
STUDENT SIGNATURE

PARENT/GUARDIAN SIGNATURE

DATE

STUDENT HANDBOOK AGREEMENT FORM

I have read with my guardian, understand, and will follow the guidelines set forth in the Lapwai Middle/High School Student Handbook to the best of my abilities. Please sign and return to your first period instructor.



STUDENT SIGNATURE

PARENT/GUARDIAN SIGNATURE

DATE

At Lapwai Schools we VOW to be responsible with our personal devices. We do not disrespect our peers or our staff.



Lapwai Middle/High School Athletic Handbook



404 S. Main St.
Lapwai, Id 83540

Athletic Director
William Big Man

Principal
Dr. D'Lisa Penney

Superintendent
Dr. David Aiken

TO THE ATHLETE

By participation on an athletic team, you become a member of a very ambitious and energetic group of young people. Athletic competition between individuals or teams involves more than the final score. Excellence in athletics demands fair play, sportsmanship, understanding, and an appreciation of good teamwork. Achieving your personal goals and the goals of your team requires hard work and commitment. You will subject yourself to vigorous training and self-discipline. In return, you will receive the unique benefits of team sports. Through your participation and example, you will promote successful athletics at your school.

The first day of tryouts is the first day of practice and is the official start of that sport season. You take upon yourself the responsibility of becoming the very best athlete and team member possible. This includes maintaining academic eligibility, abiding by rules set forth by your coach, school and athletic teams, and setting high standards for your own behavior. Your commitment to the team, coach, the law and your own athletic performance requires that you refrain from the use or possession of alcohol, tobacco, or drugs. Remember that participation in athletics is not considered to be a right but a privilege.

STUDENT/ATHLETE ASSUMPTION OF RISK STATEMENT

An Important Safety Statement

Safety for student athletes during participation in the interscholastic athletic program is of utmost concern. We attempt to provide all student athletes with a safe practice and playing environment. We provide protective equipment and include proper facilities maintenance as an important aspect in injury prevention.

Despite these efforts, injuries do occur. Athletic competition by its very nature creates various situations where injuries cannot be avoided. As a student athlete, there is always the possibility that you may sustain an injury. The injury sustained could range from a minor contusion to a severe spinal cord injury resulting in quadriplegia or death.

Participation in athletic competition provides the individual with a positive educational experience that can add to the individual's development. The student athlete and his/her parents/guardians must realize, however, that there is a potential for serious injury. Individuals who cannot accept the injury risk should redirect their energies to either a non-athletic activity or select a sport with a reduced injury potential.

CODE OF ETHICS

It is the duty of all concerned with the secondary athletic program to:

- ♦ Establish life-long educational standards and goals for yourself.
- ♦ Emphasize ideals of sportsmanship, ethical conduct and fair play.
- ♦ Eliminate behavior or conditions which tend to detract from the best values of the game.
- ♦ Stress the values derived from playing the game fairly.
- ♦ Show courtesy to visiting teams and officials.
- ♦ Respect the integrity and judgment of sports officials.
- ♦ Establish a cordial relationship between visitors and hosts.
- ♦ Achieve a thorough understanding and acceptance of the rules of the game and the standards of eligibility.
- ♦ Encourage leadership, use of initiative and good judgment by the players on the team.
- ♦ Recognize that the purpose of athletics is to promote the physical, mental, moral, social and emotional well-being of the individual participants.

- ♦ Remember that an athletic contest is only a game, not a matter of life or death for player, coach, school, officials, fans, community, state or nation.
- ♦ Refrain from hazing, any form of harassment and any form of bullying as defined in the Rules and Regulations of the Lapwai School District.

DISTRICT ATHLETIC PHILOSOPHY

The Lapwai School District strives to offer a productive athletic program based on the belief that young men and women benefit socially, emotionally and physically from athletic participation. It is the mission of the district to provide an appropriate athletic program that represents the best interest of the student athlete, one which focuses on the philosophy of the district and which is implemented according to established policies.

The major objective of the athletic program in the Lapwai School District shall be to provide wholesome opportunities in which students can benefit from their experiences and acquire favorable habits and attitudes of social and group living necessary in a democratic world.

Leadership of athletic personnel must be of the highest quality in order to exemplify to athletes the desired type of individual to be developed from participation in the district athletic program.

The athletic program must always be in conformity with general objectives of the school and must operate in harmony with policies of the school district. The athletic program must function as an integral part of the total curriculum and should contribute to the development of a well-educated individual who is capable of becoming a productive member of our society.

Further, it shall be the goal(s) of the athletic programs of the Lapwai School District to:

- ♦ Assist all students in acquiring an effective, well balanced education.
- ♦ Provide opportunities for students to resolve problems and to confront situations similar to those encountered in our society.
- ♦ Provide a laboratory experience in which there are opportunities for:
 - Physical, mental and emotional growth and development.
 - Acquisition and development of special skills through participation in activities of each student's choice.
 - Participation in team play with the development of loyalty, cooperation, fair play and related social traits.
 - Directed leadership and supervision that stresses self-discipline, self-motivation, excellence in performance and the acquisition of ideals of good sportsmanship that make for gracious winning and the ability to accept defeat.
 - Development of an interest in athletic programs on the part of the student body, faculty and community as well as a feeling of unity and worthiness on the part of everyone involved.
 - Achievement of goals as set by the school, the district and the individual student.
 - Development of values and ideals that will lead to worthy use of leisure time in later life, either as a participant or spectator.
 - Participation by the most highly skilled athletes.
- ♦ Promote the overall effectiveness of all components of the program.
- ♦ Enhance the level of interest on the part of all participants and increase attendance at each event.
- ♦ Provide quality athletic facilities.
- ♦ Encourage athletic personnel and athletes to strive for excellence in performance that will result in successful teams.

SPORTSMANSHIP

The struggle for identity and status during adolescence is a powerful force. Participation on a sports team provides a structured environment for student athletes to explore their values in relation to others: teammates, officials, coaches, fans and opponents.

This is a perfect opportunity for adults to communicate high expectations for the behavior displayed by the student athlete. Coaches, school personnel and family members **MUST** set forth clear rules of behavior with consistent parameters detailing what exemplary sportsmanship entails. These rules should highlight the value of such behavior in defining fairness of play and a sincere respect for each individual involved in the contest. For these guidelines of sportsmanship to be truly adopted by an individual player, they must be valued and exhibited by all involved with high school sports, especially the coaches and the parents or guardians of the athlete.

The school district recognizes the importance of emphasizing **GOOD SPORTSMANSHIP** in all aspects of school related activities. With this in mind, the following are fundamentals of good sportsmanship in all activities that the district urges fans, spectators, participants, staff members, and parents to follow:

1. Gain an understanding and appreciation for the rules of the game.
2. Exercise positive behavior at all times.
3. Recognize and appreciate skilled performances regardless of affiliation.
4. Exhibit respect for the opponents and officials at all times.
5. Openly display pride in your actions at every opportunity.

Unacceptable behavior shall include, but not be limited to, the following types of conduct. Such conduct will result in removal from the activity:

1. Insubordination to referees, coaches, or other school personnel supervising the activity.
2. Fighting, intimidation of, or attempting to intimidate, or taunting of referees, coaches, players, participants, or spectators.
3. Verbal abuse or use of profane or obscene words or gestures during a game or activity.
4. Disruptive behavior or conduct.

Good sportsmanship is expected from everyone before, during, or after any interscholastic contest or other school related activity in our schools or any other place our students are competing/participating.

Violations of any of the above sportsmanship guidelines may result in the following consequences:

1. Verbal and/or written warnings.
2. Immediate removal from the contest or activity.
3. Suspension from activities for a period up to one year.

Steps may be bypassed at the recommendation of the Athletic Director depending upon the severity of the violation.

SPECIAL NOTICE ON HAZING, HARRASSMENT AND BULLYING

All student athletes representing the Lapwai School District are expected to adhere to all rules in this handbook. The Lapwai School District Administration and Coaching Staff will enforce a NO TOLERANCE POLICY in regards to instances of hazing, harassment and bullying.

Hazing, harassment and bullying can and will be considered a major violation and may result in suspension and/or expulsion from participation.

Definitions

Hazing – Requiring another student to perform humiliating or unnecessary tasks by coercion of any type.

Harassment – Inappropriate interactions of physical or verbal nature, characterized as offensive, which place a student in an embarrassing or humiliating situation.

Bullying - Intentional, repeated hurtful acts, words or other behavior, such as name-calling, threatening and/or shunning other students.

APPLICABLE RULES DURING A PANDEMIC

The goal of the Lapwai School District is to provide for the health and safety of student athletes, coaches, officials, and fans while continuing to provide student athletes with every opportunity to participate in athletics.

Good Hygiene Expectations

Wash hands with soap and water or use hand sanitizer, especially after touching frequently used items or surfaces. Individuals should wash their hands for a minimum of 20 seconds with warm water and soap before touching any surfaces or participating in workouts, practices, or contests.

Coaches and student athletes should also avoid touching his/her face and sneeze or cough into a tissue, or the inside of his/her elbow.

Practice and Game Expectations

All coaches and student athletes will be screened for signs and symptoms of COVID-19 prior to a workout, practice or contest. The screening will include a temperature check. Any person with signs or symptoms will not be allowed to participate and will be recommended to contact their primary care provider. Vulnerable individuals should consult with their primary care provider regarding participation in athletic activities.

Student athletes are expected to show up for workouts and practices dressed and ready to participate. Locker rooms will not be available until game day, with the recommendation to minimize time spent by individuals in the locker room.

When not directly participating in practices or contests, care should be taken to maintain a minimum distance of at least 6 feet between each individual.

No pre-game and post-game handshakes, high fives, or fist bumps.

Student athletes are strongly advised to wear masks while on the sidelines or during other non-strenuous periods. Any student who prefers to wear a face covering during a contest will be allowed to do so.

Athletic towels, clothing, shoes, and individual athletic equipment such as mouth guards, helmets, or pads will not be shared. All student athletes shall bring their own water bottle to practices and games.

Post Game Expectations

Student athletes are encouraged to shower and wash their workout clothes or uniforms immediately upon returning home.

Athletic facilities will be sanitized between games by District Maintenance personnel.

Recommendations and Advisories

Due to the possibility of recurrent outbreaks this coming school year, we must be prepared for periodic school closures and the possibility of our teams having to isolate or quarantine while in-season. If the school district closes due to COVID- 19, there will be no practice, training, or competition held. The superintendent will be responsible making the decision on whether to play or not.

Until a cure, vaccine, or very effective treatment is readily available, physical distancing, staying home while sick, good hand hygiene, face coverings, and other preventive measures will be a “new normal” if practices and contests are to continue.

Policies on face coverings at athletic contests are at the discretion of each individual school district. Fans are encouraged to bring adequate face coverings to each contest, regardless of location, just in case they are required.

RETURN TO SPORTS AND EXERCISE DURING A PANDEMIC

While most young individuals experience no or only mild symptoms related to COVID-19, due to the potential impact of the novel coronavirus on the lungs, heart, and kidneys, **athletes with a history of COVID-19 (or who currently have symptoms suggestive of COVID-19) must be CLEARED by their health care provider before resuming training.** Documentation **MUST** be provided prior to continuing participation.

Timed fitness tests and maximal lifts **SHOULD NOT** be conducted during the first 2 weeks of return to activity.

Coaches are encouraged to develop training protocols that take into consideration any loss of conditioning that has occurred. All workouts/practice plans should be written and provided to administrators in advance.

It is recommended to use the **50/30/20/10 rule for conditioning activities as guidelines:**

Week	Reduction in Volume/Workout	Work to Rest Ratio
1	50%	1:4
2	30%	1:3
3	20%	Normal
4	10%	Normal
5	None – Normal with no restrictions	Normal

It is recommended to use the **FIT rule for resistance training as guidelines:**

Element	Definition	Example	Recommendation
Frequency	# of sessions/week for a specific muscle group or movement type	5 training sessions, but only 3 lower body sessions	Week 1: 3 or more Week 2: 4 or more
Intensity Relative Volume (IRV)	IRV= Sets x Reps X % 1RM (% of 1 Rep Max)	3 sets x 10 reps x 0.50 1RM = 15 IRV	Week 1: IRV = 11-30 Week 2: IRV = 11-30
Time of Rest Interval	Work to Rest Ratio (W:R) Between sets	30 sets to complete set & 90 secs of rest = 1:3 W:R	Week 1: W:R = 1:4 Weeks 2: W:R = 1:3

Multi-sport athletes SHOULD NOT participate in multiple training sessions in one day for the first 2 weeks.

Heat Acclimatization – Exercising in the heat presents additional challenges for the body (especially when athletes have undergone a loss of conditioning). **Coaches MUST following the IHSAA Fall sports practice model.**

If training is paused for more than 5-7 days due to reinstatement of “stay at home orders” or an individual or team must quarantine, consideration should be given to:

- a. Athletes restarting or extending the heat acclimatization process prior to the resumption of activity.
- b. Athletes restarting or extending timelines for resuming training activities (ie. 50/30/20/10 & FIT guidelines).

STUDENT ELIGIBILITY

Team Participation

- ♦ Most sports have two levels of competition based on grade level. Coaches may reduce or cut participation at the junior varsity and varsity levels of participation in volleyball, cheerleading, and basketball. Each coach that is involved with a team that must reduce the number of participants will have evaluation process in written form. The evaluation process and requirements will be discussed with each athlete and a written copy sent home to explain the criteria to parents. During the try-out period, participants will be given equal attention.
- ♦ Participants may be moved to higher levels of competition after tryouts, as athletic ability, physical maturity, or age warrants at the discretion of the coaches of the teams involved. The final decision rests with the head coach. Idaho High School Activities Association regulations prohibit the following:
 - ♦ More than four years combined participation in 9th through 12th grade.
 - ♦ 7th or 8th grade students participating with 9th grade or higher levels.
 - ♦ It is not permissible for high school students to participate on a team at the Middle/Jr. High level. (9-12 on an 8th or 7th grade team).
- ♦ **Student athletes may not join an athletic team after the first contest of the season unless an extreme medical hardship exists or prior arrangements have been made with the head coach and athletic director.**
- ♦ A student may participate for two different school sponsored athletic teams during the same season as long as the following criteria are met:
 - Both coaches of the athletic teams involved mutually agree to it.
 - Receives athletic director's approval.
 - There is a written practice schedule plan for the athlete.
 - There is a game participation plan for the athlete.
 - There is a sport of choice for the athlete, if games are scheduled simultaneously.
 - All plans and agreements are to be signed by the athlete, parents/guardians, both coaches of the teams involved and athletic director.

ELIGIBILITY/ACADEMIC STANDING

- ♦ A student becomes ineligible for athletics upon completion of the sport season in which he/she turns twenty years of age.
- ♦ A student cannot participate in more than 8 consecutive semesters in grades 9 through 12.
- ♦ A student must be an amateur (having never been paid to play that sport).
- ♦ A student must establish residency requirements per IHSAA rules.

- ♦ A student must abide by all rules set forth by the coach, the department, the school and the Idaho High School Activities Association.

Academic Eligibility

To be academically eligible for athletics or driver education, a student must be enrolled full time in his/her school, on target to graduate based on District graduation requirements, and have received passing grades and earned credits in the required number of courses during the previous semester. Equivalency is determined by the following criteria:

- **Grades 9 -12**
 - 4 classes available Must pass 3
 - 5 classes available Must pass 4
 - 6 classes available Must pass 5
 - 7 classes available Must pass 5
 - 8 classes available Must pass 6
- **Grade 7 & 8**
 - All first quarter 7th graders are eligible.
 - Retained 7th/8th graders do not fall under this rule.
 - Eligibility will be based on previous quarter grades.

Summer School

Students in 9th-12th grades who have not passed the required number of classes for eligibility may use the classes in summer school to meet eligibility under the following guidelines.

- The number of classes that have to be made up must not equal more than 2.
- The student must complete the entire summer school program and have passing grades for all summer school classes.
- At the school wide first and second scheduled progress reports, the student must have passing grades in all subjects to remain eligible for participation.

Students in 7th/8th grade who have not passed the required number of classes for eligibility may use the classes in summer school to meet eligibility under the following guidelines.

- The student must have passed at least 3 core classes (Math, Science, LA, SS) at the fourth quarter grading period.
- The student must complete the entire summer school program and have passing grades for all summer school classes.
- At the school wide first and second scheduled progress reports, the student must have passing grades in all subjects to remain eligible for participation.

Academic Assistance Program

Lapwai School District Requirement

- Lapwai Middle/High School students with less than a **2.75** cumulative G.P.A. earning lower than a 70% in any class will be required to participate in the Academic Assistance Program.

Criteria

- All student athletes must maintain a 70% or better in all classes

- Athletic Director/Principal/Parent/Student initiated grade checks will take place biweekly on Monday by 2:00 p.m.
- Teachers will report to the Athletic Director if any student athletes' grade falls below a 70%.
- Teachers will notify student athletes and their guardians of their grades if they fall below a 70%. Teachers will document when they have made contact, or tried to make contact, with guardians.
- Student Athletes, who have a grade that is below 70%, are required to attend AAP, Friday School, and/or Saturday School when given. Student Athletes are required to bring proof to their coaches that they attended.
- Student Athletes are allowed to continue to practice and play as long as they continue to go to AAP and their grades do not slip to failing.
- Student Athletes who have an F in any class are ineligible to participate in a game or practice until that grade is passing. However, student athletes are still required to attend practice unless the head coach determines otherwise. These student athletes are required to attend AAP, Friday School, and/or Saturday School when given.
- If a grade check falls on a game day, that student athlete will be allowed to play that game and will become ineligible that following day.
- The Athletic Director will notify student and guardians if they are determined to be ineligible.

Attendance

Exclusive of school-scheduled activities, a student may only miss twelve (12) days per semester. With the exception of absences which include a written doctor's excuse, student athletes exceeding twelve (12) absences will be ineligible for continued participation that semester.

- Athletes who are over in absences will develop a plan with the Athletic Director or Principal to recover this time. Appropriate areas include:
 - After School Program
 - Friday School
 - Scheduled Saturday Schools
- Other areas can be used with the approval of the Athletic Director or Principal.
- All absences up to 10 absences will be made up before athlete can return to participation.

Other Eligibility Requirements:

- ♦ It is recommended that a student have a medical examination before each year of participation. It is mandatory to have a physical examination prior to participation in the 7th, 9th and 11th grade. The cost of the examination is borne by the parents or legal guardian. Physical exams must be taken and on file with the school prior to the first day of practice in the 7th, 9th and 11th grades. Physical exams for 9th and 11th graders must be taken after May 1 to be valid for the upcoming school year.
- ♦ A student/athlete must have medical insurance through their family or purchased through the school.
- ♦ A student/athlete must have a student activity card.
- ♦ A student/athlete must have all required participation forms turned in and have all outstanding balances paid before participating in the desired activity.

Mandatory Baseline Drug Testing

1. Student Athletes will submit to a drug test before he/she takes part in their first sport of the year. (Example: if student A submits a drug test for football, they will not need to for basketball.) ~~School district will work with Tribal Police to appropriately administer these tests.~~
2. Student Athletes will submit to a drug test if reasonable suspicion arises by administration at Lapwai School District.
3. Any refusal, Student Athlete or parent/guardian, of testing will be treated as a first offense. Student Athletes have 24 hours to submit to testing to be reinstated.
4. If a Student Athlete comes up negative for drugs/alcohol, they will be reinstated immediately.
5. If a Student Athlete comes up positive for drugs/alcohol, First Offense procedures will apply (see Suspension from Extracurricular Activities, page 9 of Athletic Code).
6. Student athletes who are tested positive for drugs/alcohol will not be charged by law enforcement unless present intoxication is obvious and/or drug paraphernalia is present.

Practice and Events:

- ♦ Team practice may be scheduled every school day. Team members are expected to be punctual in reporting.
- ♦ In case of necessary absence from practice, report to the coach/coaches or the athletic director if the coach is not available.
- ♦ Team members who have a regular physical education class will be expected to participate in that class the day of competition.
- ♦ Student athletes will not be allowed to participate in an event or athletic practice if they are not in attendance in school the entire day. A written doctor's note is required to excuse a student athlete's absence. Other extreme cases where a student athlete is absent from school may be reviewed in a case by case basis by the principal and/or athletic director to determine eligibility.
- ♦ Students athletes **must** be in school the day after a game. Exceptions can be made due to doctor, dentist, court or other family arrangements (prior arrangements must be made and approved by Athletic Director or Principal). A warning will be issued for the first violation. Further violations will result in ineligibility for the next game.
- ♦ If an athlete is out for a medical problem or injury, he or she must provide the coach and athletic director with a doctor's note releasing them to participate in the sport after proper care has taken place. A physical copy of that note must be on file with the Athletic Director before student athlete can play.

Dropping from an Athletic Team:

- ♦ Any athlete who quits a team after ten (10) days practice may not participate in another sport until the sport from which he/she dropped has ended, unless agreed upon by the coaches of those sports involved and the athletic director.

General Requirements to Earn a Lapwai High School Letter:

- ♦ Complete the entire sports season from the day you start your first practice through the completion of the last contest of that sport season.
- ♦ Be a participant in good standing throughout the entire season.
- ♦ Be a member of the team for all practices and games, unless the coach gives prior approval for an absence (for example: sickness or injury).
- ♦ Fulfill any other requirements listed by the coach of that sport-coach's discretion.
- ♦ **Letters will only be issued at the Varsity level.**

Athletic Trips:

- ♦ All student athletes must travel to and from events (and practices when appropriate) with the team. Only upon written request by the parents/guardian, on the accepted Travel Release Form will consideration be given for alternate transportation.
- ♦ During times of pandemic which require physical distancing, buses will be scheduled to accommodate this requirement. Parents/guardians will also have the option to transport their own child to/from any athletic contests. Student athletes transported by their parent/guardian must arrive at the contest site at or before the time set by the head coach.
- ♦ Student athletes may not drive themselves to away games when not traveling in the bus. The student athlete must be transported to any away contest by parent/guardian.
- ♦ Travel Release Forms will be turned in 24 hours before the scheduled athletic event.
- ♦ Behavior on the bus during trips should be such that it reflects favorably on the athletic program.
- ♦ Intentionally taking any articles from host schools is inexcusable and is grounds for immediate dismissal from the team.
- ♦ To be considered for overnight stay, all athletic trips must be at least 100 miles, one way. Other factors will also be taken into consideration to determine if overnight stay is necessary. The Athletic Director will make the final determination.

Equipment and Uniforms:

- ♦ Athletic equipment and uniforms are loaned to team members by the student body. Parts of some or all uniforms may be deemed disposable and/or fitted to the athlete and require the athlete to purchase those parts or pieces.

- ♦ Lost equipment or uniforms must be paid for by the team member who was issued the uniform or by his or her parents/guardian.

School Standards:

- ♦ Appearance: Athletics in the secondary schools is a voluntary program. Students are not obligated to participate and participation is not required for promotion or graduation. A student is not required to have athletic credits for college entrance. Thus, competition in the secondary schools is a privilege and not a right. Accompanying that privilege is the responsibility of the athlete to conform to standards established for school athletic teams. The athlete should dress neatly and be well groomed at all times.
- ♦ Conduct: The manner in which athletes act and appear on campus is very important. Athletes should be leaders who are respected by their fellow students and who work for the betterment of the school and the entire student body.
- ♦ Exhibitionists: Displaying of inappropriate affection in public is in poor taste. Hazing, fighting, and other unacceptable behaviors are certainly not in the best interest of school spirit and could lead to suspension or expulsion from the team and/or school.

On the Field and Court:

- ♦ Each coach will specify field and court regulations/procedures. Athletes are expected to obey these regulations/procedures and to conduct themselves in an acceptable manner.
- ♦ In athletic competition, a successful athlete never uses profanity or illegal tactics. He/she learns quickly that losing, as well as winning, is part of the game. Athletes should be gracious in defeat and modest in victory.
- ♦ Athletes should demonstrate self-control at all times.
- ♦ Officials in a game or event are there for the purpose of ensuring both teams that they will receive a fair opportunity. Officials do not lose a game for you.

Suspension from Extracurricular Activities:

Participation in extracurricular activities is a privilege and not a right. As representatives of their school and District, students participating in such activities are expected to meet high standards of behavior.

The Board believes that the safety and welfare of other students may be adversely affected when students who are involved in school activities commit major infractions or repeated minor infractions at school or during school activities, and/or are involved in drug use or to the criminal conduct in any location.

- ♦ Activity Suspension as a Result of a School Suspension
A student will be immediately suspended from all extracurricular activities when he/she receives a suspension (including in school suspension) from school for any reason.

Consequences:

- The activity suspension is automatic, is for the duration of the school suspension, and runs concurrent with the school suspension.
- This type of activity suspension cannot be appealed.

Activity Suspension for Drug Use or Other Criminal Conduct, in Any Location, During the Scholastic Year

A student may be suspended from extracurricular activities when it reasonably appears to the principal or designee that he/she has been involved with drug use or other criminal conduct **in any location, either on or off campus, during the sports season.** If an athlete is under adjudication for any criminal or civil act, all legal actions must be complete before athlete resumes play. This does not include infractions such as minor civil or traffic violations.

Infractions Which Occur on Out-of-School Trips

During an out-of-school trip, if the authorized person in charge of the activity determines that a student should be sent home early because of criminal conduct, drug use or a major infraction, the Superintendent's designee will notify the parent/guardian and/or law enforcement, and ask him/her to take charge of the return of the student. The parent/guardian will assume any expenses incurred for the return of the student.

School related drug use is a violation which occurs on **any school premises or at any school sponsored activity, regardless of location** including, but not be limited to buildings, facilities, and grounds on the school campus, school buses, school parking areas and the location of any school sponsored activity. This includes instances in which the conduct occurs off the school premises but impacts a school activity.

Non-school related drug use is a violation which occurs **during the scholastic year in a location off a school campus and in a situation not associated with a school sponsored activity.** This violation applies when it reasonably appears to the principal or designee that an extracurricular student, during the sport or activity season, has violated this policy, including an arrest for drug use.

FIRST VIOLATION (GRADES 7-12 ACCUMULATIVE) THE STUDENT ATHLETE SHALL:

- ♦ Be suspended from participation for 1/3 of the athletic contests for the season that the athlete is currently participating in. The length of the suspension will be determined on the number of scheduled regular season contests. The suspension may also continue into the next sport season during that school year in order to fulfill the suspension. This could include regional and state playoffs. When the athlete has successfully completed the terms of the suspension, the athlete will return to the team and dress, travel and be eligible to compete in all regular and post season contests remaining. Upon return from the suspension, the athlete must earn back playing time and/or their prior position on the team's depth chart as established by team expectations and policies.
- ♦ If the violation was for possession, use or consumption of alcohol or drugs, or being knowingly present in a situation where there is possession or consumption of alcohol or drugs, the student will not only be suspended for 1/3 of the contests, but also must promptly enroll in, attend and complete a drug and alcohol program approved by the athletic director. The school district will provide district approved resources and guidance to athletes and their guardians to help with the completion of this task.
- ♦ Complete ten hours of community service. All community service placements will be the responsibility of the athlete and/or guardians. Placements must be approved by the athletic director. Completion of service work is mandatory for full reinstatement.
- ♦ The first major violation could also result in an immediate expulsion from the program, based on severity, if agreed upon by the coach/coaches with the approval of the athletic director.

SECOND VIOLATION (GRADES 7-12 ACCUMULATIVE) THE STUDENT ATHLETE SHALL:

- ♦ Be barred from participation in any interscholastic athletic program, whether to practice or to participate in games or events for one calendar year.

THIRD VIOLATION (GRADES 7-12 ACCUMULATIVE) THE STUDENT ATHLETE SHALL:

- ♦ The student shall be ineligible to participate in interscholastic athletics for the remainder of the student's high school career.

Determination of Violations:

The determination of whether a student/athlete has violated the major rules of the athletic code shall be made by the athletic director. If a student/athlete is accused of violating any major rules, he/she and the parents or guardian shall be notified by the athletic director or school administrator. The notice shall generally describe the violation and date and place of its occurrence.

It shall be the responsibility of the student/athlete and his or her parents or guardian to contact the athletic director and arrange a meeting prior to the next scheduled contest in the student/athlete's particular sport. Next contest shall also include travel via district transportation if a team were to leave a day in advance to attend an activity. In the event of their failure to timely comply with this requirement, they will be deemed to have waived their right to meet with the athletic director and to present evidence.

At the meeting with the athletic director, the student and his/her parent or guardian may respond to the accusation and present any evidence refuting the accusation or explaining the student/athlete's conduct. Following such meeting and after further investigation, if any, as the athletic director deems necessary, he shall determine whether the student/athlete committed the violation. If the athletic director determines that it is probable that the student/athlete committed the violation, he shall find the violation to have been committed. After consultation with the student/athlete's coach, he shall determine the penalty to be assessed within the provisions set forth above.

The student/athlete and his or her parents/guardian shall be notified in writing of the finding of the athletic director and any penalty assessed. If the student/athlete and his or her parents/guardian are dissatisfied with the determination made by the athletic director, then within five (5) days of their receipt of written notice of the athletic director's decision, the student and his or her parents/guardian may make a written request to the principal for a review of the athletic director's decision. The principal shall thereupon meet with the student/athlete, his or her parents/guardian and, after such review and investigation as the principal deems necessary, he/she shall notify the student/athlete and his or her parents/guardians in writing of his/her decision to either affirm, reverse or modify the decision of the athletic director. The principal's decision in this matter shall be considered final.

Suspension from participation or competition will be continuous through the appeals process unless the determination of guilt has been reversed or modified by the principal in the appeal.

Failure on the part of a student/athlete to complete obligations for counseling or community service in a timely manner may result in imposition of additional suspensions or penalties by the athletic director. Additionally, if

the student/athlete has not completed these obligations for a violation by the end of the season during which the violation occurred, the unfulfilled portion of the obligation shall automatically carry over into the next interscholastic program in which he or she is a participant. Coaches in that program, along with the athletic director, will work with the student/athlete in completion of obligations. The cost of drug and alcohol counseling will be paid by the student, his or her parents or guardians.

Violation of intermediate rules:

Use of tobacco:

FIRST VIOLATION (Grades 7-12 ACCUMULATIVE) THE STUDENT ATHLETE SHALL:

- Be suspended from one contest at his or her level of regular play.
- Promptly enroll in the Tobacco Free You program at St. Joseph's Regional Medical Center or another tobacco cessation class approved by the athletic director. The athlete will provide the athletic director with a course schedule and estimated completion date. Attendance and completion are mandatory. Any expenses incurred are the responsibility of the athlete.
- Complete five hours of community service. All community service placements will be the responsibility of the athlete. Placements must be approved by the athletic director and completion of the service work is mandatory.

SECOND VIOLATION (Grades 7-12 ACCUMULATIVE) THE STUDENT ATHLETE SHALL:

- A second violation will be treated as a **FIRST MAJOR VIOLATION** to include the 1/3 season suspension, community service and enrollment in the tobacco cessation course.

THIRD VIOLATION (Grades 7-12 ACCUMULATIVE) THE STUDENT ATHLETE SHALL:

- A third violation will be treated as a **SECOND MAJOR VIOLATION**.

FOURTH VIOLATION (Grades 7-12 ACCUMULATIVE) THE STUDENT ATHLETE SHALL:

- The student shall be ineligible to participate in interscholastic athletics for the remainder of the student's high school career.

Violation of minor rules:

- ◆ Use of profane or obscene language or gestures.
- ◆ Poor standards or personal appearance.
- ◆ Violate curfew set by coach.
- ◆ Tardy to practices or unexcused absence from practice.

The coach will determine the penalties for minor violation rules. If a question arises from the coach about the infraction or penalty, the athletic director will make the decision.

DEFINITIONS

Activity Suspension: suspended students shall not travel, dress in uniform, associate or participate with the team or group at its scheduled event(s). Suspended students may be allowed to participate in practices/meetings; however, the principal or designee may deem it necessary for students to be withheld from practices/meetings for the duration of the suspension.

Controlled Substances: are defined in 21 USC Section 812 and include, but are not limited to opiates, opium derivatives, hallucinogenic substance, including cocaine, and cannabis and synthetic equivalents or the

substance contained in the plant, any material, compound mixture or preparation with substances having a depressant effect on the central nervous system, and stimulants.

District Official: includes, but is not limited to, teacher, school counselor, coach, activities/athletic director, principal, assistant principal, dean of students, or District administrator.

Drugs: shall include any alcohol or malt beverage, any inhalant, any controlled substance, any illegal substance, any abused substance, any look-alike or counterfeit drug, any medication not approved and registered by the school authorities and/or any substance which is intended to alter mood, and/or any substance which is misrepresented and sold or distributed as a restricted or illegal drug.

Drug Paraphernalia: all equipment, products and materials of any kind which are used, intended for use, or designed for use, in planting, propagating, cultivation, growing harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing, concealing, injecting, ingesting, inhaling, or otherwise introducing into the human body a controlled substances as defined in this policy.

Event: match, game, meet, or other competitive event, including regional and/or State tournaments or competitions. Events also included performances.

Extracurricular Activities: district and/or school authorized activities which take place outside of the regular school day and do not involve class credit, including, but not limited to athletics, student organizations, cheerleading and approved club sports.

Knowingly Present: for the purpose of this policy, “knowingly present” shall mean that a student attended a gathering of two (2) or more individuals at which one or more of the attendees (other than the student at issue) were using or in possession of drug paraphernalia, controlled substances, drugs, or alcohol or tobacco and the student knew or reasonably should have known that such use or possession was occurring.

Non-Sanctioned Sports – a non-sanctioned sport is any sport at the secondary level which is not under the sponsorship, direction or control of the District not sanctioned by Idaho High School Activities Association

On any school premises or at any school sponsored activity, regardless of location: shall included, but not limited to buildings, facilities, and grounds on the school campus, school busses, school parking areas; and the location of any school sponsored activity. This includes instances in which the conduct occurs off the school premises but impacts a school related activity.

Reasonable Suspicion: an act of judgment by a District employee or independent contractor which leads to a reasonable and prudent belief that a student is in violation of this policy. Said judgment shall be based on training in recognizing the signs and symptoms of drug, alcohol, and tobacco use. The fact that a student has previously disclosed use of a controlled substance shall not be deemed a factor in determining suspicion at a later date.

Scholastic Year: a period of time beginning with the first day of the fall extracurricular activities season and ending with the last day of school.

School/Event Days: include those days when school is in session and days when activity events occur.

Vulnerable Individuals: are defined by the CDC as people age 65 years and older and others with serious underlying health conditions, including high blood pressure, chronic lung disease, diabetes, obesity, asthma, and

those whose immune systems are compromised such as by chemotherapy for cancer and other conditions requiring such therapy.

WHAT STUDENT ATHLETES CAN EXPECT FROM COACHES

Student athletes and their parents can anticipate the following expectations from coaches:

- Coordinate the issuance, care, inventory, and return of all equipment, supplies, and uniforms
- Assist the athletic director in scheduling non-league games and tournaments
- **The Head Coach is required to attend the State Rules Clinic as set by the IHSAA unless prior arrangements have been made and an Assistant Coach is available to attend in his/her place**
- **All coaches are required to conduct a pre-season parent meeting**
- Supervise students at all times. **At no time should students be without direct supervision of a coach.** Coaches are expected to remain with students until they are all accounted for. This includes but not limited to:
 - Home and Away Games
 - Buses (District or Private)
 - Hotels, Restaurants, etc.
 - State Tournament Sites
- **Head Coaches are responsible for game preparations and set up of fields/courts, with assistance from their coaching staff.**
- Coordinate the security of all facilities used by the team and coaching staff, locking and securing gyms and buildings after use, turning off lighting
- Submit the following forms to the athletic director:
 - Complete team roster forms
 - Complete awards, season records, inventory forms, and lost equipment forms immediately at the conclusion of the season
 - All other forms required by the athletic director
- Ensure the proper completion of physical examinations and all forms related to emergency medical authorization before a student participates
- Ensure proper completion of parental emergency release forms when the team is traveling
- Coordinate the distribution, collection, and storage of athletic equipment, uniforms, and supplies (during the season and at its conclusion) and the collection of fees for lost equipment and uniforms by athletes
- Show respect for officials, the media, opposing coaches, visiting teams, parents, fans, students, athletes, fellow coaches, and teachers
- Be a leader and positive sportsmanship role model for student athletes
- Be proactive with college recruitment including scouting trips and meetings with coaches
- Perform any other duties or responsibilities related to the coaching position as needed or directed by the high school principal and/or the athletic director
- Communicate with parents frequently and alert them of schedules and events well in advance; Seek assistance from the school for access to multiple communication tools
- Mandatory Study Hall (Minimum of 1 hour, 1 time per week)
- Meet with the Athletic Director upon completion of the season for an evaluation
- **It is the coach's job to maintain the safest environment possible. When an injury does occur:**
 - **Assess the situation**
 - **Administer basic first aid as soon as possible; if the injury is serious or the extent is unknown, CALL 911**
 - **Ensure the student athlete is receiving proper medical attention or in the care of their parent/guardian before considering the situation resolved**

- Notify the parent/guardian and athletic director as soon as safely possible
- Fill out the accident form and submit to the athletic director within 24 hours

Establish an environment in which athletes can gain self-esteem and develop a positive self-image:

- Coordinate and participate in Fall, Winter, or Spring Banquets in collaboration with the Athletic Director and Principal. Be responsible for award presentations and incorporate the total coaching staff and team
- Demonstrate an interest in the classroom efforts and off-season activities of athletes
- Provide leadership that promotes positive attitudes and good sportsmanship
- Work with athletes in a fair, consistent, understanding, tolerant, sympathetic, and patient manner
- Encourage students to participate in more than one sport
- Promote school and community interest in the sport by:
 - Appearing at school pep rallies, if/when applicable
 - Holding a pre-season parent meeting
 - Attending booster club meetings, if/when applicable
 - Maintaining a positive working relationship with the media
- Notify all members of the team of all policies, procedures, and training rules as they pertain to the team
- Be responsible for the conduct of student-athletes and other involved students at all times (practices, games - including district and state tournaments, bus rides, other schools, etc.)
- Promote unity within the coaching staff and within the framework of the athletic department
- Ensure representation from all groups within the student body by providing an opportunity for students in all stages of development

Establish winning teams within the bounds of good sportsmanship:

- Develop teamwork, morale, sportsmanship, courtesy, fair play, academic excellence, and strict adherence to the rules of training and conduct
- Promote the attitude among athletes and coaches that winning is important but is secondary to good sportsmanship and the overall welfare of the athlete

HANDLING PLAYING TIME CONCERNS

There are many life lessons to be learned through sports. From setting goals and having the discipline to achieve them, to winning and losing with grace. And the list goes on. But one of the toughest and most valuable lessons is that sometimes you can't always get what you want.

This is especially true when it comes to playing time. For parents and players alike there's nothing more frustrating than going from one game to the next with seeing little to no real playing time. On the flip side, coaches are faced with balancing the expectations of playing time with the realities of managing a team and winning games.

The best way for parents and players to help ensure they get the playing time they deserve is to not wait until the season starts and follow these tips as the season progresses.

Use the preseason to set the right expectations

Coaches are encouraged to address the issue of playing time during preseason parent meetings. This allows them to clearly establish their coaching philosophy and policies ahead of time so everyone knows what to expect and what's expected of every player who wants to play. If the coach doesn't address the topic, now would be a good time to ask before the season is in full swing.

Watch practice from a coach's point of view

There's an old saying, "You earn trophies at practice. You just pick them up at championships." The same could be said for playing time—you earn it at practice.

Parents who are frustrated with playing time are encouraged to watch a few practices. The reasons that your child isn't receiving more playing time can become clearer by doing so. Practice visits can be an eye-opener but they also can be a great learning opportunity—practice is not just a place you have to be, it's the place you have to prove yourself.

Let your player do the talking

Another great life lesson learned from sports is how to handle a tough conversation. If your student athlete wants to see more playing time they should take the initiative to set up a meeting and discuss it with their coach. The best approach for your student athlete is a positive one. Don't make comparisons with other players on their team. They should simply ask their coach what they can do to improve and put a plan in place with measurable goals.

Focus on your game

As a former Miami Heat star, now a Director of Basketball Analytics and Development for the NBA, once put it, "My job as a player was not to complain about playing time, but to play so well that the coach can't sit me."

All coaches are different and some, like the rest of us, may not be perfect. Athletes can't afford to worry about things out of their control—whether it's poor field conditions, a bad call, or the coach who favors certain players. What you can do is focus on your game until it's at a level where it can't be ignored.

COMMUNICATION WITH COACHES

Coaches have the authority over who becomes a participant of the team and when the participant plays. The coaching staff determines coaching strategy. Acceptance of a position on the team includes acceptance of this policy. Remember it is a privilege, not a right, to be a member of an athletic team.

Appropriate concerns to discuss with coaches:

1. Situations involving your student athlete.
2. Ways to help your student athlete improve.
3. Your student athlete's attitude, work ethic, and eligibility.
4. Concerns about your student athlete's behavior.

Issues that are not appropriate to discuss with coaches or athletic director:

1. Playing time of any student athlete.
2. Team strategy, practice organization, or play calling.
3. Other student athletes.

Procedures to follow if there is a concern to discuss with a coach:

1. Your child should speak to the coach about an issue before you intervene. This will help our student athletes grow into young adults.
2. Contact the coach to set up an appointment. Give the coach a brief summary of what you want to discuss. This enables the coach to prepare to give you the best possible answers to your question(s). If the coach cannot be reached, contact the athletic director. The athletic director will assist you in arranging a meeting.
3. If a meeting with the coach did not provide a satisfactory resolution, call to schedule an appointment with the athletic director to discuss the situation.

The 24-Hour Rule will be utilized for any in-season communication with the coaching staff. Contact with the coaching staff regarding athletic questions or concerns will not be allowed until 24 hours after an athletic event. The only exception to this rule is reporting an injury, illness or emergency situation.

Our overall goal is to encourage respectful communication which includes maintaining regular, positive contact, attacking the issues and not the people, mediating conflict, and listening to and empowering all involved. At the end of the day, we are all on the same team.