

**BOARD OF TRUSTEES**  
*Series 200*

Policy Title: GUIDELINES FOR APPEARANCE OF  
STAFF OR CITIZENS GROUPS AT  
BOARD MEETINGS

Code: 203.7

All persons are entitled to attend board meetings. Any person or groups of people may request an audience with the board. Anyone wishing an audience with the board shall contact the superintendent at least three (3) days before the scheduled meeting in order to be included on the agenda.

In an emergency situation, any person may, at the discretion of the chairman, be recognized and permitted to approach the board.

The Open Public Meetings Act does not require the board to permit members of the public to speak at the meetings of the board. The board may establish rules specifying the conditions and limitations under which persons who are not members of the board may address the board. These rules shall be reasonable and must be fairly and uniformly applied to all persons attending the meeting. Any person who does not abide by rules of order may be ejected from the meeting.

The board may prohibit public members from tape recording meetings unless authorized by the board. The minutes shall be the official record of the proceedings.

Date of Adoption:  
April 20, 1998  
Readopted: 7/19/99, 7/19/04

Legal Reference:  
Open Public Meetings Act

Related Reference:  
Law of Education in Idaho, Vol. 1, 202