

**STAFF PERSONNEL**  
*Series 400*

Policy Title: SUPPLEMENT TO WORKER'S  
COMPENSATION

Code: 403.8

All employees are covered by Worker's Compensation Insurance for bodily injury, disease or death caused by accident arising out of and in the course of their employment. Notice of injury will be reported immediately to the employee's supervisor, who will in turn immediately report the accident to the District Office.

A claim for compensation will be prepared and submitted to the State Insurance Fund and the Industrial Commission for approval.

Time for which a person is paid workmen's compensation will not be allowed as sick leave. Deduction for Worker's Compensation leave taken shall follow Policy 408.4 – Absence Without Pay.

Date of Adoption:  
Revised: 7/29/97,  
Readopted: 7/19/99, 7/19/04, July 2009

Legal References:  
Section 33-1216 I.C.

Related References: