STAFF PERSONNEL Series 400

Policy Title: COMMUNICATIONS Code: 404.5

Communications of an official character sent from the school to the parents or guardian must be referred to and approved by the principal before they are sent home. Communications and notices of a personal nature that may cause embarrassment either to the parents or to the children if read by persons other than the ones concerned should be sent to parents or guardians in sealed envelopes. Whenever possible, a personal interview is preferred to written communications.

Date of Adoption: Legal References:

Readopted: 7/19/99, 7/19/04, July 2009

Related References: