STAFF PERSONNEL Series 400

Policy Title: RELATIONS TO PUPILS AND PUBLIC Code: 409.2

In general, students are the responsibility of the professional staff. Noncertificated personnel are granted authority, however in the following manner:

- 1. A bus driver is responsible for the students on his/her bus when he/she alone is in charge of the students.
- 2. Certain clerks and secretaries are designated to deal with students in attendance and related matters.
- 3. A custodian is in charge of the building during "off" hours in the event of an emergency situation when no certificated personnel is present.
- 4. When school property is being destroyed and when the health and safety of students and school personnel is threatened.
- 5. Teachers' aides shall exercise such authority as delegated by the teacher.
- 6. The attendance officer is designated to deal with students, teachers and parents in attendance matters and is authorized to transport students in emergency situations.

Date of Adoption: Readopted: July 2009 Legal References:

Related References: