

**STUDENT PERSONNEL**  
*Series 500*

Policy Title: EXCUSED ABSENCES

Code: 502.5

Excused absences are defined as:

- a. Sickness of the student.
- b. Death in the immediate family; attendance at the funeral of family and close friends.
- c. Remedial health appointments with doctor or dentist, for the time required only, when necessary during school time.
- d. Quarantine.
- e. Trips with parents when parent contacts the principal and secures permission with justification for the trip and provided the student is in good standing.
- f. Emergencies at home.
- g. Appearances in court.
- h. A maximum of three (3) days for a hunting trip may be approved, provided the student is in good standing and permission is obtained prior to the trip.

Permission for help at home and/or for extended tours with educational value may be granted. The following factors will be considered in the approval of such requests:

1. Approval for such absences must be secured in advance of the absence.
2. Student's grades and attendance must be such as to justify the absence.
3. The maximum days allowed per semester shall not exceed ten (10) percent of the days in the semester.
4. If a student is less than 16 years of age, a work permit will be issued only if the student is working at home.
5. The student must secure the signature of all teachers on the release form.

Date of Adoption:  
Revised 8/19/95  
Readopted: July 2009

Legal References:

Related References: