## BUSINESS PROCEDRES Series 800

| Policy Title: RECEIVING SUPPLIES   | Code: 802.6       |
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| All supplies and equipment received by the district shall be checked against the packing slip and the invoice for completeness and to see that all equipment is in working condition before it can be shelved or used. |                   |
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| Date of Adoption:<br>Readopted: July 2009  | Legal References: |
| Related References:  |                   |