

2021 ACE Job Advertisement

The Lapwai School District #341 – Indian Education Department is accepting applications for the following grant position:

Guidance Service Specialist. This is a classified paraprofessional position.

The Specialist works under the direct supervision of the ACE Project Director. The Specialist may be assigned to provide supplemental school guidance services that assist a highly qualified school counselor, dean of students, principal, or superintendent. Help school administrators multi-task student academic needs. The Specialist will assist with monitoring advanced opportunity dual-credit courses and credit recovery coursework. Assist students and their parents/guardian discuss students' academic progress and help determine their priority educational goals. The Specialist will review student transcripts to ensure that students meet high school graduation requirements or college entrance requirements. Assist in preparing students for college and career readiness. All duties and training as assigned.

This is a grant position and dependent on grant funding.

Work hours are 8:00 a.m. to 3:30 p.m., Monday – Friday.

Requirements: Associates of Arts (AA) Degree, Education Related.

Application Consists of: Personal | Resume or district application, educational background, three current references, teaching experience.

Final candidate must pass a fingerprint/background check.