



**Special Education
Intervention Aide
Job Description**

Under supervision of the special education teacher, provides instruction to individual and small groups of students in assigned special education programs with emotional, physical, behavioral and intellectual disabilities in various subject-matter areas to reinforce classroom lessons; observes, monitors and records student performance and behavior; performs administrative functions in support of classroom activities; and performs related duties as assigned.

Work assigned to a Special Education Instructional Assistant requires knowledge of subject areas applicable to an area of assignment and the ability to provide instruction to students with disabilities in an effective manner. This assignment requires the ability to provide students support in High school level math, science, and English Language.

Duties

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position:

1. Provides academic interventions to individual and small groups of students in various subject matter areas to reinforce class lessons and assist students in completing class and homework assignments; directs the activities of small groups of students; supervises students working in classroom learning centers; oversees student computer activities.
2. Observes, monitors and records student performance and behavior; assesses a student's learning needs based on their performance in individual or group intervention sessions; meets with teachers to check on student progress, obtain grades and clarify assignments; confers with specialists on programs and materials to meet students individual needs.
3. Oversees student activities and assists in observing and redirecting student behavior; assists with positive behavior intervention supports; assists in keeping students focused and on-track; monitors student behavior and reports progress and problems to teaching staff; implements behavior management plans set by the teacher; covers the classroom as needed; supervises students during nutrition breaks and physical education; escorts students as needed; accompanies classes on field trips and community-based instruction outings to assist in supervising students; assists students in entering and leaving school buses.

Qualifications:

High school diploma (or GED) AND

- 1) Two years of college (32 credit hours) OR
- 2) Associate's degree OR
- 3) ETS ParaPro Assessment

Pay Scale	
Year 1	\$15.25
Years 2--3	\$17.08
Years 4--5	\$18.90
Years 6--14	\$20.77
Years 15+	\$21.36