

**Lapwai Middle High School
Lapwai, Idaho**

Job Description

Job Title: Cultural Competency Coordinator - NYCP Native American Grant
Department: Indian Education Demonstration Grant Project
Reports To: Project Director
Salary Schedule: .5 FTE CERTIFIED **FLSA: Non-Exempt**

Overview: As a Cultural Competency Coordinator, your role is dedicated to fostering cultural understanding and promoting educational and career development opportunities for Native American students through the NYCP (Native Youth and Culture Fund) grant. The primary focus is on establishing community mentorship programs, organizing interactive workshops, and providing cultural competency training to create a supportive and inclusive environment.

Key Responsibilities:

Community Mentorship Programs:

1. Develop and manage community mentorship programs connecting Native American students with professionals in the educational and medical fields.
2. Recruit, train, and support mentors to provide guidance, advice, and support to students, creating a valuable network for their personal and professional development.

Interactive Workshops and Seminars:

1. Collaborate with professionals in the educational and medical sectors to organize interactive workshops and seminars for Native American students.
2. Plan events that provide insights into career paths, showcase opportunities in these fields, and offer hands-on experiences to enhance students' understanding and interest.

Cultural Competency Training:

1. Implement cultural competency training programs for educators and career counselors to enhance their understanding of the cultural nuances of Native American students.
2. Provide guidance and resources to create a supportive and inclusive environment, fostering a greater sense of belonging for Native American students.

Resource Development:

1. Provide teachers with cultural teaching materials or direct them to resources that highlight Native American history, culture, and languages.
2. Collaborate with educators to incorporate these materials into lesson plans, ensuring a culturally rich and diverse educational experience for students.

Collaboration and Community Involvement:

1. Work closely with community members to understand specific needs and preferences related to cultural competency and mentorship programs.
2. Involve community stakeholders in the planning and implementation process to ensure relevance and effectiveness.

Qualifications:

1. Bachelor's degree in Education, Cultural Studies, or a related field.
2. Knowledge of Native American cultures, traditions, and educational challenges.
3. Strong organizational and project management skills.
4. Must complete a background check.
5. Excellent communication and interpersonal skills.
6. Experience in developing and delivering workshops and training programs.

Attributes:

1. **Cultural Sensitivity:** Respect and understanding of Native American cultures and traditions.
2. **Creativity:** Ability to develop innovative and engaging content and campaigns.
3. **Communication Skills:** Effective in conveying complex ideas in a clear and compelling manner.
4. **Collaboration:** A team player who can work seamlessly with diverse groups of people.
5. **Adaptability:** Comfortable navigating a dynamic and evolving work environment.